

BOT

Meeting

January 20, 2022

**AGENDA
REGULAR MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES**

The Township Board of Trustees will be meeting in person. The public can attend in person or view the meeting online by visiting the Township's website at <https://twp.northville.mi.us/RemoteMeetings> . All Public Comment participation will be in person or by sending a letter to the Clerk's Office prior to the meeting for public comment; letters will be accepted via email (clerk@twp.northville.mi.us), in person at the Clerk's Office or by postal mail.

DATE: Thursday, January 20, 2022
TIME: 7:00 p.m.
PLACE: 44405 Six Mile Road

CALL TO ORDER:

ROLL CALL:	Mark Abbo, Supervisor	Scott Frush, Trustee
	Roger Lundberg, Clerk	Mindy Herrmann, Trustee
	Jason Rhines, Treasurer	Cynthia Jankowski, Trustee
		Christopher Roosen, Trustee

PLEDGE OF ALLEGIANCE:

1. Agendas:

- A. Approve the Regular Agenda and the Consent Agenda items:
 - 1. Minutes – Board of Trustees – December 9 & 16, 2021
 - 2. Minutes – HDC – September 23 & October 28, 2021
 - 3. Northville Youth Network Report – 2021
 - 4. Financial Reports – December
 - 5. Fourth Quarter – Investment Report

2. Appointments, Presentations, Resolutions & Announcements:

- A. Land Bank Agreement
- B. Legacy Park Trail Plan Presentation
- C. Mowing Operation for Township Facilities and Parks Presentation
- D. Landfill Working Committee Report

3. Public Hearing:

- A. None

4. Brief Public Comments: (Anyone wishing to comment on an agenda item, or any other matter, may do so at this time. Citizen Comments are requested to be limited to two minutes.)

5. New Business:

- A. Parks & Recreation – Lawn and Landscape Services Contract
- B. Parks & Recreation – Mower Purchase
- C. Parks & Recreation – Vehicle Purchase and Asset Disposal
- D. Parks & Recreation – Ballfield Groomer Purchase

- E. Public Services – Fire Flooring Purchase & Installation
- F. Public Services – CAT Backhoe Purchase
- G. Public Services – Vehicle Purchase
- H. Finance – Resolution to Exempt Planning Commission from the CIP

6. **Unfinished Business:** None

7. **Ordinances:** None

8. **Check Registry:**

- A. In the amount of \$ 2,078,216.96 for the period of December 4, 2021 to January 7, 2022.

9. **Board Communication & Reports:**

- A. Mark Abbo
- B. Roger Lundberg
- C. Jason Rhines
- D. Scott Frush
- E. Mindy Herrmann
- F. Cynthia Jankowski
- G. Christopher Roosen
- H. Todd Mutchler

10. **Any other business for the Board of Trustees:**

11. **ADJOURN:**

Respectfully submitted:

Roger Lundberg, Clerk

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the Charter Township of Northville Board of Trustees by calling: 248-348-8898 or E-mail address clerk@twp.northville.mi.us at least two working days in advance of the meeting.

Consent

Agenda

**MINUTES
SPECIAL MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES**

DATE: Thursday, December 9, 2021
TIME: 7:00 p.m.
PLACE: 44405 Six Mile Road

CALL TO ORDER: Supervisor Abbo called the meeting to order at 7:00 p.m.

PRESENT: Mark Abbo, Supervisor
Roger Lundberg, Clerk
Jason Rhines, Treasurer
Scott Frush, Trustee
Mindy Herrmann, Trustee
Cynthia Jankowski, Trustee
Christopher Roosen, Trustee

PLEDGE OF ALLEGIANCE:

1. Resolution – Financial Institution Amendment

Motion by Treasurer Rhines to approve the addition of Huntington Securities Inc. and Huntington Bancshares Inc. to the list of approved financial institutions, second by Trustee Hermann.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

2. Proposed Skate Park Town Hall – Presented by Director Gasche

3. Brief Public Comments:

- Jimmy Proctor raised \$1400 in funds for the skate park by himself. With 2020 being such a crazy year, he believes this would be a great relieve of stress and a much needed source of fun for the community.
- Blake Healander is a member of the Northville Skate Club. He said that they currently do not meet that often because they have to commute to Farmington. If a skate park was built at Millennium Park it would allow the club to meet weekly. He also stated that the location is great for kids to ride their bike to and from.
- Joel Bromnick is a member of the Northville Skate Club. He stated that the skate park would give a place for skaters to go where they won't get in trouble for riding in an undesignated spot. He also believes it would provide skaters a safe surface to skate on which would prevent injuries.
- Jack Tsalis thanked the committee, the Duhn family, Trustee Frush and Director Gasche for all their hard work thus far. He believes this is important for both the youth and the community at large.
- Gabrielle Duhn, Dominic Duhn's mother, spoke about the need to get teens off their screens, out of their lonely rooms and into the community with a place they belong. Her son Enzo and Dominic's best friend Jack were the ones that first

wanted to build a skate park in honor of their brother & friend. The committee and many community members have supported the cause this far.

Letters were received by the following residents:

3 emails opposed to the skate park:

- Julie Van Ameyde
- Holly Giannola
- Karen Martin

Reasons –

- Other recreational facilities needed instead
- 3 skate parks available within 15 minutes already
- High insurance cost for the township
- Waste of taxpayer funds that should be spent elsewhere

48 emails support the skate park:

- Janean Potter
- Cathy & John Recto
- Mary Beauregard
- Diane Scott
- Amy and Mike Milligan
- Mark & Mary Matusz
- Richard Kligman
- Dawn march
- Stacey Proctor
- Chris and Lisa Compo
- Ted March
- Pam McCaskill
- Matt and Vicky Armstrong
- RoseAnne Russo
- Ryan Friess
- Jenni Bernardelli
- Judy Kent
- Anna Kligman
- Kim Montgomery
- Sharon Bescoe
- Joan Bisciotti
- Kate Barber
- Malissa Spindler
- Lisa McCausland
- Jeff Scroggs

- Jank Tsalis
- Jennifer Garliauskas
- Ann Marie Cardenas
- Andrew Wright
- Jimmy Proctor
- Grace Guibord
- Manfred and Lisa Schon
- Cathy Pomaville
- Matt Roberts
- Jeff & Catherine Speaks
- Cathy Recto
- Lisa Laycoe
- Jenni Chirgwin
- Sandy Mutafis
- Karen Maher
- Carrie Cocca
- Monica Curtis
- Charles & Rae Reese
- Robert & Elizabeth Krakowiak
- Christine Rice
- Barb & Tony Agius
- Olivia Koklanaris
- Carolyn Embree

Reasons –

- Outlet for teens
- Safe place to ride skate board
- Community space for those not on sport teams
- Improved mental health
- Much needed in our community
- Themselves or family member would frequent this skate park
- Exercise and fresh air, away from electronic devices

4. **ADJOURN:** Meeting adjourned at 8:01 p.m.

Respectfully submitted:

Roger Lundberg, Clerk

Approved:

**MINUTES
REGULAR MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES**

DATE: Thursday, December 16, 2021
TIME: 7:00 p.m.
PLACE: 44405 Six Mile Road

CALL TO ORDER: Supervisor Abbo called the meeting to order at 7:00 p.m.

PRESENT: Mark Abbo, Supervisor
Roger Lundberg, Clerk
Jason Rhines, Treasurer
Scott Frush, Trustee
Mindy Herrmann, Trustee
Cynthia Jankowski, Trustee
Christopher Roosen, Trustee

PLEDGE OF ALLEGIANCE:

1. Agendas:

A. Regular Agenda and the Consent Agenda items

Motion by Clerk Lundberg to approve the regular agenda and approve the items listed under the consent agenda with the addition of item 1.A.11 Fire Department Recognition, second by Trustee Frush.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

Chain of Survival Civilian Award – presented to Ms. Heather Brown

2. Appointments, Presentations, Resolutions & Announcements:

A. Ethics Committee – William Bufe

Motion by Clerk Lundberg to reappoint William Bufe to the Ethics Committee with a new term to December 31, 2024, second by Trustee Herrmann.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

B. Building Authority – Joe Vig

Motion by Trustee Herrmann to reappoint Joe Vig to the Building Authority with a new term to December 31, 2021, second by Trustee Frush.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

C. Zoning Board of Appeals – Brian Doren

Motion by Trustee Roosen to reappoint Brian Doren to the Zoning Board of Appeals with a new term to December 31, 2024, second by Treasurer Rhines.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

D. Zoning Board of Appeals – Paul Slatin

Motion by Trustee Roosen to reappoint Paul Slatin to the Zoning Board of Appeals with a new term to December 31, 2024, second by Treasurer Rhines.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

E. Board of Review Appointments

- **Carl Schleh, Joseph LoPiccolo, Robin Schleh**
- **Alternate members: Paul Ghraib and Walter Pytlak**

Motion by Trustee Herrmann to reappoint Carl Schleh, Joseph LoPiccolo and Robin Schleh to the Board of Review with Paul Ghraib and Walter Pytlak as alternative members with a new term to December 31, 2023, second by Trustee Jankowski.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

F. Landfill Working Committee Report – No Report

3. Public Hearing:

A. None

4. Brief Public Comments: None

5. New Business:

A. Finance – Procurement Policy

Motion by Treasurer Rhines to rescind the Purchasing Policy approved in March 1997 and to adopt the revised Procurement Policy, second by Trustee Herrmann.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen

NAYS: None

Motion Approved

B. Parks & Recreation – SMART Municipal Credit Contract FY 2022

Motion by Trustee Herrmann to approve the SMART Municipal Credit Contract for FY 2022, with \$28,044 in funding, and authorize the Township manager to sign the contract, second by Trustee Jankowski.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

C. Parks & Recreation – Legacy Park Trail Plan Recommendation

Motion by Trustee Herrmann to award the Legacy Park Trail Plan project to the Kay-Linn Enterprises/Applied Trails Research team for the amount of \$36,650, second by Clerk Lundberg.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

Motion by Clerk Lundberg to enter into a closed session as permitted under the Michigan Open Meetings Act (PA267) of 1976 of MCL 15.268, Section (e) to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body, second by Trustee Jankowski.

Closed meeting started at 7:29 p.m.

Motion by Trustee Herrmann to close the Closed Session and return to the regular meeting at 7:40 p.m., second by Trustee Jankowski.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

D. Supervisor – Opioid Resolution

Motion by Clerk Lundberg to authorize the township clerk or township supervisor to sign the resolution and the Charter Township of Northville authorizes the execution of a Michigan State-Subdivision Agreement for Allocation of Distributor Settlement Agreement and Janssen Settlement Agreement substantially similar to the proposed agreement attached to this resolution. The Charter Township of Northville also authorizes execution of a similar state-subdivision agreement to the extent that it provides a substantially

similar allocation of settlement or bankruptcy proceeds obtained from opioids litigation with any other entity, second by Trustee Jankowski.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
 NAYS: None

Motion Approved

Motion by Clerk Lundberg to authorize the township clerk or township supervisor to sign the resolution and the Charter Township of Northville authorizes the execution of Participation Agreements for: 1. The Master Settlement Agreement with Janssen Pharmaceuticals, Inc.; and 2. The Master Settlement Agreement with the three wholesale distributor defendants (Cardinal, Amerisource Bergen and McKesson), both of which are listed and available to the public at <https://nationalopioidsettlement.com/>. Specimen copies of the material terms of the participation agreements are attached as an exhibit to this resolution, second by Trustee Jankowski.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
 NAYS: None

Motion Approved

6. **Unfinished Business:** None

7. **Ordinances:** None

8. **Check Registry:**

A. In the amount of \$ 3,834,611.70 for the period of November 6, 2021 to December 3, 2021.

Motion by Treasurer Rhines to approve the check registry in the amount of \$3,834,611.70 for the period of November 6, 2021 to December 3, 2021, second by ---.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
 NAYS: None

Motion Approved

9. **Board Communication & Reports:**

A. Mark Abbo – reported that the Miss American competition is tonight and the township wishes Ms. Michigan success in the competition. He also reported that the 35th District Court met regrading financial changes resulting in the expectation of local municipalities to contributing to their budget; they are evaluating expenditures to see where reductions can be made first.

B. Roger Lundberg – No Report

C. Jason Rhines – No Report

D. Scott Frush – reported that he will be missing the January meeting for his doctorate program. He spoke about the rise in COVID cases and implored others to get

vaccinated and be part of the solutions as he has done. He also stated that the new water tower is going in and after the first four years will hopefully start saving the township about a million dollars a year; these savings should go towards the township resident's water costs. Finally, he would like the board to formally recognize University of Michigan kicker, Jake Moody on his significant achievements.

E. Mindy Herrmann – reported that the Planning Commission met and again rejected the U of M credit union project due to the bold blue ribbon on the building, but she does think that they are on the right track with their futuristic design. Also, Schaeffer Development approached the Commission to discuss and think about the possibility of creating some residential development on some of the MITECH corridor parcels. She also spoke about the beautiful event space at Imagine Peace Park. Finally, Parks & Recreation has been busy with the dugout and fencing projects now complete and the pathway project underway as weather permits.

F. Cynthia Jankowski – reported that Seniors did not meet but tomorrow at 11:00 am is the Gingerbread Extravaganza at the Senior Center and that the seniors trip to Crossroad Village is sold out. The Northville Youth network said goodbye to Chuck Murdock and Marilyn Price this week; they will both be missed immensely. However, the commission welcomed Andrew Krenz who she believes will add a new perspective with younger students. Finally, she thanked the board again for the youth consultant who was able to get a student back on track the first day and prepared a suicide prevention plan on the third day for another student.

G. Christopher Roosen – reported that the Zoning Board of Appeals met to discuss three items. They rejected Little Hearts Daycare request for a Zoning Variance for professional office space. The other two items were Meadowbrook Country Club and Dairy Queen, both of which had special land use permits that left some residents unhappy with the outcome. Finally the Public Safety Headquarters subcommittee is not ready to come to the board yet because they are taking their time to ensure the right plan is brought forth and they are reevaluating with the increased supply cost.

H. Todd Mutchler – reported that the Beautification Commission did a lovely job on the festive planters and the lights and banners look wonderful too. He spoke to the Board regarding the lack of recognition of New Year's Eve closure for the township staff and requested that the board consider closing on December 30th in observance of the holiday.

Motion by Trustee Herrmann to offer to all employees the day off on December 30, 2021 in observance of New Year's Eve, second by Trustee Jankowski.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

Manager Mutchler than thanked the board and wish everyone a Happy Holiday.

Finally, Supervisor Abbo remarked on how this is the last meeting of 2021 ending the first full year of this board. He is proud of the accomplishments this board has made

through the hard work of the board and township staff. He looks forward to what 2022 will bring for the township.

