

**MINUTES  
VIRTUAL REGULAR MEETING  
CHARTER TOWNSHIP OF NORTHVILLE  
BOARD OF TRUSTEES**

**DATE:** Thursday, May 21, 2020  
**TIME:** 7:00 p.m.

**CALL TO ORDER:** Supervisor Nix called the meeting to order at 7:00 p.m.

**PRESENT:** Robert R. Nix II, Supervisor                      Scott Frush, Trustee  
Marjorie F. Banner, Clerk                                      Symantha Heath, Trustee  
Fred Shadko, Treasurer                                        Mindy Herrmann, Trustee  
Christopher Roosen, Trustee

**PLEDGE OF ALLEGIANCE:**

**1. Agendas:**

**A. Regular Agenda and the Consent Agenda items**

Motion by Clerk Banner to approve the regular agenda and the items listed under the consent agenda, second by Treasurer Shadko.

**VOTE: AYES:** Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
**NAYS:** None

**Motion Approved**

**2. Appointments, Presentations, Resolutions & Announcements:**

**A. Plante Moran – Audit Presentation** – Presented by Michelle Lewis and Beth Bailey

**B. Historic District Commission Reappointment – Fred Shadko**

Motion by Clerk Banner to approve the reappointment of Treasurer Fred Shadko to the Historic District Commission for a new term to May 31, 2023, second by Trustee Heath.

**VOTE: AYES:** Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
**NAYS:** None

**Motion Approved**

**C. Landfill Working Committee Report** – Presented by Leslie Evans

**3. Public Hearing**

**A. MITC Brownfield Plan, Amendment #1**

Motion by Clerk Banner to open and conduct the public hearing for the MITC Brownfield Plan amendment #1, second by Treasurer Shadko.

**VOTE:**   **AYES:**               Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**               None

**Motion Approved**

The public hearing was opened at 7:39 p.m. and closed at 7:41 p.m.

**4. Brief Public Comments:**

- Cyndy Jankowski – Thanked the township, especially Manager Mutchler for helping to celebrate the Northville High School senior class during this unprecedented time. A special thank you to Supervisor Nix, Clerk Banner and Treasurer Shadko for their donation towards the signs. The senior car parade will be stepping off at 5:30 from Ward Church.

**5. New Business:**

**A. MITC Brownfield Plan, Amendment #1**

Motion by Clerk Banner to approve the MITC Brownfield Plan, Amendment #1 and authorize the Supervisor/Clerk to sign, second by Treasurer Shadko.

**VOTE:**   **AYES:**               Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**               None

**Motion Approved**

**B. Parks & Recreation – Roofing Project**

Motion by Treasurer Shadko to award the bid for removal and replacement of roofs on five park buildings, along with the purchase and installation of gutters on one building, from Chenoweth Group, Inc. in a total amount of \$25,669.50, second by Trustee Herrmann.

**VOTE:**   **AYES:**               Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**               None

**Motion Approved**

**C. Community Park Infield Project – Bulk Materials and Purchase and Installation**

Motion by Treasurer Shadko to award the purchase of bulk material and professional installation services for completion of the Infield Renovation project at Marv Gans Community Park, from Homefield Athletic, Inc. for a total amount of \$134,526.00, second by Trustee Roosen.

**VOTE:**   **AYES:**               Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**               None

**Motion Approved**

**D. Request for Temporary Sign**

Motion by Clerk Banner to authorize two temporary signs, as permitted under Section 145-5 (B), for the purpose of acknowledging and congratulating the Northville High School Class of 2020 on their graduation, subject to a new date as allowed by State Emergency Orders, second by Treasurer Shadko.

**VOTE:**   **AYES:**           Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**             None

**Motion Approved**

**E. Northville Youth Network – Bylaw Amendment**

Motion by Clerk Banner to approve the changes to the Northville Youth Network Commission bylaws as presented, second by Treasurer Shadko.

**VOTE:**   **AYES:**           Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**             None

**Motion Approved**

**6. Unfinished Business:** None

**7. Ordinances:** None

**8. Check Registry:**

**A. In the amount of \$4,867,516.12 for the period of March 7, 2020 to May 1, 2020.**

Motion by Treasurer Shadko to approve the check registry in the amount of \$4,867,516.12 for the period of March 7, 2020 to May 1, 2020, second by Trustee Heath.

**VOTE:**   **AYES:**           Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**             None

**Motion Approved**

**9. Board Communication & Reports:**

**A. Robert R. Nix, II** – Thanked Manager Mutchler, the directors, and staff for all their work and planning efforts during the COVID pandemic. He also reported that Wayne County has continued giving their daily reports and is continuously setting up testing sites and facilities. A special thank you for Chief Siegel and Chief Tennes for their efforts to obtain Personal Protective Equipment for the public safety department. The park at Village of Northville should open in 30 to 60 days, which the township will be able to utilize for special events in the future. Finally, the 381 work plan was approved by EGLE for the cleanup of the gun range.

**B. Marjorie Banner** – Reported that the Clerk’s office has sent over 7,000 absentee applications to the registered voters on the township’s permanent absentee list; the secretary of state sent applications to the registered voters not on the PAL. The Clerk’s office is anticipating large voter turnouts for the August and November elections.

She also reported that she will continue to update the Board of Trustees and residents about any changes that need to be made pertaining to the elections, precincts and COVID-19. A drop box is being ordered and will be installed in the drive thru loop to allow the residents an easy and safe method for returning their absentee applications and ballots; thank you for Deputy Clerk Anderson and Director Casari for helping with the drop box concept and placement. The township may get reimbursed for the drop box through the CARES act. The Seven Mile property trails will be open soon to residents for biking, hiking and walking on the east end. Finally, Thayer's Corner gardens are all sold out for this year.

**C. Fred Shadko** – Thanked Director Neumaier and her staff for another stellar audit report. He also reported that the frequently asked questions for the upcoming millage are not posted on the website. Finally, the Planning Commission held their meeting on May 5<sup>th</sup> and all items passed.

**D. Scott Frush** – Reported that he spoke with the Beautification Commission chair recently, they have some great ideas regarding the township grounds. He also inquired about getting a report from the lobbyist regarding the landfill at one of the next couple Board of Trustee meetings.

**E. Symantha Heath** – Reported that the Landfill Working Committee communicated with the lobbyist about 2 – 3 times per week. They have had a couple Zoom meetings with legislatures and have received a receptive response so far.

**F. Mindy Herrmann** – Reported that many of the programs are being put on hold right now, but that the Commissions are hoping to find a way to continue these in the future.

**G. Christopher Roosen** – Reported that the lobbyist have been incredibly professional and responsive, especially during the COVID pandemic.

**H. Todd Mutchler** – Reported that the township has now reentered phase three of their COVID Action Plan. The facilities team has done an excellent job working on township hall to allow our team to return to work.

**10. Any other business for the Board of Trustees:** None

**11. ADJOURN:** There being no further business, the meeting adjourned at 8:36 p.m.

**Respectfully submitted:**



Marjorie F. Banner, Clerk

Approved: 6/18/20