

Northville Seniors Advisory Commission
Regular Meeting Minutes
Thursday, March 15, 2018
Northville Community Center

1. **Call Meeting to Order** – Meeting called to order by Chairperson Mittman at 1 PM.
2. **Roll Call:** Dick Brown, Lesa Buckland (excused), Patrick Giesa, Mindy Herrmann, Bob Lipmyer, Jerry Mittman, Andrea Murdock (excused), Genie Nehs, Matthew Wilk
Staff Members: Pam Cameron
Guests: Janice Valade
3. **Announcements and Citizens Comments**
 - Mittman welcomed the new members and Jan Valade, who will be replacing him as a city representative effective April 1.
 - Cameron introduced two employees – Amy Alandt (new fitness coordinator) and Erin Dobson (transportation coordinator).
4. **Adoption of the Agenda**
 - Moved by Herrmann and seconded by Lipmyer to approve the agenda. Motion passed.
5. **Approval of Meeting Minutes**
 - Moved by Herrmann and seconded by Lipmyer to approve the minutes from the January 18, 2018 meeting. Motion passed
6. **Monthly Reports**
 - A. **Staff Update**
 - Fitness Coordinator position was filled.
 - B. **Transportation Update**
 - Total transportation trips are down 29% YTD (with curb-to-curb showing the largest decline). Staff is reviewing data for accuracy.
 - Discussed new ways to let seniors know about transportation availability and events.
 - Staff requested to report Day Trips, Curb-to-Curb, and overall totals separately.
 - C. **Participation Reports**
 - Revised Participation Report – it is somewhat shorter than the previous report but still includes the desired information
 - This year’s numbers are down due to cold and snowy weather during January and February.
 - Discussed the removal from the parking lot the bus that needs repair.
 - Starting use of punch cards that are sold for NCC activities.
 - Discussed additional ways to use the NCC facilities.
 - D. **Recent/Upcoming Events**
 - AARP Tax Preparation is available from February 1 to April 13. More than 335 people have signed up. All time slots are full and have a waiting list.
 - Valentine’s Day Tea was a huge success with 66 attendees.
 - St. Patrick’s Day Party has 57 people signed up at this point.
 - Tigers Opening Day Tailgate Party at NCC (March 29) has 37 attendees so far.
 - Gary Allen will discuss Your Estate Plan on March 20.
 - On March 27, Griffin Funeral Home will discuss Planning Ahead.

7. Old Business – None

8. New Business

- Mittman distributed and reviewed the proposed changes to the NSAC Bylaws resulting from Parks and Recreation now reporting to the township. The revised bylaws will be discussed at the April annual meeting for possible approval.
- Key revisions: Fiscal year changed from July 1 – June 30 to January 1 – December 31; annual meeting changed from April to October; and terms of appointed commission members changed from ending March 31 to ending September 30 (all present terms would be extended by 6 months).

9. Reports

A. City Liaison Report – Patrick Giesa

- Budget has been approved for the next fiscal year.
- Lloyd Cureton is the new DPW director.

B. Township Liaison Report – Mindy Herrmann

- Reviewing revised plans for the vacant land at 5 Mile and Beck.
- Discussing the use of a flare to absorb the garbage smell from the dump just west of Northville Township.

C. School Liaison Report – Matthew Wilk

- Distributing an RFP for the Main Street School.
- Making renovations to Old Village School and developing plans for Hillside School.
- Improving vestibules at schools to ensure all visitors are screened before entering school.

D. Chairman and Commission Members Comments

- Mittman mentioned this is his last meeting as a member of the Northville Senior Advisory Commission after 15 years (initially as a city council liaison and later as a city representative).

10. Date of Next Meeting: The next meeting will be on April 19, 2018. This will include the regular meeting and the annual meeting.

11. Adjournment – Meeting adjourned at 2:31 PM

Submitted by Dick Brown