10. Any other business for the Board of Trustees: None

11. ADJOURN: Meeting adjourned at 8:09 p.m.

Respectfully submitted:

Roger Lundberg, Clerk

Approved:

DRAFT

**REGULAR MEETING MINUTES
CHARTER TOWNSHIP OF NORTHVILLE
Historic District Commission**

DATE: September 23, 2021

TIME: 6:30 pm

PLACE: Lower-Level Conference Room, Northville Twp. Hall

CALL TO ORDER: Bill Sivy called the meeting to order at 6:37 pm.

PRESENT: Margie Banner, Scott, Frush, Milan Gandhi, Suzette Heathcote, Diane Rosone, Fred Shadko, Robin Schleh, Bill Sivy

Excused: Shana Maitland,

GUESTS: Joe Oldenburg

1. Approval of Minutes:

A. Regular Amended Agenda and the Consent Agenda items

Motion Made: Margie Banner Second: Diane Rosone

2. New Business

A. NTHF is hosting Thayer Open House

- Sunday, September 26th at 12 pm

3. UNFINISHED Business

A. Budget \$2,925

B. Thayer School

- Engineer assessed floor, preferred contractor gave other options.
- Subflooring is not visible, committee decided to use more modern construction. The contractor has given a quote.
- Bill will ask engineer, Cheryl, to redesign floor to more modern construction.
- Margie made a motion to pay \$5,500 for new engineer plans using new construction methods.

VOTE: **AYES:** Banner, Frush, Gandhi, Heathcote, Rosone, Shadko, Schleh, Sivy
NAYS: None **Motion Approved**

4. **ADJOURN:** There being no further business, the meeting adjourned at 7:23 pm.
Next meeting October 28th at 6:30 pm Town Hall.
Motion Made: Margie Banner Second: Robin Schleh

Respectfully submitted:
Diane Rosone
Approved:

**MINUTES
REGULAR MEETING
Northville Township Historic District Commission**

DATE: October 28, 2021
TIME: 6:30 pm
PLACE: Northville Township Hall

CALL TO ORDER: Bill Sivy called the meeting to order at 6:35 pm

PRESENT: Fred Shadko, Bill Sivy, Margie Banner, Robin Schleh

EXCUSED: Shana Maitland, Milan Gandhi, Diane Rosone, Suzette Heathcote, Scott Frush

Guests: Joe Oldenburg, Richard Allen

A quorum was not present. Meeting conducted as meeting of the committee of the whole (no votes were taken).

1. **Approval of Minutes September 23, 2021
Regular Amended Agenda and the Consent Agenda Items
Deferred until next month**
2. **Bill Sivy reported on Michigan One Room Schoolhouse annual meeting.**
3. **ADJOURN-** There being no further business, the meeting adjourned at 7:00pm
Next Meeting: December 2, 2021, Township Hall, 6:30 PM

**Respectfully submitted:
Fred Shadko, commissioner**

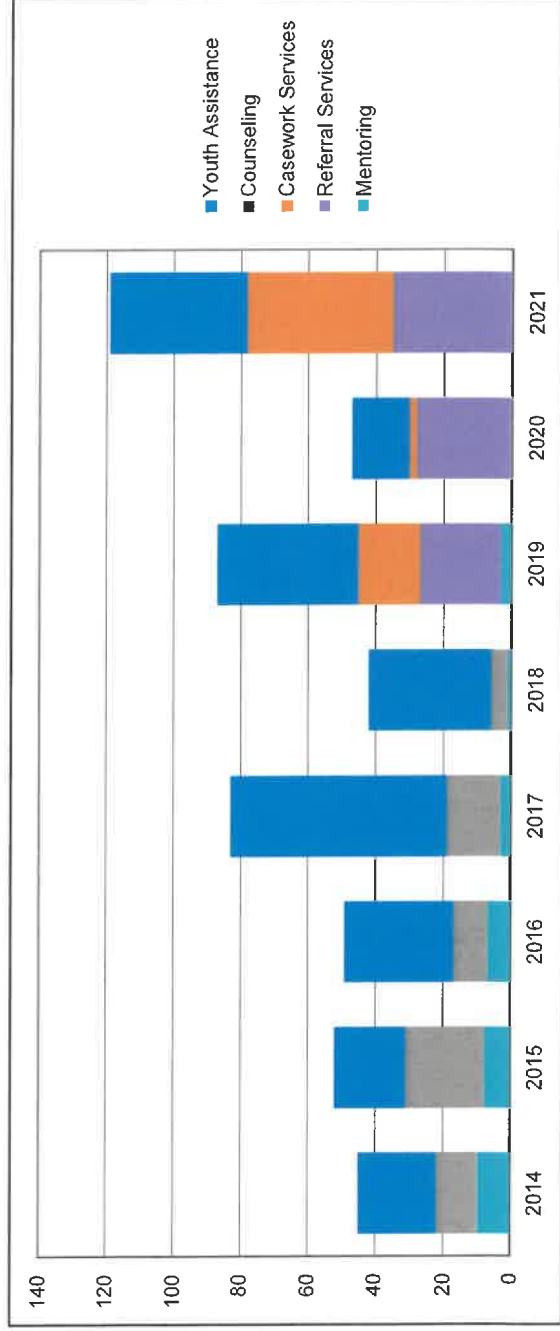
NYN Annual Participants Served Year-End 2021

Core Service Area	2017		2018		2019		2020		2021	
	Description	# of Part.	Description	# of Part.	Description	# of Part.	Description	# of Part.	Description	# of Part.
Education & Awareness Programs	Parenting Programs	20			NPS Parent Camp	30	NPS Parent Camp	59	NPS Parent Camp	11
	Amerman MI Fair	125			Yoga/Mindfl. Kids	15	Wellness Wednesday	46	Wellness Wednesday	235
	NHS ThinkFast Assem.	2000			Yoga/Mindfl. Parents	11	YMHFA	18	YMHFA	11
					Parent Book Club	23	Parent Book Club	11	Parent Book Club	4
					Teen Talk	34	Teen Talk	13	Teen Talk	28
					Zen Den	16	Parenting/Pand. web	125	Thrive Thursdays	60
					Let's Talk About Alch.	10	PTA presentation	30		
					Growing Up 2020 Kids	300				
					Growing Up 2020 Adlt.	200				
					Mentees	3	Mentees	10	Mentees	2
Mentoring	Mentors Trained	7			Mentors Trained	3	Mentors Trained			
Leadership Development										
School Connection & Transition	CAMP	80	CAMP	82	CAMP	116	CAMP	130	YAB	24
	Peer-2-Peer	121	Peer-2-Peer	101	Peer-2-Peer	87	Peer-2-Peer	82	CAMP	84
	Makers' Club	60	Makers' Club	50	Makers' Club	48	Makers' Club	42		46
Youth Assistance Program										
Referral Services										
Casework Services		64		36		42		17		41
						24		28		35
Other Misc Support	(Frmly Couns. Svcs.)	16	(Frmly Couns. Svcs.)	5		18		2		43
	Victorian Lend. Clos.	42	Victorian Lend. Clos.	63	Victorian Lend. Clos.	88	NPS PC Resource Fair	40	NPS PC Resource Fair	111
	Camp Scholar. (CF)	14	CAMP Scholar.	7	CAMP Scholarship	5	CAMP Scholarship	4	Northville CARES	83
	Hillside Spelling Bee	52	Hillside Spelling Bee	49	Hillside Spelling Bee	15	Kona & Community	300	Hillside Spelling Bee	32
					NPS Grief Support	150			Trunk-or-Treat	100
				NTFD Open House	100					
				NPS Best Practice Palooza	51					
TOTAL SERVED		2604		401		1396		978		980

1.A.3

**NORTHVILLE YOUTH NETWORK
ANNUAL COMPARISON OF NUMBER OF REFERRALS BY CATEGORY
YEAR-END 2021**

	Youth Assistance	Counseling	Casework Services	Referral Services	Mentoring	Total
2014	23	12			10	45
2015	21	23			8	52
2016	32	10			7	49
2017	64	16			3	83
2018	36	5			1	42
2019	42	N/A	18	24	3	87
2020	17	N/A	2	28	N/A	47
2021	41	N/A	43	35	N/A	119



**NORTHVILLE YOUTH NETWORK
REFERRAL BREAKDOWN BY SOURCE/TYPE
YEAR-END 2021**

Youth Assistance Referrals from NPS or Law Enforcement		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Infraction	Number of Referrals												
Drug/Alcohol	12					1			1	2	4	6	3
Vape/Tobacco	7	2				1		1		1			2
Anger Management	1										1		
Assault	1												1
Bullying	0												
Truancy	1					1							
Decision Making	9			2	1	1	1	1			1	1	2
Desctuction of Property	8					1		5	2				
Retail Fraud	0												
Theft	1											1	
Other	1					1							
TOTAL YA REFERRALS TO DATE	41	2	0	2	1	5	1	2	6	5	7	7	8
Referrals from Parents or Other Source													
Area of Support	Number of Referrals												
Casework Services	43					3	1	4	1	1	1	8	7
Referral Services	35					6	3	1		1	7	5	5
Mentoring													
TOTAL PARENT/OTHER REFERRALS TO DATE	78	4	7	11	6	2	5	1	1	2	15	12	12
TOTAL REFERRALS TO DATE	119	6	7	13	7	7	6	3	7	7	22	19	20

**NORTHVILLE YOUTH NETWORK
2021 GOALS, OBJECTIVES & OUTCOMES**

Our vision is a community where all Northville youth are supported and encouraged to develop resiliency and a positive sense of self. In pursuit of this vision, it is the mission of Northville Youth Network to, in partnership with families, adult advocates, and community stakeholders, offer socially and culturally inclusive programs and opportunities for youth that foster physical, emotional, and social wellbeing helping them to reach their full potential as caring, productive, and responsible citizens.

GOAL	OBJECTIVES	ACTION STEPS	OUTCOMES
Strengthen policies and procedures to provide guidance, efficiency, accountability, and clarity within operations.	<i>Update current policy and procedure manual. Develop new policies and procedures as necessary.</i>	<ul style="list-style-type: none"> • Review current manual examining each individual policy and procedure for necessary changes and/or updates. • Draft new policies and procedures based on changes in programs and services. • Submit updated draft policy and procedure manual to Commission for review and approval. • Submit new policies and procedures to Commission for review as developed. 	<ul style="list-style-type: none"> • This goal is still in progress. • A newly revised policy and procedure manual is approximately 40% complete. • The procedures for the Youth Assistance Program have been completely revised and new forms (i.e., participation agreement, parental consent, etc.) were developed.
Develop a comprehensive program evaluation plan to inform practice and improve services.	<i>Develop measurable goals for each program/service. Develop efficient data collection procedures. Develop data analysis processes.</i>	<ul style="list-style-type: none"> • Review all programs and services and determine outcomes. • Develop surveys/questionnaires for each program/service. • Review and determine appropriate data collection tools. • Develop format for evaluation reports. 	<ul style="list-style-type: none"> • This goal is still in progress. • Acquired subscription to Jotform, an online platform that allows for participant evaluation forms to be developed and disseminated as well as data collection and reporting.

GOAL	OBJECTIVES	ACTION STEPS	OUTCOMES
<p>Strengthen abilities to connect youth and families to necessary supports within the community.</p>	<p><i>Provide evaluation reports for each program/service.</i></p> <p><i>Develop comprehensive resource base of local providers, programs, and services that serve youth and families.</i></p> <p><i>Research providers to determine important aspects of their practice including specialties, wait times, insurances accepted, etc.</i></p> <p><i>Implement best method to provide parents/caregivers with information.</i></p>	<ul style="list-style-type: none"> • Seek volunteer support from area graduate students with evaluation experience. • Develop information survey for local providers. • Collect information about local providers. • Develop electronic database of information collected on local providers. • Continuously update information in database. • Seek volunteer support for data collection and compilation. 	<ul style="list-style-type: none"> • A great deal of progress was made this year on collecting information on referral sources to provide to families for support. • A comprehensive collection of local supportive resources was developed to provide families with programs, services, and professionals based on their specific individual needs. • Plans are to format this collection of resource to include on the NYN website.
<p>Realign mentoring program with appropriate resources.</p>	<p><i>Increase mentee participation.</i></p> <p><i>Utilize partnerships for promotion of mentor program.</i></p>	<ul style="list-style-type: none"> • Inform parents/caregivers of mentoring opportunities through social media, school communications, and other PR efforts. • Conduct volunteer mentor recruitment outreach efforts. • Update mentor training materials. • Hold mentor training session. 	<ul style="list-style-type: none"> • This goal is still in progress. • The mentoring program has been reimagined into a new direction in response to community need. • A subcommittee of the NYN Commission was formed and met multiple times to reimagine how NYN can build capacity among adults engaged in the support and mentoring of youth.

GOAL	OBJECTIVES	ACTION STEPS	OUTCOMES
<p>Increase local private school outreach to reach more youth.</p>	<p><i>Provide information to schools and parents about our programs and services.</i></p> <p><i>Increase participation of private school youth/families in programs/services.</i></p>	<ul style="list-style-type: none"> Reach out to all private school administrators and set up meetings. Present to parent groups. Include private schools in PR/communication plans. 	<ul style="list-style-type: none"> This goal is still in progress. Communication was sent to all principals of private schools in Northville providing information about NYN, the services we provide, and how we can support their Northville students. Plans are to visit each private school in person to meet with administration and supportive staff (i.e., counselors, social workers, etc.).
<p>Increase the use of volunteers in support of programs and services.</p>	<p><i>Increase volunteer recruitment efforts.</i></p> <p><i>Streamline volunteer screening procedures.</i></p> <p><i>Develop volunteer training procedures.</i></p> <p><i>Provide volunteer appreciation opportunities.</i></p>	<ul style="list-style-type: none"> Outline volunteer roles within existing programs/services. Publicize volunteer opportunities; develop flyers, social media posts, school info pushouts, etc. Update volunteer information documents and application materials. Update volunteer screening process; roles, steps, documents, etc. Update volunteer training process; roles, manuals, procedures, etc. Implement volunteer recognition events/activities. 	<ul style="list-style-type: none"> This goal is still in progress. A Parent Resource Guide on the NYN website was developed and is regularly maintained and updated by volunteers from the NYN Commission. A "Get Involved" page was added to the NYN website to provide volunteer information.

NYN 2021 Accomplishments

Programs & Services

- Served 980 participants through various programs and services.

