

**NORTHVILLE YOUTH ASSISTANCE COMMISSION MEETING MINUTES**  
**Regular Meeting**  
**February 15, 2019 (rescheduled from February 12 due to weather)**

**Present** Director Amy Prevo, Ann Goolsby, Nadine Harris, Amy Knoth, Suzanne Lynn, Chuck Murdock, Marilyn Price, Libby Smith

**Absent** Michele Fecht, Mindy Herrmann

**Guests** Kerri Ann Sondreal, NYA Staff ,

**Meeting Called to Order**

The meeting was called to order at 9:01 by Chair Chuck Murdock

**Approval of Minutes**

The minutes from the January 15, 2019 were discussed. There was a correction made relative to our financial discussion. Minutes will be amended.

**Program Report**

Director Prevo reported on her meeting with Township officials and City Council on the current draft of NYA's Strategic Plan.

She also provided an update on the pending Youth Advisory Board and explained next steps.

She has also spent a great deal of time on administrative and organizational forms and procedures.

**Financial Report**

Director Prevo explained that she now has access to some of the financial reports herself. Year end information from 2018 was reviewed as well as January 2019.

She will forward on the Fund Balance report when she receives it from the Township.

**2019 Goals**

Director Prevo presented a copy of the revised Goals for 2019. Commission members were thrilled with her addition of a volunteer network to assist with programs and services.

Libby Smith made a motion to accept the 2019 Goals and Objectives. Marilyn Price supported the motion which was then passed unanimously.

**Northville Township** – no report

**City of Northville** – City Council representative Marilyn Price reported that the Cady Street project is moving forward.

**Northville Public Schools** – Nadine Harris provided an update on the upcoming Professional Development Day on February 19. She also explained that the district is ramping up to start their Strategic Planning Process.

**Old Business**

The Director Evaluation process was reviewed again. Director Prevo has completed her portion which the Commission reviewed. The Commission will then provide their input and the evaluation will be distributed to everyone and presented to Director Prevo within the next couple of weeks.

**New Business**

The Strategic Planning Sub-Committee presented a draft of their plan. Commissioners provided feedback, all of which was positive. There was quite a bit of discussion on the idea of a Timeline and Program and Services Plan being included as part of the overall Strategic Plan. Commissioners were in agreement that those details were better put in to Goals and Objectives.

Director Prevo will follow up with Commission members that were not present and hope to obtain final approval at the March NYA meeting.

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### **Adjournment**

The meeting was adjourned at 10:22 am.

**The next regularly scheduled Commission meeting is Tuesday, March 12 at 8 a.m. at the Northville Community Center.**