

MINUTES
January 17, 2019 – REGULAR MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES

DATE: Thursday, January 17, 2019
TIME: 7:00 p.m.
PLACE: 44405 Six Mile Road

CALL TO ORDER: Supervisor Nix called the meeting to order at 7:00 p.m.

ROLL CALL: Robert R. Nix II, Supervisor Symantha Heath, Trustee
Sue A. Hillebrand, Clerk Mindy Herrmann, Trustee
Marjorie F. Banner, Treasurer Christopher Roosen, Trustee
Fred Shadko, Trustee

PLEDGE OF ALLEGIANCE:

1. Agendas:

A. Regular Agenda and the Consent Agenda items

Motion by Trustee Heath to approve the regular agenda and the items listed under the consent agenda, second by Trustee Roosen.

VOTE: AYES: Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
NAYS: None

Motion Approved

2. Appointments, Presentations, Resolutions & Announcements: None

3. Public Hearing:

A. Northville Parks and Recreation Five Year Master Plan

Motion by Trustee Herrmann to open and conduct the public hearing for the Northville Parks & Recreation Five Year Master Plan at 7:04 p.m., second by Trustee Shadko.

VOTE: AYES: Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
NAYS: None

Motion Approved

There being no further comments or questions from the audience, a motion by Trustee Heath to close the public hearing at 7:06 p.m., second by Trustee Shadko.

VOTE: AYES: Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
NAYS: None

Motion Approved

4. Brief Public Comments:

- Wayne County Commissioner Melissa Daub, representing District 10, introduced herself to the Board and audience members.
- State Representative Matt Koleszar, representing Michigan's 20th House District, introduced himself to the Board and audience members.
- Tracey Birkenhauer thanked the Board for their help with the Arbor Hills landfill violation this week. She also inquired as to why their non-profit wasn't on the Township's website.

5. New Business:

A. Parks & Recreation – Five Year Plan

Motion by Treasurer Banner to adopt the 2019-2023 Northville Community Parks & Recreation Master Plan, second by Trustee Herrmann.

VOTE: **AYES:** Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None

Motion Approved

B. Parks & Recreation – Vehicle Purchase

Motion by Clerk Hillebrand to approve the purchase of a 2019 Ford F-150 4x4 from Signature Ford of Owosso, Michigan for an amount of \$27,877.00, second by Treasurer Banner.

VOTE: **AYES:** Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None

Motion Approved

C. Public Safety – Police – Interactive Training Simulator

Motion by Trustee Herrmann to approve the purchase of one Milo Range Pro System Interactive Firearms and Force Options Simulator from FAAC Inc. in the amount of \$52,590.00, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None

Motion Approved

D. Public Safety – Police – Vehicle Purchase

Motion by Treasurer Banner to approve the purchase of four, 2020 Ford Police Interceptor Utilities from Signature Ford of Perry, Michigan in an amount not to exceed \$148,727.00, second by Trustee Herrmann.

VOTE: **AYES:** Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None

Motion Approved

E. Public Safety – Fire – Vehicle Purchase

Motion by Treasurer Banner to approve the purchase of one 2019 Ford Expedition from Signature Ford of Perry, Michigan in an amount not to exceed \$43,025.56, second by Trustee Shadko.

VOTE: **AYES:** Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None

Motion Approved

F. Public Services – Zhongding Stormwater Maintenance

Motion by Clerk Hillebrand to approve that the Charter Township of Northville shall accept maintenance responsibilities for the portion of the storm drainage system described on the Maintenance Permit, execute the Storm Drainage Facilities maintenance Agreements, and authorize the Clerk to sign the Permit, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None

Motion Approved

G. Public Services – Vehicle Purchase

Motion by Treasurer Banner to approve the purchase of one 2019 Ford F-350 4x4 with snow plow package from Signature Ford of Owosso, Michigan for an amount of \$37,480.00, second by Trustee Shadko.

VOTE: **AYES:** Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None

Motion Approved

H. Public Services – Prof. Services Water Storage Facility Analysis

Motion by Clerk Hillebrand to approve OHM Advisors’ proposal to expand on the engineering analysis already completed to determine other options for storage and flow optimization that could result in further reductions in our peak hour needs for an amount not to exceed \$28,200, second by Treasurer Banner.

VOTE: **AYES:** Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None

Motion Approved

I. Public Services – Prof. Services Police Parking Rehabilitation

Motion by Treasurer Banner to approve OHM Advisors' proposal dated December 10, 2018 to provide professional services for the police parking lot rehabilitation and the pathway maintenance program for an amount not to exceed \$70,500, second by Trustee Roosen.

VOTE: **AYES:** Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None

Motion Approved

J. SEMCOG Annual Dues

Motion by Trustee Herrmann to approve the 2019 SEMCOG membership fee in the amount of \$4,063.00 for the period of January 15, 2019 to January 15, 2020, second by Trustee Heath.

VOTE: **AYES:** Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None

Motion Approved

K. Clerk's Department – Vacancies and Appointments

Clerk Hillebrand formally gave the Board of Trustees notice of her resignation effective February 15, 2019.

Motion by Supervisor Nix to accept Clerk Hillebrand's resignation effective February 15, 2019, second by Trustee Herrmann.

VOTE: **AYES:** Nix, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None
 ABSTAIN: Hillebrand

Motion Approved

Motion by Supervisor Nix to appoint Marjorie Banner to Township Clerk effective February 15, 2019, second by Trustee Shadko.

VOTE: **AYES:** Nix, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None
 ABSTAIN: Hillebrand

Motion Approved

Treasurer Banner formally gave the Board of Trustees notice of her resignation as Treasurer effective February 15, 2019.