CORE SERVICE AREA	DESCRIPTION	# OF PARTICIPANTS
Education & Awareness Programs	NPS Parent Camp	11
	Wellness Wednesday	235
	Youth Mental Health First Aid	11
	Parent Book Club	4
	Teen Talk	28
	Thrive Thursday	60
Leadership Development	Youth Action Board	24
School Connection & Transition	CAMP Hillside/Meads Mill	84
	Peer-2-Peer	46
	Makers' Club	32
Youth Assistance Program		41
Referral Services		35
Casework Services		43
Other Misc. Support	NPS Parent Camp Resource Fair	111
	Northville CARES	83
	Hillside Spelling Bee	32
	Trunk-or-Treat	100
TOTAL SERVED		980

- Received 119 school/law enforcement referrals for the Youth Assistance Program (diversion), casework services, and resource referrals, which is a **109%** increase over the average annual referrals received for the last seven years. Provided competent and caring individualized support, guidance, resources, and education to each referral in a timely manner.
- Held a comprehensive series of Wellness Wednesday programs for kids of varying ages in such topics as healthy coping skills, self-care strategies, how to use pressure as a positive motivator, mindfulness, gratitude, and other wellness topics.
- Launched Thrive Thursdays, a summer program for kids aged 11-13 which included crafts, games, and social/emotional activities that focused on strengthening resiliency and building confidence. This program also helped to build connections and reduce social isolation during the pandemic.
- The Youth Action Board initiated a youth/senior citizen pen pal project as well as hosted regular virtual game nights for kids to alleviate social isolation due to the pandemic.

- Held a Youth Mental Health First Aid for Adults training session with 11 participants.
- Participated in the annual Parent Camp hosted by NPS, presenting the workshop “Mindset Matters: Parenting During a Pandemic” for two breakout sessions.
- Formed a subcommittee of NYN Commission members to explore changes of the mentoring program in response to community need. Held planning sessions and began revising program goals and objectives, plan of operation, etc.
- Held four cohorts of Teen Talk, the risk reduction class for Youth Assistance Program (diversion) participants.
- Held in-person CAMP Hillside & CAMP Meads Mill with 85 middle school participants to assist incoming 6th grade students to become acclimated with the middle school experience in order to build confidence and reduce anxiety as a result of this big change. Over 90% of the participants had some type of documented special need (IEP/504 Plan) or were specifically referred by elementary school social workers as those who would benefit from additional support.

Community Partnerships

- Involved in the implementation of the embedded social worker/clinician in partnership with the City of Northville Police Department and Northville Township Police Department. Developed new processes and procedures for this partnership as it relates to youth referrals and community support.
- Continued participation in a year-long *Developing a Culturally Responsive, Inclusive & Equitable School Community* workshop series presented by Wayne RESA and sponsored by NPS.
- Co-chaired Northville CARES consortium which exists to coordinate a community-driven approach to providing social, emotional, and mental health support to Northville Youth. Held monthly meetings among community stakeholders that promoted awareness, collaboration and partnership. Also implemented community programs such as a presentation by Hegira Health and NTPD on adolescent wellness, a moderated youth panel on current issues Northville Teens face, a presentation for parents on the “achievement culture” and how to support youth in a high achievement community/school district.
- Served as a member of the NPS Health Advisory Board which provides input from parents, staff, and community stakeholders on the district’s health curriculum, including social and emotional initiatives. Participated in the tri-annual assessment process of the NPS health and wellness policy.
- Attended NPS elementary school Multi-tier System of Support meeting with social workers, psychologists, and other student support personnel to share NYN support programs and services.
- Met with staff from Growth Works to discuss various youth support programs, services and partnership opportunities.

General Operations

- On boarded two new Commission members.
- Increased public relations efforts including more utilization of the NYN website, posting regularly on social media outlets, and informational presentations to community groups. Updated NYN website to include more information and make it easier to navigate.
- Completed review of both the City and Township main web sites to edit/update outdated information that pertained to NYN.

- Participated in the “Meet the Township” session for HOA community members.

Professional Development

- Director attended the National Council for Behavioral Health’s Youth Mental Health First Aid instructor training program to become a certified instructor.
- Staff participated in training programs on a variety of topics including sexual harassment, BSA Cloud, Narcan use, and FEMA Emergency Management.
- Staff attended the following professional development webinars: *Mental Health in the Time of COVID-19* presented jointly by the Harvard T.H. Chan School of Public Health with the National Alliance on Mental Illness and *Protective and Promotive Factors to Enhance Thriving for Children, Youth & Families* presented by Youth in Focus.

COVID-Related Responses

- Continued to adapt programs and services for online delivery methods which included revising curriculum and materials, implementing new programs, and adjusting existing ones. Additionally, followed appropriate safety protocols and recommendations to return to more in-person programs and services as circumstances permitted.



Memo

To: Mark J. Abbo, Township Supervisor
Board of Trustees

Cc: Todd Mutchler, Township Manager/Public Safety Director

From: Wendy Hillman, Finance Director

Subject: Finance Reports – December 2021

Date: January 20, 2022

BOARD OF TRUSTEES

Mark J. Abbo, *Supervisor*
Roger Lundberg, *Clerk*
Jason Rhines, *Treasurer*
Scott Frush, *Trustee*
Mindy Herrmann, *Trustee*
Cynthia Jankowski, *Trustee*
Christopher Roosen, *Trustee*

Please find enclosed the monthly finance reports as follows:

1. Cash Summary by Fund (December)
2. Cash Balances by Investment (December)
3. Balance Sheet by Fund (December)

Cash Summary by Fund provides monthly increases (debits) and decreases (credits) to the Township's cash and investment accounts. The total cash and investment portfolio on December 31, 2021 is \$110,693,052. The Township pools its main disbursement account.

Cash Balances by Investment provides an investment breakout, by Fund, of the total portfolio of \$110,693,052.

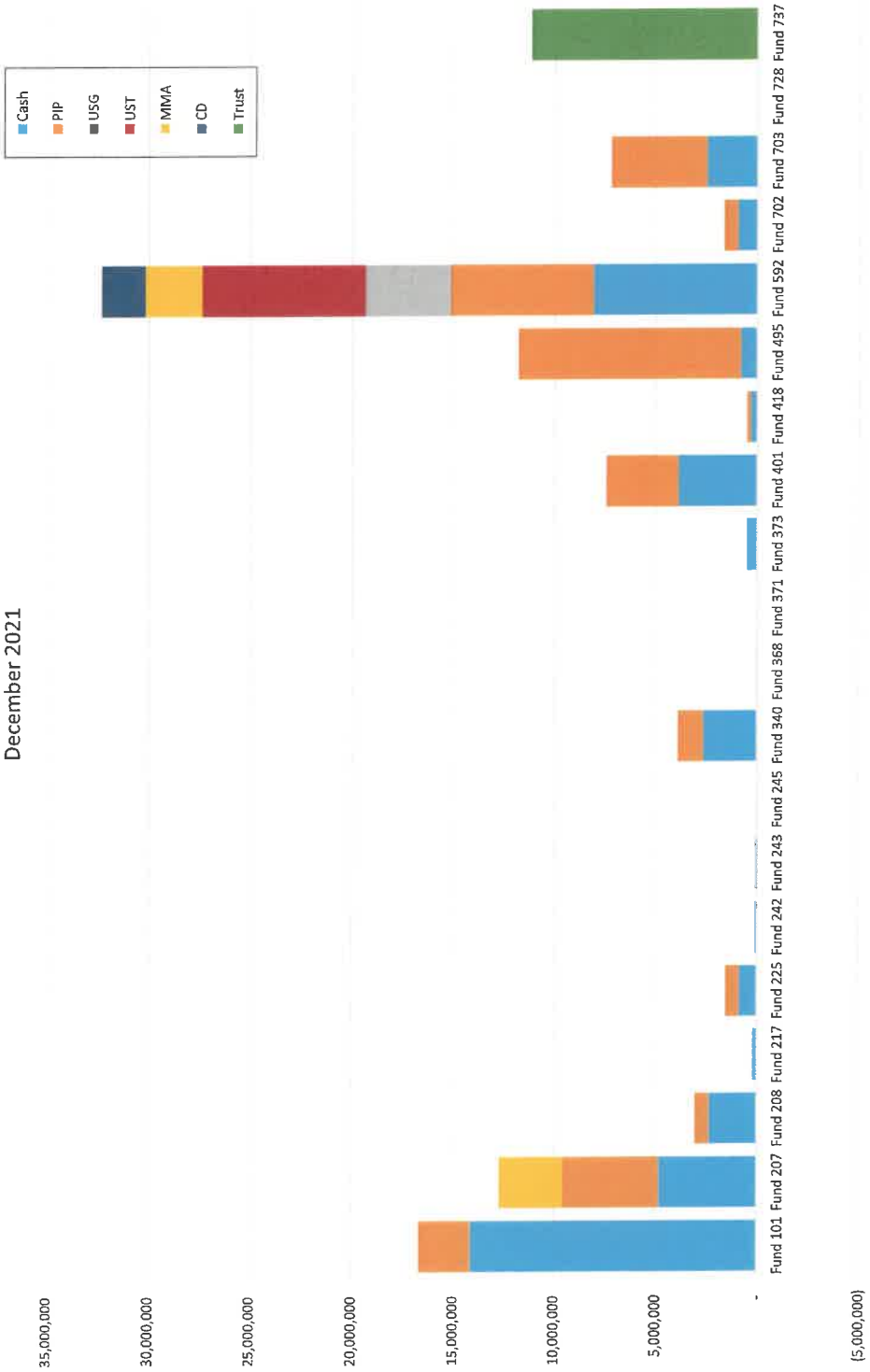
Balance Sheet by Fund provides the fund equity position on December 31, 2021, summarized by account type. Millage funds recognize property tax revenue early in the fiscal year, as indicated by high fund balance at the beginning of the fiscal year. This fund balance decreases during the year as expenditures are incurred.

CASH SUMMARY REPORT FOR NORTHVILLE CHARTER TOWNSHIP

From 12/01/2021 to 12/31/2021
 FUNDS: 592, 207, 101, 702, 217 (18 more)

Fund Description	Beginning Balance 12/01/2021	Total Debits	Total Credits	Ending Balance 12/31/2021
101 General Fund	16,426,089.80	921,493.19	696,936.37	16,650,646.62
207 Public Safety	13,816,317.81	3,189,710.36	4,329,488.90	12,676,539.27
208 PARKS, RECREATION & SENIOR SERVICES FUND	2,879,565.12	254,267.41	119,160.96	3,014,671.57
217 Youth Assistance	225,062.52	7,190.00	9,860.37	222,392.15
225 Shared Services	1,389,940.38	179,791.02	50,899.45	1,518,831.95
242 Five Mile Brownfield Revolving Fund	104,340.38	3,030.01	0.00	107,370.39
243 Seven Mile Brownfield Redevel Authority	77,892.93	0.00	375.00	77,517.93
245 Gun Range	23,373.95	0.00	23,373.95	0.00
340 7 MILE & HAGGERTY PROPERTY BOND DEBT	3,720,731.22	156,085.80	0.00	3,876,817.02
368 EDENDERRY PAVING SAD#27 P#5 DEBT SERVICE	46,691.22	0.00	0.00	46,691.22
371 Land Acquisition	1.25	0.00	1.25	0.00
373 2012 Refunding Debt	488,932.02	0.00	0.00	488,932.02
401 CAPITAL PROJECTS	7,400,114.68	1,047,472.44	1,029,750.35	7,417,836.77
418 Tree Fund	505,978.03	4.04	8,100.00	497,882.07
495 Seven Mile Construction Fund	0.00	22,918,120.17	11,110,300.00	11,807,820.17
592 Water and Sewer Fund	32,280,920.68	20,370,811.56	20,320,948.53	32,330,783.71
702 Escrow Fund	1,702,075.26	17,014.59	86,874.60	1,632,215.25
703 Current Tax Fund	189,764.59	13,923,065.10	6,948,387.57	7,164,442.12
728 Economic Development Corp	1,105.11	0.00	0.00	1,105.11
737 Other Post Employment Benefits Trust	10,473,370.73	751,197.13	64,010.79	11,160,557.07
REPORT TOTALS:	91,752,267.68	63,739,252.82	44,798,468.09	110,693,052.41

Deposit and Investment Balances by Fund December 2021



Diversification by Sector	
Cash	Cash & Interest Checking Accounts
PIP	Public Funds Investment Pools
USG	U.S. Govt Agencies
UST	U.S. Treasury Securities
MMA	Money Market Accounts
CD	Certificates of Deposit
Trust	Trust

BALANCE SHEET FOR NORTHVILLE TOWNSHIP
MONTH ENDING 12/31/2021

FUND	FISCAL YEAR-TO-DATE 12/31/2020	FISCAL YEAR-TO-DATE 12/31/2021
Fund 101 - GENERAL FUND		
Assets		
ACCOUNTS RECEIVABLE	\$ 1,422,847	\$ 1,976
CASH	12,499,518	14,109,606
DUE FROM OTHER FUNDS	13,822	-
INVESTMENTS	40,324	2,541,041
OTHER ASSETS	1,177,274	75,345
TOTAL Assets	\$ 15,153,785	\$ 16,727,968
Liabilities		
ACCOUNTS PAYABLE	\$ 58,632	\$ 31,144
DUE TO OTHER FUNDS	60,883	2,350
LIABILITIES - SHORT TERM	2,208,954	189,434
LIABILITIES - LONG TERM	-	1,535,593
TOTAL Liabilities	\$ 2,328,469	\$ 1,758,521
Ending Fund Balance	\$ 12,825,316	\$ 14,969,447

Special Revenue Funds:

Fund 207 - PUBLIC SAFETY FUND		
Assets		
ACCOUNTS RECEIVABLE	\$ 5,731,725	\$ 10,907
CASH	7,738,800	4,789,300
INVESTMENTS	3,415,627	7,887,239
OTHER ASSETS	7,196,219	251,444
TOTAL Assets	\$ 24,082,371	\$ 12,938,890
Liabilities		
ACCOUNTS PAYABLE	\$ 378,265	\$ 256,472
DUE TO OTHER FUNDS	244,763	0
LIABILITIES - SHORT TERM	14,138,000	1,543,034
TOTAL Liabilities	\$ 14,761,028	\$ 1,799,506
Ending Fund Balance	\$ 9,321,343	\$ 11,139,384

Fund 208 - PARKS, RECREATION AND SENIOR SERVICES		
Assets		
ACCOUNTS RECEIVABLE	\$ 9,950	\$ 4,646
CASH	2,315,322	3,014,671
OTHER ASSETS	9,847	27
TOTAL Assets	\$ 2,335,119	\$ 3,019,344
Liabilities		

FUND	FISCAL YEAR-TO-DATE 12/31/2020	FISCAL YEAR-TO-DATE 12/31/2021
ACCOUNTS PAYABLE	\$ 19,612	\$ (86)
DUE TO OTHER FUNDS	15,733	0
LIABILITIES - SHORT TERM	16,086	15,000
TOTAL Liabilities	\$ 51,431	\$ 14,914
Ending Fund Balance	\$ 2,283,688	\$ 3,004,430

Fund 217 - YOUTH ASSISTANCE

Assets

CASH	\$ 208,962	\$ 222,392
TOTAL Assets	\$ 208,962	\$ 222,392

Liabilities

ACCOUNTS PAYABLE	\$ 15	\$ -
DUE TO OTHER FUNDS	1,646	0
TOTAL Liabilities	\$ 1,661	\$ -

