

**Northville Senior Advisory Commission
Annual Meeting Minutes - October 18, 2018
Northville Community Center**

1. **Call Meeting to Order** – Meeting was called to order by Chairperson Brown at 1 PM.
2. **Roll Call:** Dick Brown, Lesa Buckland, Patrick Giesa, Mindy Herrmann, Bob Lipmyer, Andrea Murdock, Janice Valade, Matthew Wilk
Staff Members: Pam Cameron, Mark Gasche
Guests: None
3. **Announcements and Citizens Comments** - None
4. **Adoption of the Agenda**
 - Lipmyer moved to approve the agenda, Herrmann seconded, motion passed.
5. **Approval of Meeting Minutes**
 - Herrmann moved to approve the minutes of the regular meeting held on September 20, 2018. Valade seconded. Motion passed.
6. **Monthly Reports**
 - A. **Staff Update**
 - A Focus group to work on the 5-year plan for Parks & Rec, will be held Tuesday, October 23 from 10 to 11:30 AM in the Russell Room, Community Center. There will be a Senior Sub Group.
 - Parking lot lease has been updated and now includes the library. The library has obtained funds to rebuild this lot. Patching of the main lot will be done this fall, with a full rebuild in the spring.
 - B. **Transportation Update**
 - Frustration with buses breaking down continues. Staff is keeping documentation. Wilk suggested the school district's bus management company be contacted for information on mechanics. Cameron and Gasche will put together a bus usage and costs report.
 - C. **Recent/Upcoming Events/Programs/Trips**
 - DIA docent-led presentation on the Diego Rivera mural was well received. Another trip to the DIA will be scheduled.
 - Arsenic and Old Lace at Meadowbrook trip only has 2 more openings left.
 - New partnership with Bianco Tours is being developed for longer trips in 2019.
 - Diabetes program runs for a full year and will begin in February 2019.
 - 96 people are signed up so far for the Thanksgiving luncheon on November 14.
 - Christmas luncheon is December 12 with a cost of \$13
 - D. **Participation Reports**
 - Participation is up in every area YTD, except cards and games.
7. **Old Business** – None
8. **New Business** - None

9. **Reports**
 - A. **City Liaison Report – Patrick Giesa** Zoning change proposed for an area near Seven Mile and Northville Roads for industrial to mixed usage-residential.
 - B. **Township Liaison Report – Mindy Herrmann** Budget will be discussed at the next Township meeting. A new fire station is being considered to serve the eastern side of the Township.
 - C. **School Liaison Report – Matthew Wilk** Renovated Old Village School Building and will be opened on October 15th. Ribbon cutting and open house will be November 11.
 - D. **Chairman and Commission Members Comments** – None.

10. **Annual Meeting**
 - A. **Election of Officers**— Slate: Chairperson: Richard Brown; Vice Chairperson: Andrea Murdock; Secretary: Janice Valade. Herrmann moved to elect the slate, Wilk seconded, motion passed.
 - B. **Review of Budget**-- Handout outlining the proposed budget was presented by Gasche, which now will be presented for approval on 11/28/18.
 - C. **Presentation and Adoption of Senior Services Goals and Objectives**—Cameron presented a summary of Senior Center Activities and Programs for 2018 and Goals and Objectives for 2019. Holiday events will continue with some new events proposed. One goal is to increase the marketing of events, activities and services. A flyer has been created for distribution.

11. **Next Meeting – November 15, 2018.**

12. **Adjournment** --Meeting adjourned at 2:06 PM

Submitted by Andrea Murdock