Motion by Supervisor Nix to accept Treasurer Banner's resignation effective February 15, 2019, second by Trustee Heath.

VOTE: **AYES:** Nix, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None
 ABSTAIN: Hillebrand

Motion Approved

Motion by Supervisor Nix to appoint Fred Shadko to Township Treasurer effective February 15, 2019, second by Treasurer Banner.

VOTE: **AYES:** Nix, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None
 ABSTAIN: Hillebrand

Motion Approved

Trustee Shadko formally gave the Board of Trustees notice of his resignation as Trustee effective February 15, 2019.

Motion by Supervisor Nix to accept Trustee Shadko's resignation effective February 15, 2019, second by Trustee Heath.

VOTE: **AYES:** Nix, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None
 ABSTAIN: Hillebrand

Motion Approved

Motion by Supervisor Nix to appoint Scott Frush to Township Trustee effective February 16, 2019, second by Trustee Heath.

VOTE: **AYES:** Nix, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None
 ABSTAIN: Hillebrand

Motion Approved

6. Unfinished Business: None

7. Ordinances:

A. Adoption – Marihuana Ordinance

Motion by Trustee Herrmann to approve Chapter 67 or the Charter Township of Northville Code of Ordinances, Section 67-7 – Prohibition of establishments under the Michigan Regulation and Taxation of Marihuana Act (MRTMA), Section 6.1 within its boundaries and penalty, second by Treasurer Banner.

VOTE: **AYES:** Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None

Motion Approved

8. Check Registry:

A. In the amount of \$ 3,712,909.25 for the period of December 1, 2018 to January 4, 2019.

Motion by Treasurer Banner to approve the check registry in the amount of \$3,712,909.25 for the period of December 1, 2018 to January 4, 2019, second by Trustee Roosen.

VOTE: AYES: Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
NAYS: None

Motion Approved

9. Board Communication & Reports:

A. Robert R. Nix, II – thanked Representative Koleszar and Senator Polehanki for meeting with Township officials to discuss topics that concern our residents. Mr. Nix also announced that he will be the Conference of Chair of Western Wayne to serve for one year. The hospital demolition is going well, with the buildings down and cleanup expected to be complete by spring; there are still 17 more buildings to remove in the future but they don't hold some of the major issues that the main building did. Finally, the Village at Northville project is moving along nicely with a report in the upcoming Ville.

B. Sue Hillebrand – reported that she will be back from medical leave on January 28th and will work through February 15th to help with the transition for Margie. Ms. Hillebrand also told the Board that she is completely confident in Deputy Clerk Katie Anderson's abilities to handle anything that arises in the Clerk's Office, but that if a question does arise she is only a phone call away. Clerk Hillebrand also congratulated Katie on her Certified Michigan Municipal Clerk recertification and said "thank you again for the privilege to serve this community for so many years".

C. Marjorie Banner – thanked Sue for all her years of service and help mentoring to this Board; Ms. Banner realizes that she has some very big shoes to fill but is confident knowing that she has the support of both Sue and Katie while she is learning. She also wished Fred luck with his new endeavor with Director Neumaier, noting that she is the best. Finally, she stated that a detailed plan or proposal will be brought to the Board in March for the east end park planning from the subcommittee.

D. Symantha Heath – reported that there was only one petition brought before the Zoning Board of Appeals this month and it was approved; there will be no ZBA meeting next month as no petitions were submitted. Finally, she served on her first Parks & Recreation meeting last week.

E. Mindy Herrmann – reported that the Parks & Recreation meeting was held to discuss the Five year master plan, with many residents' opinions being considered. The Northville Youth Assistance is creating a subcommittee to put together an advisory council from a wide spectrum of kids to see what they feel is needed in new programs. The Seniors Commission met today also and it is going well but not enough people are using the services; the Inspire magazine is a great informational tool put together by Pam Cameron.

F. Christopher Roosen – reported that when he started 15 years ago, two people took him under their wing and one of them was Sue; she has been a friend, mentor, teacher, role model and has served with so much integrity as a servant leader of the community. He is truly sorry to see her go.

G. Fred Shadko – reported that he spent the morning at SEMCOG working on the 2045 road plan where he suggested they take a better look at Beck Road prior to this time frame. Mr. Shadko also took a moment to express how much Sue will be missed as a creative and collaborative colleague. Finally, he noted what an exemplary job Margie and Marina have done with the treasury department and communicated his hope to bring forth the same admirable efforts; thank you to everyone for your support.

H. Chip Snider – reported that the Township took over maintenance of the Senior Center about a year ago and our maintenance department has been maintaining this building, saving a tremendous amount of money with our excellent staff. On November 19th the Wayne County Clerk’s Satellite Office closed allowing us the room needed to begin moving the Parks & Recreation team here on March 8th. Finally, when the motion was presented to the past Board to make Sue full-time, there was a lot of worry that the two of them would not be able to get along. After years of problem solving, staff meetings and other opportunities – I can say, we have always enjoyed each other’s company.

10. Any other business for the Board of Trustees:

A. Jim Petrie – Appointment to EDC/BRA

Motion by Trustee Heath to appoint Jim Petrie to the EDC/BRA with a new term to January 31, 2024, second by Trustee Shadko.

VOTE: **AYES:** Nix, Hillebrand, Banner, Heath, Herrmann, Roosen, Shadko
 NAYS: None

Motion Approved

11. ADJOURN: There being no further business, the meeting adjourned at 8:27 p.m.

Respectfully submitted:



Sue A. Hillebrand, M.M.C.

Approved: 2/21/19