Ending Fund Balance

\$ 207,301	\$ 222,392
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Fund 225 - SHARED SERVICES

Assets

ACCOUNTS RECEIVABLE	\$ 657,646	\$ -
CASH	1,073,115	1,518,832
OTHER ASSETS	829,051	2,474
TOTAL Assets	\$ 2,559,812	\$ 1,521,306

Liabilities

ACCOUNTS PAYABLE	\$ 2,845	\$ -
LIABILITIES - SHORT TERM	1,710,500	215,874
TOTAL Liabilities	\$ 1,713,345	\$ 215,874

Ending Fund Balance

\$ 846,467	\$ 1,305,432
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Debt Service Funds

Fund 340 - SEVEN MILE & HAGGERTY PROPERTY PURCHASE FUND

Assets

ACCOUNTS RECEIVABLE	\$ 1,171,423	\$ -
CASH	2,767,424	3,876,817
OTHER ASSETS	1,370,253	49
TOTAL Assets	\$ 5,309,100	\$ 3,876,866

Liabilities

ACCOUNTS PAYABLE	\$ -	\$ -
LIABILITIES - SHORT TERM	2,711,391	157,800
TOTAL Liabilities	\$ 2,711,391	\$ 157,800

FUND	FISCAL YEAR-TO-DATE 12/31/2020	FISCAL YEAR-TO-DATE 12/31/2021
Ending Fund Balance	\$ 2,597,709	\$ 3,719,066
Fund 368 - EDENDERRY PAVING SAD FUND		
Assets		
ACCOUNTS RECEIVABLE	\$ 87,828	\$ 63,842
CASH	70,999	46,691
TOTAL Assets	\$ 158,827	\$ 110,533
Liabilities		
LIABILITIES - OTHER	\$ 75,613	\$ 63,842
TOTAL Liabilities	\$ 75,613	\$ 63,842
Ending Fund Balance	\$ 83,214	\$ 46,691
Fund 371 - LAND AQUITION		
Assets		
CASH	\$ 1	\$ 1
TOTAL Assets	\$ 1	\$ 1
Liabilities		
LIABILITIES - OTHER	\$ -	\$ -
TOTAL Liabilities	\$ -	\$ -
Ending Fund Balance	\$ 1	\$ 1
Fund 373 - 2012 REFUNDING DEBT (MUNICIPAL BUILDINGS)		
Assets		
CASH	\$ 488,942	\$ 488,932
TOTAL Assets	\$ 488,942	\$ 488,932
TOTAL Liabilities	\$ -	\$ -
Ending Fund Balance	\$ 488,942	\$ 488,932
Capital Project Funds		
Fund 401 - CAPITAL PROJECTS FUND		
Assets		
ACCOUNTS RECEIVABLE	\$ 47,409	\$ 38,378
CASH	6,143,152	3,863,871
INVESTMENTS	53,226	3,553,965
TOTAL Assets	\$ 6,243,787	\$ 7,456,214
Liabilities		
ACCOUNTS PAYABLE	\$ 8,750	\$ 6,739

FUND	FISCAL YEAR-TO-DATE 12/31/2020	FISCAL YEAR-TO-DATE 12/31/2021
LIABILITIES - OTHER	293,854	311,791
TOTAL Liabilities	\$ 302,604	\$ 318,530
Ending Fund Balance	\$ 5,941,183	\$ 7,137,684

Fund 418 - TREE FUND

Assets

CASH	\$ 421,751	\$ 497,882
OTHER ASSETS	-	7
TOTAL Assets	\$ 421,751	\$ 497,889

Liabilities

ACCOUNTS PAYABLE	\$ -	\$ -
TOTAL Liabilities	\$ -	\$ -

Ending Fund Balance

\$ 421,751	\$ 497,889
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Enterprise Funds

Fund 592 - WATER AND SEWER FUND

Assets

ACCOUNTS RECEIVABLE	\$ 2,691,447	\$ 2,171,588
CASH	12,934,891	8,061,512
DEFERRED OUTFLOW	1,299,621	1,281,024
FIXED ASSETS	87,075,029	87,796,481
ACCUMULATED DEPRECIATION	(38,932,079)	(39,182,322)
INVESTMENTS	16,595,885	24,269,272
OTHER ASSETS	26,429,445	26,691,386
TOTAL Assets	\$ 108,094,239	\$ 111,088,941

Liabilities

ACCOUNTS PAYABLE	\$ 1,295,545	\$ 35,420
DUE TO OTHER FUNDS	41,158	-
LIABILITIES - SHORT TERM	867,133	907,925
LIABILITIES - LONG TERM	4,070,033	3,584,170
TOTAL Liabilities	\$ 6,273,869	\$ 4,527,515

Ending Net Position

\$ 101,820,370	\$ 106,561,426
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Component Units

Fund 242 - BROWNFIELD REDEVELOPMENT AUTHORITY (REVOLVING FUND)

Assets

CASH	\$ 78,725	\$ 107,370
FIXED ASSETS	422,722	-
OTHER ASSETS	372,243	-

FUND	FISCAL YEAR-TO-DATE 12/31/2020	FISCAL YEAR-TO-DATE 12/31/2021
TOTAL Assets	\$ 873,690	\$ 107,370
Liabilities		
LIABILITIES - SHORT TERM	450,969	-
TOTAL Liabilities	\$ 450,969	\$ -
Ending Fund Balance	\$ 422,721	\$ (1)
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY (SEVEN MILE PROPERTY)		
Assets		
CASH	\$ 76,503	\$ 77,518
OTHER ASSETS	481,978	-
TOTAL Assets	\$ 558,481	\$ 77,518
TOTAL Liabilities	\$ 483,481	\$ -
Ending Fund Balance	\$ 75,000	\$ 77,518
Fund 495 - SEVEN MILE CONSTRUCTION FUND (Bond proceeds)		
Assets		
CASH	\$ -	\$ 807,588
INVESTMENTS	-	11,000,232
TOTAL Assets	\$ -	\$ 11,807,820
TOTAL Liabilities	\$ -	\$ 4,000
Ending Fund Balance	\$ -	\$ 11,803,820
Fund 245 - BROWNFIELD REDEVELOPMENT AUTHORITY (GUN RANGE)		
Assets		
CASH	\$ 23,794	\$ -
FIXED ASSETS	77,409	-
TOTAL Assets	\$ 101,203	\$ -
Liabilities		
ACCOUNTS PAYABLE	\$ 54,723	\$ -
LIABILITIES - LONG TERM	10,250	-
TOTAL Liabilities	\$ 64,973	\$ -
Ending Fund Balance	\$ 36,230	\$ 36,230



Memo

To: Mark J. Abbo, Township Supervisor
Board of Trustees

Cc: Todd Mutchler, Township Manager/Public Safety Director

From: Wendy Hillman, Finance Director

Subject: Investment Report – Fourth Quarter 2021

Date: December 31, 2021

BOARD OF TRUSTEES

Mark J. Abbo, *Supervisor*
Roger Lundberg, *Clerk*
Jason Rhines, *Treasurer*
Scott Frush, *Trustee*
Mindy Herrmann, *Trustee*
Cynthia Jankowski, *Trustee*
Christopher Roosen, *Trustee*

In compliance with the Township's Investment Policy, attached is a comprehensive listing of investments the Township held on December 31, 2021. The listing includes market value, type of investment, maturity date, interest rate and investment amount.

All investments are governed by state law and in accordance with our investment policy which dictates the following investment objectives:

A) Safety of Capital - Safety of principal will be the foremost objective of the Northville Township. Each investment transaction shall seek to first ensure that capital losses are avoided whether they are from defaults or erosion of market value.

B) Liquidity - The Township's investment portfolio will remain sufficiently liquid to enable the Township to meet all operating requirements that might be reasonably anticipated.

C) Return on Investment - The investment portfolio of the Township shall be designed in a manner to attain a market rate of return throughout budgetary and economic cycles while preserving and protecting capital.

The benchmark six-month United States Treasury bill currently yields .19%. At quarter ending December 31, 2021, the Township's investment pool average yield was 0.36%. The "market to market" pricing of treasuries within the Township's portfolio at the end of 4th quarter has resulted in an **unrealized loss** of **(\$86,545)** in our Water & Sewer Fund. Actual dividend and interest income realized for the period January 1, 2021 thru December 31, 2021 totaled \$76,700.

During the 4th Quarter, the Township's Finance and Treasury Departments collaborated with outside financial institutions to increase the safety of capital. As a result, \$12,500,000 was transferred from the general and public safety funds into an ICS program administered by Premier Bank. The ICS program acts as a checking account depository, automatically moving the transferred funds into multiple financial institutions allowing for the entirety of funds to become FDIC insured. Also, \$8,000,000 of water and sewer funds were transferred from checking into US Treasuries, administered by Huntington Bank.

In December, the Federal Reserve said that it expects to raise benchmark short-term interest rates three times in 2022. However, with this increase, it would still leave its rates historically low, below 1 percent. Inflation is expected to drop from an estimated 5.3 percent at the end of 2021 to 2.6 percent by the end of 2022.

**Charter Township of Northville, Michigan
Investment Portfolio
Quarter Ending December 31, 2021**

<u>Asset Type</u>	<u>December 31, 2021 Ending Value</u>	<u>Estimated Avg. Yield</u>
Cash & Interest Checking Accounts	\$ 41,910,564	0.22% *
Michigan Class Investment Pool	32,947,913	0.04%
Comerica Investment Pool	4,097,356	0.02%
Money Markets	6,018,993	0.09%
Certificates of Deposit	2,131,980	1.51% * *
Government Agency Securities	4,191,413	0.30%
U.S. Treasury Securities	7,999,920	0.01%
Totals	\$ 99,298,139	0.36%

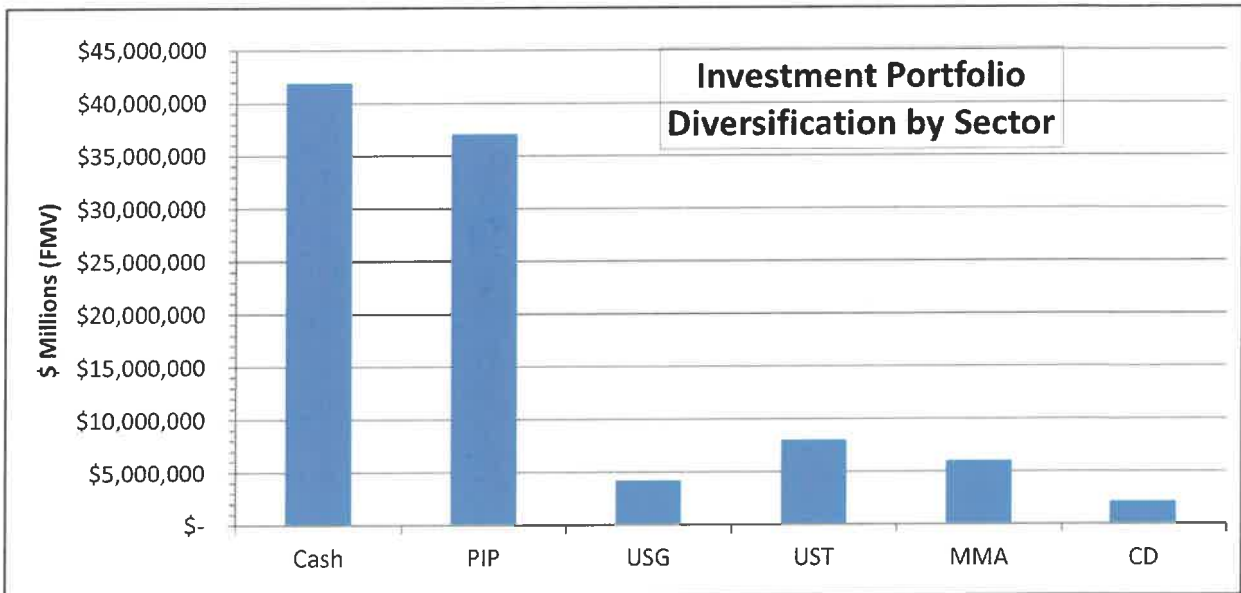
* - Estimated Yield includes discount received on banking fees.

* * - Estimated Yield includes CDs that were opened prior to 2020.

Annualized Performance	
Total Portfolio Annualized Yield	0.36%
Benchmark Yield - 6-month Treasury Bill	0.19%

**Charter Township of Northville, Michigan
Investment Portfolio - Diversification by Sector
Quarter Ending December 31, 2021**

Diversification by Sector		Ending Value	% of Portfolio
Cash	Cash & Interest Checking Accounts	\$ 41,910,564	42.2%
PIP	Public Funds Investment Pools	37,045,269	37.3%
USG	U.S. Govt Agencies	4,191,413	4.2%
UST	U.S. Treasury Securities	7,999,920	8.1%
MMA	Money Market Accounts	6,018,993	6.1%
CD	Certificates of Deposit	2,131,980	2.1%
		<u>\$ 99,298,139</u>	<u>100.0%</u>



