

NORTHVILLE YOUTH ASSISTANCE COMMISSION MEETING MINUTES

Regular Meeting

January 15, 2019 - amended

Present Director Amy Prevo, Michele Fecht, Ann Goolsby, Nadine Harris, Mindy Herrmann, Amy Knoth, Suzanne Lynn, Chuck Murdock, Marilyn Price, Libby Smith

Absent

Guests Kerri Ann Sondreal, NYA Staff ,

Meeting Called to Order

The meeting was called to order at 8:02 by Chair Chuck Murdock

Kerri Ann Sondreal was introduced to the group. Kerri Ann is the new Case Manager for all counseling and diversion services referrals.

Approval of Minutes

The minutes from the November 13, 2018 were reviewed and approved as presented.

Election of Officers

Chairperson Chuck Murdock suggested current officers stay in their position for a second year. He recalls that was done a while ago and all officers agreed to stay on.

That being said, the following slate was presented:

Chuck Murdock Chairperson, Libby Smith, Vice Chair and Amy Knoth, Finance Chair.

Marilyn Price moved to approve the slate as presented. Michele Fecht supported the motion. The slate was approved unanimously.

By Law Review

No changes were made to the current bylaws.

Nadine Harris made a motion to approve; Marilyn Price supported the motion. The by laws were approved with no changes by the entire Commission.

Policies and Procedure Review

It was suggested that given the rewriting of the Strategic Plan, there will most likely be changes to the Policy and Procedure Manual. Director Prevo suggested a mid year review following the completion of the Strategic Plan.

Program Report

Director Prevo presented a year end review. It was discussed that the reinstatement of the high school resource officer has made a difference. Prevo did a brief overview of all the programs. From that discussion, she will consider options to some of the current programming as well as looking at some new programming.

Financial Report

Director Prevo reviewed the financial report with the Commission and acknowledged several things were missing, most likely due to timing. She will follow up with the Township Finance Department to discuss those items as well as plans for our Fund Balance.

2019 Goals

Director Prevo presented the goals for 2019. All Commission members were in agreement. The idea of a branding video was discussed.

Northville Township – Township Trustee Herrmann reported that January’s meeting is used for administrative duties. They will also be considering approval of a 5 year Parks and Rec plan.

City of Northville – City Council representative Marilyn Price reported that they will be looking at Goals and Objectives in their January meeting. She also provided an update on the current legal situation with the school district.

Northville Public Schools – Nadine Harris provided an update on the upcoming Parent Camp, which NYA will be a part of on March 23, 2019.

Old Business

Roster changes were discussed.

Also, Libby Smith provided an update on the Director Evaluation. Amy will do her portion of the Evaluation in time for the February meeting and Commissioners can do their part following that; completion in March.

New Business - none

Adjournment

The meeting was adjourned at 9:10 am.

The next regularly scheduled Commission meeting is Tuesday, February 12 at 8 a.m. at the Northville Community Center.