The Charter Township of Northville

Investment Holdings Report

Quarter Ending December 31, 2021

Fund / Purpose	Description	Institution	Purchase Date	Maturity Date	Yield / YTM	Purchase Price	Ending Value as of 12/31/2020	Ending Value as of 9/30/2021	Unrealized Gain (Loss)
Cash Accounts									
Pooled Operating	Comerica Disbursement Checking Account	Comerica	N/A	N/A	0.450%	\$ 25,353,508	\$ 47,514,786	\$ 25,353,508	N/A
Pooled Payroll	Comerica Payroll Checking Account	Comerica	N/A	N/A	0.450%	78,846	132,895	78,846	N/A
Pooled Tax	Comerica Tax Checking Account	Comerica	N/A	N/A	0.450%	1,902,876	15,701,000	1,902,876	N/A
General Fund	Citizens Commercial Checking Account	Citizens	N/A	N/A	0.020%	250,004	-	250,004	N/A
Water & Sewer	Huntington Public Fund Business Checking	Huntington	N/A	N/A	0.010%	250,063	-	250,063	N/A
General Fund	Premier Checking w/ ICS Cash Sweep	Premier	N/A	N/A	0.110%	10,250,244	-	10,250,244	N/A
Public Safety	Premier Checking w/ ICS Cash Sweep	Premier	N/A	N/A	0.110%	2,250,052	-	2,250,052	N/A
Public Safety EMS	Level One EMS Lockbox Account	Level One	N/A	N/A	0.200%	41,398	4,736	41,398	N/A
Parks & Recreation	Level One P&R Credit Card Account	Level One	N/A	N/A	0.200%	1,533,572	877,364	1,533,572	N/A
Total -Cash Accounts						\$ 41,910,564	\$ 64,230,781	\$ 41,910,564	\$ -
Michigan Class Investment Pools									
Public Safety	Michigan Class	MI Class	N/A	N/A	0.037%	4,055,939	55,190	4,055,939	N/A
Restricted	Michigan Class	MI Class	N/A	N/A	0.037%	7,096,594	95,779	7,096,594	N/A
General	Michigan Class	MI Class	N/A	N/A	0.037%	2,541,041	40,324	2,541,041	N/A
General - Capital	Michigan Class	MI Class	N/A	N/A	0.037%	3,553,965	53,226	3,553,965	N/A
Tax	Michigan Class	MI Class	N/A	N/A	0.037%	4,700,142	121	4,700,142	N/A
7 Mile Demo	Michigan Class	MI Class	N/A	N/A	0.037%	11,000,232	-	11,000,232	N/A
Total -Cash Accounts						\$ 32,947,913	\$ 244,641	\$ 32,947,913	\$ -
Comerica Investment Pools									
Drug Forfeiture	Comerica - Jfund	Comerica	N/A	N/A	0.016%	661,672	751,348	661,672	N/A
Shared Services	Comerica - Jfund	Comerica	N/A	N/A	0.016%	650,268	50,198	650,268	N/A
Custodial	Comerica - Jfund	Comerica	N/A	N/A	0.016%	667,155	17,084	667,155	N/A
Tree	Comerica - Jfund	Comerica	N/A	N/A	0.016%	184,606	34,585	184,606	N/A
7 Mile Debt	Comerica - Jfund	Comerica	N/A	N/A	0.016%	1,250,331	50,197	1,250,331	N/A
Parks & Recreation	Comerica - Jfund	Comerica	N/A	N/A	0.016%	683,325	33,252	683,325	N/A
Total -Public Funds Investment Pools						\$ 4,097,356	\$ 936,664	\$ 4,097,356	\$ -
Money Markets									
Water & Sewer	UBS Bank USA Deposit Account	UBS	N/A	N/A	0.01%	474,333	2,373,973	474,333	N/A
Public Safety EMS	Level One EMS - Money Market	Level One	N/A	N/A	0.15%	3,169,628	1,383,960	3,169,628	N/A
Water & Sewer	Level One Water & Sewer Money Market	Level One	N/A	N/A	0.15%	2,037,865	-	2,037,865	N/A
Water & Sewer	Federated Government Obligations IS SHS	Fifth Third	N/A	N/A	0.03%	337,167	3,217,420	337,167	N/A
Total - Money Markets						\$ 6,018,993	\$ 6,975,352	\$ 6,018,993	\$ -

Fund / Purpose	Description	Institution	Purchase Date	Maturity Date	Yield / YTM	Purchase Price	Ending Value as of 12/31/2020	Ending Value as of 9/30/2021	Unrealized Gain (Loss)
Certificates of Deposit									
Water & Sewer	Bank of Holland MI	UBS	6/22/2012	6/13/2022	2.30%	150,000	150,270	150,248	(23)
Water & Sewer	Wells Fargo BK NA SD US	Comerica	2/27/2019	2/28/2022	2.78%	500,000	515,875	502,055	(13,820)
Water & Sewer	Wells Fargo BK NA SD US	Comerica	5/29/2019	6/10/2024	2.57%	750,000	810,435	785,213	(25,223)
Water & Sewer	JPMorgan Chase Bank NA	Comerica	7/9/2020	7/30/2025	0.49%	303,000	297,213	303,042	5,830
Water & Sewer	JPMorgan Chase Bank NA	Comerica	8/18/2020	8/28/2025	0.50%	200,000	195,200	197,206	2,006
Water & Sewer	JPMorgan Chase Bank NA	Comerica	11/19/2020	11/28/2025	0.40%	198,000	195,347	194,216	(1,131)
Total - Certificates of Deposit						\$ 2,101,000	\$ 2,164,340	\$ 2,131,980	\$ (32,360)
U. S. Govt Agencies									
Water & Sewer	Federal Farm CR Banks Bond	Fifth-Third	1/5/2021	1/11/2024	0.19%	3,200,000	-	3,159,584	(40,416)
Water & Sewer	Federal Home Loan Mtg Corp	Fifth-Third	10/1/2020	9/30/2024	0.40%	1,047,023	1,045,576	1,031,829	(13,747)
Total - U.S. Govt Agencies						\$ 4,247,023	\$ 1,045,576	\$ 4,191,413	\$ (54,163)
U. S. Treasury Securities									
Water & Sewer	United States Treasury Bills	Huntington	12/22/2021	9/21/2021	0.010%	7,999,942	-	7,999,920	(22)
Total - U.S. Treasury Securities						\$ 7,999,942	\$ -	\$ 7,999,920	\$ (22)
Grand Total						\$ 99,322,791	\$ 75,597,354	\$ 99,298,139	\$ (86,545)

The Charter Township of Northville

Interest Earned by Financial Institution

For the Period Beginning January 1, 2021 through December 31, 2021

	<u>Dividend and interest income</u>
<u>Comerica Bank</u>	
JFunds	\$ 610
Investments	41,803
Comerica Total	<u>\$ 42,413</u>
<u>Fifth-Third Securities</u>	
Investments	\$ 14,140
Fifth-Third Total	<u>\$ 14,140</u>
<u>UBS Financial Services</u>	
Investments	\$ 6,326
UBS Total	<u>\$ 6,326</u>
<u>Level One</u>	
Money Market	\$ 7,275
Certificate of Deposit	2,968
Level One Total	<u>\$ 10,242</u>
<u>Michigan CLASS</u>	
Cooperative Liquid Asset Securities	\$ 3,273
Michigan CLASS Total	<u>\$ 3,273</u>
<u>Huntington</u>	
Checking	\$ 6
Investments	-
Huntington Total	<u>\$ 6</u>
<u>Citizens</u>	
Checking	\$ 4
Citizens Total	<u>\$ 4</u>
<u>Premier Bank</u>	
IntraFi Network Deposits	\$ 296
Premier Bank Total	<u>\$ 296</u>
All Financial Institutions	<u>\$ 76,700</u>

Regular Agenda Items

2.A.

Board of Trustees Request for Action				
Meeting Date:	January 20, 2022			
Agenda Item:	Request to Approve the Land Banking Agreement between the State Land Bank Authority and the Charter Township of Northville			
Department:	Finance			
Support & Background Information:	<p>The agreement would allow for two Township-owned parcels and one Northville Township Brownfield Redevelopment Authority parcel to be transferred into the State Land Bank (SLB).</p> <p>Property transferred in to the State's Land Bank are eligible for more Brownfield incentives under Act 381.</p> <p>The parcels being transferred are within the Michigan International Technology Corridor (MITC).</p>			
Budget Impact:	The transfer of the two properties into the SLB would have budgetary impact on the Michigan International Technology Corridor (MITC). No budget impact to the Township.			
Suggested Motion:	Motion to Approve the Land Banking Agreement between the State Land Bank Authority and the Charter Township of Northville.			
BOT Comments/Questions:				
Follow-up:	M/S	BOARD MEMBER	YES	NO
		Abbo		
		Lundberg		
		Rhines		
		Frush		
		Herrmann		
		Jankowski		
		Roosen		

LAND BANKING AGREEMENT

This Land Banking Agreement (the “Agreement”), effective as of January ____, 2021 (the “Effective Date”), is entered into between the **State Land Bank Authority**, whose address is Post Office Box 30766, Lansing, Michigan 48909 (the “SLB”) and the **Charter Township of Northville**, whose address is 44405 Six Mile Road, Northville, Michigan 48168 (the “Township”) and the **Charter Township of Northville Brownfield Redevelopment Authority**, whose address is 44405 Six Mile Road, Northville, Michigan 48168 (the “NTBRA”).

RECITALS

WHEREAS, the above-identified parties have mutually accepted the following:

A. The Township is the owner of the real property legally described as parcels 071-99-0002-701 and 071-99-0002-702 and the NTBRA is the owner of the real property described as parcel 066-99-0001-725 on the attached Exhibit A (collectively, the “Property”) located in the Charter Township of Northville, County of Wayne, State of Michigan.

B. The Township and NTBRA propose to market the Property to potential developers for redevelopment focused on technology-based research and development, commercial, and advanced light manufacturing facilities.

C. The Township’s and NTBRA’s ability to attract and support redevelopment of the Property is dependent upon critical upgrades of public infrastructure, including roadways and the sanitary sewer and potable water systems.

D. The improvements to the infrastructure of the Property are not financially feasible without Brownfield incentives. The Property currently is not a Brownfield site eligible for reimbursement of all eligible activities defined in P.A. 381 of 1996, as amended (the “Act 381”), which is a critical impediment to the marketing and redevelopment of the Property.

E. The Township and NTBRA desire development to occur and the SLB is willing to assist to make the Property eligible for more Brownfield incentives under Act 381.

F. The Township and NTBRA desire to transfer the Property to SLB so that the Property may become eligible for more Act 381 Brownfield incentives. The Township and NTBRA shall cause the acquisition of the Property by future developer(s) and/or shall reacquire the Property, pursuant to the terms and conditions set forth in this Agreement.

G. The SLB and Township and NTBRA desire to establish the terms, covenants, and conditions upon which the Township and NTBRA will transfer the Property to SLB and the terms, covenants, and conditions upon which SLB shall convey the Property to future developer(s) and/or back to Township and/or NTBRA.

NOW, THEREFORE, in consideration of the economic development potential of the Property committed to by the Township and NTBRA, the submission of a proposed brownfield development plan, and the mutual covenants and agreements contained in this Agreement, receipt of which is severally acknowledged, the SLB, Township and NTBRA hereby agree as follows:

1. Transfer of Property.

1.1. Within seven (7) business days of the Effective Date, assuming all other conditions set forth herein are satisfactory to SLB, the Township and NTBRA shall transfer to SLB all of their rights, title and interest in the Property (the "Transfer"). The Property shall be conveyed by warranty deed(s) in form acceptable to SLB, subject to the parties' continuing rights contained herein, to the SLB for One Dollar (\$1.00) with the Township and NTBRA bearing all costs and fees associated with the Transfer. The warranty deed(s) shall only be subject to any easements, covenants, and building and use restrictions of record, if any. The Township and NTBRA shall also deliver a standard owner's affidavit acceptable to SLB. The Township and NTBRA shall also be responsible for paying all real property taxes and assessments, if any, that are not only due and payable at the time of the Transfer, but also all real property taxes and assessments, if any, that may become due and payable while SLB holds title to the Property. The SLB shall file a Property Transfer Affidavit of the transfer, claiming applicable exemption(s).

1.2. In consideration of the SLB accepting the Transfer of the Property, the SLB grants the Township and NTBRA an exclusive option to purchase the Property or portions thereof, with all applicable easements, rights, and appurtenances for One Dollar (\$1.00) (the "Option"), or the Township and NTBRA shall cause the acquisition of the Property by future developer(s) pursuant to a negotiated purchase agreement(s) (upon terms reasonably satisfactory to the SLB), and/or the Township and NTBRA shall be required to reacquire the Property, all as set forth in Section 3 of this Agreement. The Township and/or NTBRA may elect to exercise the Option on all or a part of the Property by giving written notice to SLB as provided in Section 3.3. The Township and/or NTBRA may exercise the Option as many times as they elect during the term of this Agreement to acquire one or more portions or all of the Property. Each portion of the Property that the Township and/or NTBRA elect to acquire shall be approved by SLB for conveyance as a land division of the Property and shall have been approved for a land division by the necessary local authorities.

1.3. At the time of Transfer, the Property shall not be subject to any liens, judgments, mortgages, or other encumbrances, held by any third party. As evidence thereof, Township and NTBRA shall furnish at their sole expense suitable title evidence, to wit: a commitment for title insurance or a title search in a form acceptable to SLB. Said title evidence shall be issued in advance of the conveyance and shall be approved by SLB prior to the Transfer contemplated hereby. SLB may require that an acceptable owner's policy of title insurance without standard exceptions be provided to SLB at the closing of the Transfer. SLB may also require that an acceptable ALTA/NSPS Land Title Survey of the Property be provided to SLB prior to the closing of the Transfer. These shall be paid

for by Township and/or NTBRA. As of the date of the Transfer of the Property no third party shall have any interest, lease, license, permit or other occupancy or use rights therein.

1.4. The Township and NTBRA shall provide to SLB in advance of the Transfer any and all environmental assessments, surveys, investigations and reports which it has in its possession and shall provide access to surveys, maps, plans and diagrams concerning the Property. The SLB retains the right to refuse to accept the Transfer of the Property in the event the SLB has reasonable concern as to such environmental contamination other than that disclosed in the reports of environmental assessments, surveys and investigation provided under this section. The Township and NTBRA acknowledge, affirm, represent and warrant that neither the Township nor NTBRA, nor any of its officers, directors, agents or employees have any knowledge (actual or constructive) of any environmental contamination on the Property other than that disclosed in reports of environmental assessments, surveys and investigations provided under this section.

The Township and NTBRA at their sole cost and expense shall have a Phase I Environmental Site Assessment of the Property in its entirety performed on behalf of SLB as prospective owner to assess and analyze its condition before the Transfer of the Property. The Township and NTBRA at their sole cost and expense shall also have a Baseline Environmental Assessment Report, based on existing environmental assessment results demonstrating all tax parcels of the Property to be “facilities” as defined in Part 201 of P.A. 451 Of 1994, as amended, prepared on behalf of SLB as prospective owner. It is the express intent of the parties that the SLB not incur any environmental out-of-pocket expenses or liabilities by entering into this Agreement.

1.5. The Township and NTBRA shall be responsible for paying any and all water and other utility bills, if any, that are not only due at the time of the Transfer, but also any and all water and other utility bills, if any, that may become due while SLB holds title to the Property.

2. Terms and Use of Property.

2.1. Following the Transfer of the Property, SLB authorizes the Township and NTBRA to enter the Property (with prior notice to SLB) to conduct surveys, inspections, and Development Activities (as defined herein), and the Township and NTBRA hereby release and agree to hold harmless SLB from any and all liability associated with such entry, and represents and warrants that it will comply with all applicable laws, rules, regulations and ordinances regarding environmental and other matters. It is Township and NTBRA’s responsibility to obtain any and all necessary permits and licenses required to perform the Development Activities set forth herein and, when applicable, to arrange for subsequent inspections through the appropriate authorities. The Township and NTBRA will comply with all applicable local codes, regulations and ordinances, and will comply with all applicable State and Federal codes and laws.

2.2. To the extent permitted by law, the Township and NTBRA shall indemnify, defend, and hold harmless the SLB, its Board and its employees (the “Indemnified Parties”) from any and all liability arising out of or in any way related to SLB’s performance under this Agreement, including, but not limited to, costs of defense arising out of, or in any way connected to SLB’s ownership of the Property, or any liability resulting from any acts of Township and/or NTBRA’s employees or agents; provided, however, the Township and NTBRA shall not be obligated to indemnify, defend, and hold harmless the Indemnified Parties from the wrongful acts or omissions of the Indemnified Parties.

2.3. The Township and NTBRA shall obtain, at their sole cost and expense prior to commencement of any Development Activities by or on behalf of the Township and/or NTBRA on their respective portion of the Property, a policy of commercial general liability insurance (as set forth below), including \$1,000,000 in pollution liability coverage, to protect the Indemnified Parties from claims that might arise out of or as a result of Township and/or NTBRA’s or its contractor’s operations or activities on, at or related to the Property. Additionally, the Township and NTBRA shall require its subcontractors to purchase and maintain, at their sole expense and as long as they are providing services to Township and/or NTBRA, the following insurance coverage:

- A. Commercial General Liability – Occurrence form, including coverage for bodily injury, personal injury, property damage (broad form), premises/operations, blanket contractual, and products/completed operations. Coverage shall be endorsed to include SLB as additional named insured for work performed by Township and/or NTBRA or subcontractor for Township and/or NTBRA in accordance with this Agreement.

Minimum Limits:

- \$5,000,000 per occurrence

- B. Automobile – Michigan no-fault coverage, and residual automobile liability, comprehensive form, covering owned, hired, and non-owned automobiles. Coverage shall be endorsed to include SLB as additional named insured for work performed by or for Township and/or NTBRA in accordance with this Agreement.

Minimum Limits:

- No-fault coverages – statutory
- \$500,000 per person / \$1,000,000 per accident – bodily injury
- \$500,000 per occurrence – property damage **OR**
- A combined single limit of \$1,000,000 per occurrence

Insurance coverage shall cover all claims against SLB, or their respective officials and employees, arising out of the work performed by Township and/or NTBRA or any of its subcontractors under this Agreement. For all work subcontracted on their portion of the Property, it shall be the responsibility of Township and NTBRA to maintain (or to arrange for the subcontractors to maintain) Independent Contractor’s Protective Liability

Insurance with limits equal to those specified above for Commercial General Liability Insurance. In addition, the Township and NTBRA shall provide proof of Workers' Compensation Insurance for all subcontractors in compliance with the required statutory limits of the State of Michigan.

Said policies of insurance shall be with companies licensed to do business in the State of Michigan and in a form satisfactory to SLB. Cancellation, material restriction, non-renewal or lapse of any of the required policies shall be grounds for immediate termination of this Agreement by SLB, and in the event the Agreement is so terminated by SLB, SLB shall immediately transfer and convey fee title to the Property back to Township and NTBRA. Any reduction or exhaustion in the limits of required insurance coverage shall not be deemed to limit the indemnification afforded in accordance with this Agreement or any amendments thereto. The Township and NTBRA waive all rights against the SLB for the recovery of damages that are covered by insurance policies the Township and NTBRA are required to maintain pursuant to this Agreement. The Township's and/or NTBRA's failure to obtain and maintain the required insurance will not limit this waiver. All insurance coverage provided relative to this Agreement is primary and non-contributing to any comparable liability insurance (including self-insurance) carried by SLB. If the Township and/or NTBRA's policy contains coverage limits higher than the required minimums, the SLB is entitled to coverage to the extent of the higher limits. The minimum limits of coverage specified are not intended, and may not be construed, to limit any liability or indemnity of the Township and NTBRA to any indemnified party or other person.

Any and all required insurance policies shall be maintained until Reconveyance has occurred as set forth in Section 3 of this Agreement. The Township and NTBRA shall be responsible for providing evidence of the renewal of any insurance policy.

2.4. The Township and NTBRA shall provide complete release and waiver of all liens on their parcels of the Property arising out of Development Activities or this Agreement, or a bond satisfactory to the SLB indemnifying it against any lien, all to the satisfaction of the SLB.

2.5. Development Activities shall mean: Any environmental activity involving the collection of environmental samples or remediation of contamination and any pre-construction or construction activities involving soil excavation or relocation or other land altering activity; removal of brush, trees or other flora or other land clearing activity; or clearing, dredging, or other alteration of any waterway or wetland.

2.6. During the term of this Agreement, the SLB shall have no obligation to secure or maintain the Property. It is understood that the Township and NTBRA will provide any and all required maintenance, insurance, and security during the term of this Agreement. To the extent SLB shall incur any costs to maintain the Property in compliance with all governmental laws, rules, regulations or ordinances, the Township and/or NTBRA shall pay the actual costs incurred by the SLB, plus a 20% administrative fee, payable within thirty (30) days of receiving an invoice from the SLB.

2.7. During the term of this agreement, other than its receipt and recording of the warranty deed referenced herein, the SLB shall not cause or allow any liens, judgments, mortgages or other encumbrances to attach to title of the property. Regardless of the date of an applicable Closing, the Township and NTBRA shall be responsible for any and all taxes, water, and other utilities upon the Property during the SLB ownership.

2.8. It is the express intent of the parties that the SLB not incur any expenses or liabilities by entering into this Agreement.

3. **Reconveyance.**

3.1. Following the effective date of this Agreement, Township and NTBRA shall have fifteen (15) years in which to A) exercise their Option by giving written notice as provided in Section 3.3, B) cause the acquisition of the Property or part thereof by future developer(s), pursuant to a negotiated purchase agreement(s) (upon terms satisfactory to the SLB), and/or C) reacquire the Property itself (all hereinafter the "Reconveyance") from SLB (the "Reconveyance Period") and close as provided in Section 8. The SLB shall convey to Township and/or NTBRA and/or future developer(s) all of its rights, title and interest in the Property, or part thereof. The Property shall be reconveyed by quit claim deed subject to any encumbrances present at the Transfer, approved or caused by the Township and/or NTBRA, and any and all restrictions, zoning ordinances and title exceptions, if any, conveying marketable title to the Property to the Township and/or NTBRA and/or future developer(s), but the Township and/or NTBRA and/or future developer(s) shall bear all costs and fees associated with the Reconveyance. SLB shall not transfer or convey any interest in the Property except as provided in this Agreement. In the event the Township and/or NTBRA fails to properly exercise the Option before the Reconveyance Period expires, the SLB shall reconvey the Property or any part thereof to the Township and/or NTBRA, respectively, for the sum of Ten Thousand Dollars (\$10,000.00).

3.2. The SLB shall also have the right, at any time within the Reconveyance Period, to require the Township and/or NTBRA to exercise their reacquisition rights by giving written notice of the requirement that it exercise its right to reacquire the Property. In such case, the Township and/or NTBRA must exercise its right to reacquire the Property within 90 days of receipt of such notice.

3.3. The Township and/or NTBRA and/or future developer(s) may elect to acquire all or a part of the Property at any time during the Reconveyance Period of this Agreement pursuant to Section 3.1 by notifying the SLB in writing of its election to purchase all or part of the Property (the "Election Notice"). The Election Notice may be delivered in person, by certified mail, or by overnight delivery service. The Township and/or NTBRA and/or future developer(s) may exercise the Option provided for in this Agreement on one or more occasions by giving an Election Notice to SLB at SLB's address stated herein or at a subsequent address that SLB provides to Township and/or

NTBRA in writing. The Election Notice shall specify the portions of the Property that are to be acquired pursuant to the exercise.

4. Right of First Refusal. If at any time SLB receives interest in the property, including but not limited to a bona fide written offer from an unrelated third party to purchase the Property, SLB shall give notice to the Township and/or NTBRA of the interested party's contact information, and/or terms of the proposed offer. The Township and/or NTBRA shall then have sixty (60) calendar days to negotiate and accept a purchase agreement with the third party (upon terms reasonably satisfactory to the SLB). If the Township and/or NTBRA fails to do so, SLB may then sell the Property to the offeror on the terms and conditions disclosed, and absent reasonable objection by the Township and/or NTBRA. If SLB does not close the transaction with the offeror after the Township's and/or NTBRA's failure to agree to terms of a purchase agreement, the right of first refusal shall be reinstated and be in place until its termination as provided below. This right shall terminate upon the expiration of the Reconveyance Period.

After termination, the Township and/or NTBRA shall, at SLB's request, execute and acknowledge any reasonable documents stating that this Right of First Refusal is terminated and of no effect.

5. Post-Closing Obligations.

5.1. In the event the Property is sold to future developer(s), the Township and/or NTBRA covenant and agree that the developer's(s') development project shall be included in an Act 381 Brownfield Plan approved by MITC and the local governing bodies prior to Closing.

5.2. The Township and/or NTBRA and/or future developer(s) agree to prosecute, or cause to be prosecuted, any improvements upon the Property in a good and workmanlike manner in accordance with the terms of this Agreement.

6. Default. In the event of default by the Township and/or NTBRA and/or future developer(s), SLB will provide written notice of default to Township and/or NTBRA and/or future developer(s). If the Township and/or NTBRA and/or future developer(s) fail to cure within 30 days after the SLB's written notice, SLB shall be entitled to terminate this Agreement by written notice delivered to Township and/or NTBRA and/or future developer(s). Further, in the event of such a termination, Township and/or NTBRA and/or future developer(s) and SLB agree that SLB's damages would be difficult or impossible to ascertain, and therefore, as a reasonable estimate of such damages, the parties agree that Township and/or NTBRA and/or future developer(s) shall pay SLB as liquidated damages the sum of Fifteen Thousand Dollars (\$15,000.00) per parcel or part thereof that is in default. In the event of a default by Township and/or NTBRA and/or future developer(s), Township and/or NTBRA and/or future developer(s) shall pay all of SLB's reasonable costs and attorneys' fees in enforcing this Agreement.

In the event of default by SLB, Township and/or NTBRA and/or future developer(s) will provide written notice of default to SLB. If SLB fails to cure within thirty (30) days after the Township and/or NTBRA's and/or future developer(s) written notice Township and/or NTBRA and/or future developer(s) shall be entitled to, at its election: (i) terminate this Agreement by written notice delivered to SLB; or (ii) obtain specific performance of the terms and conditions hereof.

7. Notice, Closing and Possession. Following the Election Notice, each applicable Closing will occur at a location and time agreed upon by both the SLB and Township and/or NTBRA and/or future developer(s). Each applicable Closing shall occur within thirty (30) calendar days of the applicable Election Notice (the "Closing"), but no later than within thirty (30) calendar days after the expiration of the Reconveyance Period. SLB shall deliver possession of the Property to Township and/or NTBRA and/or future developer(s) at the Closing.

7.1. A Quit Claim Deed reasonably acceptable to the Township and/or NTBRA or Developer(s) (in the general form attached hereto as Exhibit B) will be prepared by SLB for each applicable Closing. All other closing documents will be prepared by the Township and/or NTBRA and/or future developer(s). All closing costs, title insurance premiums, taxes and special assessments, if any, will be paid by Township and/or NTBRA and/or future developer(s). Each of the parties shall be responsible for its own legal fees.

7.2. At each applicable Closing, pursuant to a negotiated purchase agreement for developer(s), SLB will convey title to the applicable parcel(s) of Property by Quit Claim Deed, subject to any encumbrances present at the Transfer, approved or caused by the Township and/or NTBRA, and any restrictions, zoning ordinances and title exceptions, if any. Township and/or NTBRA and/or future developer(s) will accept the applicable parcel(s) of Property "AS IS, WHERE IS, WITH ALL FAULTS" that is, in its then present condition. The SLB shall expeditiously record the Quit Claim Deed for a parcel or part thereof transferred to a developer. The Township or NTBRA shall expeditiously record the Quit Claim Deed for any parcels or parts thereof transferred to the Township or NTBRA, respectively, and provide notice of such recording(s) to the SLB.

7.3. The execution and delivery of each Quit Claim Deed by the SLB will be deemed to be in full performance and discharge of all the terms and conditions of this Agreement to be observed or performed by SLB, except those that are stated expressly to survive the Closing.

8. Zoning, Safety and Regulatory Compliance. When title passes to the Township and/or NTBRA and/or future developer(s) at an applicable Closing, the Property will immediately become subject to certain State of Michigan (the "State") safety and regulatory laws and to certain local ordinances and regulations (including zoning and use requirements) to which the Property was not previously subject to because it was owned by the State. The Township and NTBRA acknowledge, and any future developer(s) shall acknowledge, that in certain substantial respects the Property may not comply with such statutes, rules, ordinances and regulations and may have to be substantially altered or repaired to become compliant. The Township and NTBRA acknowledge, and any future developer(s) shall acknowledge, that they will comply

with all zoning and use requirements. The Township and NTBRA acknowledge, and any future developer(s) shall acknowledge, that the SLB is under no obligation to take any action to bring the Property into compliance with such statutes, and that the Township and NTBRA and any future developer(s) have had the opportunity to make a personal inspection of the Property. The Township and NTBRA further acknowledge, and any future developer(s) shall acknowledge, that it is their responsibility to consult with all State and local regulatory agencies, which have and will continue to have, or will obtain jurisdiction.

9. Real Estate Broker. The SLB and Township and NTBRA acknowledge, and any future developer(s) shall acknowledge, that there is no broker entitled to any fee from SLB.

10. Notices. Notices under this Agreement must be delivered to:

Township:

Charter Township of Northville
44405 Six Mile Road
Northville, Michigan 48168
Attention: Mark Abbo, Township Supervisor

NTBRA:

Charter Township of Northville Brownfield Redevelopment Authority
44405 Six Mile Road
Northville, Michigan 48168
Attention: Joe Vig, Chair

SLB:

State Land Bank Authority
PO Box 30766
Lansing, Michigan 48909
Attention: Director

Facsimile or electronic notices will not be accepted. Either party may change its address by giving notice of the change to the other party.

11. Representations and Warranties. The Township and NTBRA represent and warrant and the SLB represents, as follows:

11.1. The Township and NTBRA each have the full right, power and authority to reacquire their portions of the Property as provided in this Agreement and to carry out its obligations hereunder, and all requisite action necessary to authorize the Township and NTBRA to enter into this Agreement and to carry out their obligations hereunder have been, or by the Closing will have been, taken. The persons signing this Agreement on behalf of Township and NTBRA are authorized to do so.

11.2 The SLB represents that it has the full right, power and authority to acquire the Property as provided in this Agreement and to carry out its obligations hereunder, and all requisite action necessary to authorize the SLB to enter into this Agreement and to carry out its obligations hereunder have been, or by the Closing will have been, taken. The persons signing this Agreement on behalf of the SLB are authorized to do so.

11.3. There is no action, suit, arbitration, unsatisfied order or judgment, government investigation or proceeding pending against the Township and/or NTBRA which, if adversely determined, could interfere with the consummation of the transaction contemplated by this Agreement.

11.4. The foregoing representations and warranties shall be continuing and shall be true and correct as of the Effective Date and as of the Closing, and all such representations and warranties shall survive the Closing.

12. Public Policy Provisions.

12.1. Nondiscrimination. Pursuant to MCL 37.2209 and MCL 37.1209, Township and NTBRA will comply with the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 et seq.; the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101 et seq.; and all other federal, state and local fair employment practices and equal opportunity laws and covenants that it will not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. In addition, as provided in Executive Directive 2019-09, Township and NTBRA shall not discriminate against any employee or applicant for employment with respect to his or her hire, terms, tenure, conditions or privileges of employment, or any matter directly or indirectly related to employment because of religion, race, color, national origin, age, sex, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the individual's ability to perform the duties of a particular job or position. The Township and NTBRA agree to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant will constitute a material breach of a contract arising out of this Agreement.

12.2. Unfair Labor Practices. Pursuant to MCL 423.324, the State may void a contract if Township and NTBRA or any of their contractors, subcontractors, manufacturers, or suppliers appear in the register compiled pursuant to 1980 PA 278, MCL 423.321 et seq. A breach of this covenant will constitute a material breach of a contract arising out of this Agreement.

13. Miscellaneous Provisions.

13.1. It is expressly understood and agreed that neither the SLB nor the Township nor NTBRA may assign its interest under this Agreement or any portion thereof without the prior written consent of the other party, its successors or assigns which consent shall not be unreasonably withheld or delayed.

13.2. Any news releases or other media releases to the public of information by the Township and/or NTBRA with respect to the sale of the Property or any matters set forth in this Agreement will only be made after advance notice to the SLB and absent its timely objection.

13.3. Each provision of this Agreement is severable from all other provisions of the Agreement and, if one or more of the provisions of the Agreement is declared invalid, the remaining provisions of this Agreement will remain in full force and effect.

13.4. This Agreement may be changed or modified only if in writing and signed by both parties.

13.5. Each party will, without further consideration, execute and deliver such other documents and take such other action, whether prior or subsequent to a Closing, as may be reasonably requested by the other party to consummate more effectively this Agreement. Without limiting the generality of the foregoing, the Township and NTBRA will, and shall cause any future developer(s) to, if requested by SLB, execute acknowledgments of receipt with respect to any materials delivered by SLB to the Township and/or NTBRA and/or future developer(s) with respect to the Property. The provisions of this Section will survive each applicable Closing.

13.6. The provisions of this Agreement and of the documents to be executed and delivered at each applicable Closing are and will be for the benefit of SLB and Township and/or NTBRA, and/or future developer(s), only and are not for the benefit of any third party. Accordingly, no third party will have the right to enforce the provisions of this Agreement or of the documents to be executed and delivered at an applicable Closing.

13.7. This Agreement may be executed in any number of counterparts, each of which will be deemed an original, and all of which when taken together, will constitute the same instrument.

13.8. Captions and headings used in this Agreement are for information and organizational purposes. Captions and headings, including inaccurate references, do not, in any way, define or limit the requirements or terms and conditions of this Agreement.

13.9. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provisions, whether or not similar, nor shall any waiver be a continuing waiver. No waiver shall be binding unless executed in writing to the party making the waiver.

14. Governing Law. This Agreement is governed by, and construed in accordance with, the laws of the State of Michigan, and no action will be commenced by or against the SLB, their designees, agents or employees for any matter whatsoever arising out of this Agreement in any court other than the Michigan Court of Claims.

15. Entire Agreement. This instrument constitutes the entire agreement between the SLB and the Township and NTBRA, and there are no other terms, conditions, promises, understandings, statements or representations, express or implied, oral or written, concerning the transaction contemplated hereunder. This Agreement will inure to the benefit of and bind the parties and their respective agents, representatives, successors and assigns.

[signatures begin on the next page]

IN WITNESS WHEREOF, the parties have signed and delivered this Agreement as of the dates written below and this Agreement shall be effective as of the Effective Date.

**TOWNSHIP:
CHARTER TOWNSHIP OF NORTHVILLE**

By: Mark Abbo
Its: Township Supervisor

Dated: _____

**NTBRA:
CHARTER TOWNSHIP OF NORTHVILLE
BROWNFIELD REDEVELOPMENT AUTHORITY**

By: Joe Vig
Its: Chair

Dated: _____

**SLB:
STATE LAND BANK AUTHORITY**

By: Jeffrey M. Huntington
Its: Authorized Officer

Dated: _____

EXHIBIT A
LEGAL DESCRIPTION OF THE PROPERTY

Parcel No.: 071-99-0002-701

PT OF THE S 1/2 OF SEC 18, T. 1 S., R. 8 E., NVILLE T.SHIP, WAYNE COUNTY, MI AND BEING MORE PARTICULARLY DESC AS FOLLOWS: BEG AT THE SW COR OF SEC 18, T. 1 S., R. 8 E., NVILLE T.SHIP, WAYNE COUNTY, MI AND PROC TH FROM SD POB N 85 D 48 M 32 S E, ALONG THE S LINE OF SD SEC 18, SD LINE BEING ALSO THE CENTER LINE OF PHOENIX RD (66 FT WIDE), A MEASURED DIST OF 2726.58 FT (DESC 2726.55 FT) TO THE S 1/4 COR OF SD SEC 18; TH N 85 D 47 M 40 S E, CONT ALONG THE S LINE OF SD SEC 18 AND THE CENTER LINE OF SD PHOENIX RD, A DIST OF 1493.08 FT TO THE PT OF INTERSEC OF SD SEC LINE, WITH THE SERLY LINE OF THE CHESAPEAKE AND OHIO RAILRD RIGHT-OF-WAY (99 FT WIDE); TH N 68 D 08 M 00 S W, ALONG SD SERLY RAILRD RIGHT-OF-WAY LINE, A DIST OF 1554.74 FT TO A PT OF CURVE IN SD RIGHT-OF-WAY LINE; TH CONT ALONG SD RAILRD RIGHT-OF-WAY LINE, ALONG THE ARC OF A CURVE, CONCAVE TO THE S, RAD 7472.79 FT, AN ARC DIST OF 2008.25 FT, (CHD BEARS N 75 D 49 M 57 S W, 2002.32 FT) TO A PT; TH CONT ALONG SD SERLY RAILRD RIGHT-OF-WAY LINE, ALONG THE ARC OF A CURVE, CONCAVE TO THE S, RAD 7472.79 FT, AN ARC DIST OF 477.87 FT, (CHD BEARS N 85 D 21 M 50 S W, 477.79 FT) TO A PT; TH S 02 D 31 M 45 S E, A DIST OF 325.62 FT TO A PT; TH S 87 D 28 M 15 S W, A DIST OF 350.00 FT TO A PT; TH S 02 D 31 M 45 S E, ALONG A LINE 60.00 FT E OF, AS MEASURED AT RIGHT ANGTS TO AND PARALLEL WITH THE W LINE OF SD SEC 18, A DIST OF 774.19 FT TO A PT; TH S 87 D 28 M 15 S W, A DIST OF 27.00 FT TO A PT; TH N 02 D 31 M 45 S W, ALONG A LINE 33.00 FT E OF, AS MEASURED AT RIGHT ANGTS TO AND PARALLEL WITH THE W LINE OF SD SEC 18, A DIST OF 900.00 FT TO A PT; TH S 87 D 28 M 15 S W, A DIST OF 33.00 FT TO A PT ON THE W LINE OF SD SEC 18; TH S 02 D 31 M 45 S E, ALONG THE W LINE OF SD SEC 18, SD LINE BEING ALSO THE CENTER LINE OF NAPIER RD (66 FT WIDE), A DIST 1200.00 FT TO THE POB. THE ABOVE DESC PARCEL IS SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE SERLY AND WERLY 33 FT THEREOF FOR RD PURPOSES (PHOENIX RD AND NAPIER RD). CONTAINING 81.569 +/- AC.

Parcel No.: 071-99-0002-702

PT OF THE S 1/2 OF SEC 18, T. 1 S., R. 8 E., NVILLE T.SHIP, WAYNE COUNTY, MI AND BEING MORE PARTICULARLY DESC AS FOLLOWS: BEG AT THE SE COR OF SEC 18, T. 1 S., R. 8 E., NVILLE T.SHIP, WAYNE COUNTY, MI AND PROC TH FROM SD POB N 02 D 49 M 15 S W, ALONG THE E LINE OF SD SEC 18, SD LINE BEING ALSO THE CENTER LINE OF RIDGE RD (66 FT WIDE), A DIST OF 1274.02 FT TO A PT; TH S 87 D 02 M 13 S W, A DIST OF 1326.80 FT TO A PT; TH S 02 D 36 M 43 S E, A DIST OF 23.28 FT TO A PT; TH S 86 D 26 M 11 S W, A MEASURED DIST OF 2667.93 FT (DESC 2668.14 FT) TO A PT ON THE NERLY LINE OF THE CHESAPEAKE AND OHIO RAILRD RIGHT-OF-WAY (99 FT WIDE); TH ALONG SD NERLY RAILRD RIGHT-OF-WAY LINE, ALONG THE ARC OF A CURVE, CONCAVE TO THE S, RAD 7571.79 FT, AN ARC DIST OF 1559.40 FT, (CHD BEARS S 74 D 02 M 00 S E, 1556.65 FT) TO A PT OF TANG IN SD RIGHT-OF-WAY LINE; TH CONT ALONG SD NERLY RAILRD RIGHT-OF-WAY LINE S 68 D 08 M 00 S E, A DIST OF 1757.08 FT TO A PT ON THE S LINE OF SD SEC 18; TH N 85 D 47 M 40 S E, ALONG THE S LINE OF SD SEC 18, SD LINE BEING ALSO THE CENTER LINE OF PHOENIX RD (66 FT WIDE), A DIST OF 924.67 FT TO THE POB. THE ABOVE DESC PARCEL IS SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE SERLY AND EERLY 33 FT THEREOF FOR RD PURPOSES (PHOENIX RD AND RIDGE RD). CONTAINING 68.194 +/- AC.

Parcel No.: 066-99-0001-725

PT OF THE SW 1/4 OF SEC 17, T. 1S., R. 8E., NVILLE T.SHIP, WAYNE COUNTY, MI DESC AS: BEG AT THE SW COR OF SD SEC; TH N00D05M06SW 934.79 FT ALONG THE W LINE OF SD SEC, SD LINE ALSO BEING THE CENTERLINE OF RIDGE RD, VARIABLE WIDTH; TH N89D50M24SE 600.00 FT; TH S00D05M06SE 441.49 FT; TH N89D50M24SE 864.13 FT; TH S00D09M39SE 81.72 FT; TH S25D09M52SE 299.64 FT; TH S00D09M39SE 140.02 FT TO THE S LINE OF SD SEC 17 AND THE CENTERLINE OF 5 MILE RD, VARIABLE WIDTH; TH ALONG SD S LINE S89D50M24SW 1591.42 FT TO THE SD SW COR OF SD SEC 17 AND TO THE POB. SUBJECT TO RIGHTS OF WAY FOR RIDGE AND 5 MILE RDS, ANY OTHER RIGHTS OF WAY, EASEMENTS, OR RESTRICTIONS OF RECORD, AND CONTAINS 23.46 ACRES (GROSS), MORE OR LESS.

**EXHIBIT B
FORM OF QUIT CLAIM DEED**

QUIT CLAIM DEED

THE STATE OF MICHIGAN, by the **STATE LAND BANK AUTHORITY**, a Michigan public body corporate and politic, whose address is Post Office Box 30766, Lansing, Michigan 48909 (the "Grantor"), by authority of MCL 124.757, quit claims to the **CHARTER TOWNSHIP OF NORTHVILLE**, a Michigan municipal corporation, whose address is 44405 Six Mile Road, Northville, Michigan 48168 (the "Grantee"), for _____ (\$_____), the following described real property (the "Property") in the Charter Township of Northville, County of Wayne, State of Michigan, further described as:

SEE EXHIBIT A ATTACHED HERETO AND MADE A PART HEREOF

Subject to any and all encumbrances, restrictions, zoning ordinances and title exceptions, if any, and including the following:

The Property may be located within the vicinity of farm land or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act, MCL 286.471 *et seq.*

The Grantor grants to Grantee the right to make _____ divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967, as amended.

**EXHIBIT A
PROPERTY LEGAL DESCRIPTION**

XXX.

Parcel No.: XXX

Board of Trustees
Request for Action

5. A

Meeting Date: January 20, 2022

Agenda Item: Lawn & Landscape Maintenance Services Contract

Department: Parks and Recreation

**Support &
Background
Information:**

Bids were solicited for Lawn & Landscape Services for Parks and Township Facilities; 7 bids were received. Review of the bids for Lawn & Landscape Services revealed a \$1,211 weekly increase (39.5%) for Park mowing and a \$132 weekly increase (14.4%) for Township Facilities mowing, over 2021 prices for the low bidder. Those increases would result in a \$40,290 yearly increase for mowing services in 2022, based on 30 cuts. The Landscape prices include many variables and options, which impact the total annual amount. The 2021 total amount paid for Landscaping Services was \$33,459; staff estimates the 2022 total amount at approximately \$37,000 (+10.5%), however that amount can vary depending on what services are requested by the Township. (See 2022 Lawn & Landscaping Services Bid Tabulation attached.)

After analysis of the bids for contracted mowing services, we developed a cost for internal mowing services at the two largest parks; Marv Gans Community Park and Millennium Park. When comparing the cost of in-house mowing for those two parks to contracting the service, it was determined that the Township would realize significant savings over the course of the contract and subsequent years. (See Internal Mowing Costs, and Mowing Bid Results-revised w/o MGCP & MP, attached.) The first year would require a capital equipment purchase, so year one would be budget neutral. However, in years 2-4 the Township would realize a savings over \$50,000 annually. The total savings over 4 years would be \$157,561.

In addition to the significant cost savings realized by moving a portion of the mowing in-house, it would improve the quality of service, particularly for athletic fields. Being able to perform the mowing at optimal times based on weather factors and field scheduling would in itself improve the quality of mowing service. That type of flexibility is not always possible with a contracted service. MGCP and Millennium Park have the majority of our athletic fields, and Parks Maintenance has been performing the "second cuts" on the athletic fields for 3 years. These two parks can be mowed by Parks Maintenance staff without a truck & trailer operation, due to the close proximity of the maintenance building on Beck Rd. and the maintenance garages at MGCP and MP.

In order to fully perform the in-house mowing services at MGCP and MP, we need to purchase two additional 60" mowers and one 96" mower, and hire two additional seasonal employees. These expenses are broken down on the attached Internal Mowing Costs spreadsheet.

Partial or fully in-house mowing services are very common in municipal and parks and recreation operations. In a cursory check of area municipalities, we found that Canton Township, Plymouth Township, Independence Township, City of Novi, and City of Livonia all operate with a combination of in-house and contracted mowing services. The general breakdown shows that they utilize in-house mowing for their larger parks and properties, particularly those with athletic fields. They utilize contracted services for smaller, remote parks and municipal facilities and properties.

Pittsfield Township, City of Royal Oak, and St. Clair County Parks perform all of their mowing services in-house, as other examples.

	<p>In summary, the combination of significant cost savings and improved quality of service provides strong justification for moving the mowing services for Marv Gans Community Park and Millennium Park in-house.</p> <p>With that change in operations, it is recommended that the 2022 contract for mowing of the remaining park locations and Township facilities be awarded to the low qualified bidder, O’Guinn’s Lawn & Landscaping, Inc. They have performed the park mowing for the past 4 years and the Township facilities mowing and landscaping for several years prior to that. Staff recommends approval of the unit prices for each location (other than MGCP and MP) and service be approved as listed in O’Guinn’s bid (attached). It is estimated that the total cost for park mowing (w/o MGCP and MP), Township facilities mowing, and landscape services will be approximately \$100,000, based on 30 cuts. Staff recommends awarding the contract with options for years 2 and 3, with 3% increases in each year.</p>			
<p>Budget Impact:</p>	<p>Funds for the 2022 Lawn & Landscape Services contract are budgeted in the Parks & Recreation Grounds Maintenance account (208-770-811.800) and Grounds Maintenance accounts for Township Hall (101-265-811.800), PD (207-300-811.800), Fire (207-336-811.800), and Utilities (592-536-811.800).</p> <p>Budgeted funds for the additional Park Maintenance labor will be transferred from the Parks & Recreation Grounds Maintenance account (208-770-811.800) to the P&R Salary Part-Time account (208-770-703.002). No budget amendment is deemed necessary.</p>			
<p>Suggested Motion:</p>	<p>I Move to award the 2022 Lawn & Landscape Services contract for all Parks, except Marv Gans Community Park and Millennium Park, and Township Facilities at the unit prices listed in their bid, to O’Guinn’s Lawn & Landscaping, Inc., with options for 2 additional years and 3% increases in each of the two additional years.</p>			
<p>BOT Comments/Questions:</p>				
<p>Follow-up:</p>	<p>M/S</p>	<p>BOARD MEMBER</p>	<p>YES</p>	<p>NO</p>
		<p>Abbo</p>		
		<p>Lundberg</p>		
		<p>Rhines</p>		
		<p>Frush</p>		
		<p>Herrmann</p>		
		<p>Jankowski</p>		
		<p>Roosen</p>		

**Northville Township
 Bid Tabulation - Mowing/Trimming and Mulch
 Parks and Township Facilities
 2022**

Contractor	Twp. Facilities Mowing & Trimming Weekly	Total	Parks Mowing & Trimming Weekly	Total	Parks w/o CP & MP Mowing & Trimming Weekly	Total	Notes	HST (Twp)	HST (Parks)	Mulch per Yd
O'Guinns Lawn & Landscape	\$1,048	\$31,425	\$4,280	\$128,400	\$1,055	\$31,650		\$935/App	\$2165/App	\$75/yd
Davey Tree/Sports Turf	\$1,236	\$37,065	\$4,794	\$143,813	\$1,271	\$38,138		\$1055/App	\$491/App	\$75/yd
Eclipse Lawn & Landscape	\$782	\$23,460	\$6,084	\$182,520	\$1,189	\$35,670	CM	\$465/App	\$640/App	\$120/yd
Brantley Development	\$1,030	\$30,900	\$5,951	\$178,515	\$1,527	\$45,795	CM	\$405/App	\$875/App	\$44/yd?
KBK Landscaping	\$1,113	\$33,375	\$6,525	\$195,750	\$1,775	\$53,250		\$2550/App	\$4150/App	\$90/yd
Xpert Lawn & Snow	\$1,382	\$41,460	\$8,983	\$269,490	\$2,083	\$62,490	CM	Included	Included	\$100/yd
Premier Group	\$2,710	\$81,300	\$9,370	\$281,100	\$2,895	\$86,850		\$535/App	\$2165/App	\$36/yd

**CM-Cemetery Not Quoted
 HST-Hard Surface Trimming**

**Northville Township
Bid Tabulation - Mowing/Trimming
Parks and Township Facilities
2022**

Contractor	Twp. Facilities Mowing & Trimming Weekly	Total	Parks Mowing & Trimming Weekly	Total	Total All Parks & Twp. Facilities	Notes	Parks w/o CP & MP Mowing & Trimming Weekly	Total	Total Parks w/o CP & MP + Twp. Facilities	Total w/o CP & MP + Twp. Facilities + Landscaping
	O'Guinns Lawn & Landscape	\$1,048	\$31,425	\$4,280	\$128,400	\$159,825		\$1,055	\$31,650	\$63,075
Davey Tree/Sports Turf	\$1,236	\$37,065	\$4,794	\$143,813	\$180,878		\$1,271	\$38,138	\$75,203	\$112,203
Eclipse Lawn & Landscape	\$782	\$23,460	\$6,084	\$182,520	\$205,980	CM	\$1,189	\$35,670	\$59,130	\$96,130
Brantley Development	\$1,030	\$30,900	\$5,951	\$178,515	\$209,415	CM	\$1,527	\$45,795	\$76,695	\$113,695
KBK Landscaping	\$1,113	\$33,375	\$6,525	\$195,750	\$229,125		\$1,775	\$53,250	\$86,625	\$123,625
Xpert Lawn & Snow	\$1,382	\$41,460	\$8,983	\$269,490	\$310,950	CM	\$2,083	\$62,490	\$103,950	\$140,950
Premier Group	\$2,710	\$81,300	\$9,370	\$281,100	\$362,400		\$2,895	\$86,850	\$168,150	\$205,150

Notes:

Totals - based on 30 weeks

CM-Cemetery Not Quoted

Not shown - Landscaping, etc.	\$33,459	2021
estimated	\$37,000	2022

Northville Township Parks and Township Facilities Mowing Services Analysis

Solicited and received bids (7) for mowing and landscape services at Township Facilities and Parks – contract would be for 2022 with options for 2 additional years (see bid tabulation for mowing)

Low bid results:

- \$1,211 weekly increase (39.5%) for Park mowing; \$36,330 annual increase (30 cuts)
- \$ 132 weekly increase (14.4%) for Township Facility mowing; \$3,960 annual increase (30 cuts)
- Landscaping (mulch, planting flowers, etc.) & seasonal clean-up has many variables to calculate into a total – 2021 total amount was \$33,459; 2022 estimated amount - \$37,000 (+10.5%) – amount can vary based on work requested by Township

Proposal:

Bring the two largest community parks in-house for mowing; MGCP and Millennium Park.

- These two park have the most athletic fields, which is a high priority area. NPR already provides 2nd cuts on athletic fields during high growing seasons.
- These parks can be mowed by Park Maintenance staff without a truck/trailer operation due to the proximity to the maintenance building on Beck Rd. and the maintenance garages at the two parks.

In-house & Contracted Mowing Services Models:

In-house mowing operations supplemented by contractual mowing services is common in municipal operations. Canton Township, Plymouth Township, City of Novi, Independence Township and City of Livonia all have the same model. Pittsfield Township, City of Royal Oak, and St. Clair County Parks perform all mowing in-house.

Equipment & Staffing Needs:

By moving the two large parks in-house for mowing, we would need to purchase two 60" Z-turn mowers and one 96" mower. We would also need to hire 2 additional full-time seasonal positions. The breakdown and summary for those additional costs are shown on the [Internal Mowing Costs spreadsheet](#). Escalating inflationary costs were built into the projections for labor & supplies in years 2-4.

Budget Impact:

In-house mowing costs, including all capital equipment purchases, would be **budget neutral** compared to contracted costs for MGCP and MP, in **year one**.

Subsequent savings in **years 2-4** would increase significantly, to over **\$50,000 annually**.

The **average savings over 4 years** would be **\$39,390 annually**.

The **total savings over 4 years** would be **\$157,561**.

Timing:

If approved at the January BOT meeting, the mowers would be delivered and set up in time for spring mowing. They are available on the State Bid through Weingartz.

Revised contract:

Each of the 4 low bidders have confirmed that they would accept a partial contract, and that their bid prices are still good for the remaining parks and Township facilities.

The revised contract amount for Parks w/o MGCP & MP, and Township Facilities, and Landscaping would be approximately \$100,000 (51% of what the total including MGCP and MP would be; based on 30 weeks). O'Guinn's 2021 total - \$143,630.

Northville Township Internal Mowing Costs

Scope: Community Park, Millennium Park, Double Cuts on all athletic fields

New Equipment Needed	Qty	Unit	Price
Ex-Mark Mower 60"	2	\$11,199	\$22,398
			Price Update 1/4
Ex-Mark Mower 96"	1	\$28,399	\$28,399
			Price Update 1/12
Total Equipment Cost			\$50,797

Add'l Labor (Wage + 11% payroll taxes)	Hrly. Wage	Total Hrly.	Weekly	Season
Seasonal Maintenance - 40 hrs./week	\$14.50	\$16.10	\$1,288	\$38,640
Seasonal Maintenance - 40 hrs./week	\$16.00	\$17.76	\$1,421	\$42,624
Seasonal Maintenance - 40 hrs./week	\$17.50	\$19.43	\$1,554	\$46,620

Note: currently paying \$14/hr.

Totals	Year 1	Year 2	Year 3	Year 4	Total
Equipment	\$50,797	\$0	\$0	\$0	\$50,797
Labor (3% annual increase)	\$42,624	\$43,903	\$45,220	\$46,576	\$178,323
Add'l Supplies (Gas, Parts) w/5% annual increase	\$3,500	\$3,675	\$3,850	\$4,050	\$15,075
Total NPR In-House Cost - CP & MP	\$96,921	\$47,578	\$49,070	\$50,626	\$244,195

60" mowers need replacement every 5 years

Ave. NPR cost per year over 4 years **\$61,049**

Contracted Mowing Costs	Qty	Per Week	Yearly	4 Years
Marv Gans Community Park	30	\$2,300	\$69,000	\$276,000
Millennium Park	30	\$925	\$27,750	\$111,000

2.5% increase in yrs. 2-4

MGCP

MP

	Year 1	Year 2	Year 3	Year 4	Total
	\$69,000	\$70,725	\$72,493	\$74,305	\$286,524
	\$27,750	\$28,444	\$29,155	\$29,884	\$115,232
Contracted Total for CP & MP	\$96,750	\$99,169	\$101,648	\$104,189	\$401,756

Ave. cost per year over 4 years

\$100,439

Charter Township of Northville

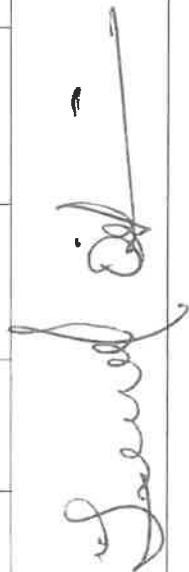
Company Name: O'Guinns Lawn & Landscaping, Inc.

Bid Form - Lawn & Landscape Maintenance Services-Township Facilities & Parks

We the undersigned as proposer, propose to furnish to the Charter Township of Northville to the specifications, terms, conditions and instructions attached hereto and made a part thereof:

	Location	Acres	Mowing, cleaning of lawn areas (weekly)	Trimming (Bi-weekly)	Parking Lot/Hard Surface Weed Trimming (Bi-Yearly)	Mulch Installation (Annually)	Square yards of mulch included in mulch installation	Flower Planting (per flat)	Pruning (per cut - on request)	Spring Clean-Up (On Request)	Fall Clean-Up (On Request)
Twp. Facilities											
Township Hall	44405 Six Mile	4.72	\$200.00	\$60.00	\$200.00	\$3750.00	50 Yards	\$60.00/mn hr	\$60.00/mn hr	\$60.00/mn hr	\$60.00/mn hr
Fire Department	45745 Six Mile	3.30	\$100.00	\$40.00	\$160.00	\$1200.00	16 yards	\$60.00/mn hr	\$60.00/mn hr	\$60.00/mn hr	\$60.00/mn hr
Public Safety	41600 Six Mile	1	\$110.00	\$40.00	\$225.00	\$1500.00	20 yards	\$60.00/mn hr	\$60.00/mn hr	\$60.00/mn hr	\$60.00/mn hr
Public Services Bid/Water Tower	16225 Beck	.44	\$120.00	\$60.00	\$210.00	N/A	N/A	N/A	N/A	\$60.00/man hr	\$60.00/mn hour
5 Mile Booster Station	44110 Five Mile	.57	\$60.00	\$20.00	\$80.00	N/A	N/A	N/A	N/A	N/A	N/A
Beck Booster Station	19225 Beck	.34	\$50.00	\$20.00	\$60.00	N/A	N/A	N/A	N/A	N/A	N/A
Beck Rd. Medians		1.5	\$200.00	\$60.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Bradner Cemetery			\$50.00	\$15.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Parks											
Bennett Arboretum Path.	7 Mile & Verona Cir.	1.3	\$50.00	\$15.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Cabbagetown Park	390 Baseline Rd.	.57	\$45.00	\$10.00	\$60.00	N/A	N/A	N/A	N/A	N/A	N/A

Parks	Location	Acres	Mowing, cleaning of lawn areas (weekly)	Trimming (Bi-weekly)	Parking Lot/Hard Surface Weed Trimming (Bi-Yearly)	Mulch Installation	Square yds. of mulch included in mulch installation	Flower Planting (per flat)	Pruning (per cut - on request)	Spring Clean-Up (Upon Request)	Fall Clean-Up (Upon Request)
Coldwater Springs Trail	16102 Ridge Rd.	2.1	\$70.00	\$20.00	\$100.00	N/A	N/A	N/A	N/A	N/A	N/A
Cady St. Dog Park	215 W. Cady	.57	\$40.00	\$10.00	\$60.00	N/A	N/A	N/A	N/A	N/A	N/A
Fish Hatchery Park	715 Seven Mile	5.6	\$200.00	\$60.00	\$140.00	N/A	N/A	N/A	N/A	N/A	N/A
Ford Field East	163 Griswold	.69	\$40.00	\$10.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Ford Field West	163 Griswold	3.4	\$180.00	\$40.00	\$160.00	N/A	N/A	N/A	N/A	\$60.00/man hr	\$60.00/man hour
Henningsen Park	41600 Six Mile	3.3	\$140.00	\$30.00	\$150.00	N/A	N/A	N/A	N/A	N/A	N/A
Millennium Park	45745 Six Mile	23.8	\$800.00	\$250.00	\$600.00	N/A	N/A	N/A	N/A	N/A	N/A
Northville Community Ctr.	303 W. Main	.27	\$ 40.00	\$10.00	\$60.00	N/A	N/A	N/A	N/A	N/A	N/A
Marv Gans Community Park	15801 Beck Rd.	65	\$2100.00	\$400.00	\$750.00	N/A	N/A	N/A	N/A	N/A	N/A
Sheldon Rd. Park	44375 Cypress Pt.	2.4	\$80.00	\$20.00	\$60.00	N/A	N/A	N/A	N/A	N/A	N/A
Veterans Park	Corner of Poplar Dr/ Tournament	.8	\$50.00	\$15.00	\$60.00	N/A	N/A	N/A	N/A	N/A	N/A



We acknowledge the receipt of the following Addenda:

Charter Township of Northville

Bid Form - Lawn & Landscape Maintenance Services-Township Facilities & Parks

Company Name: O'Guinns Lawn and Landscaping, Inc.

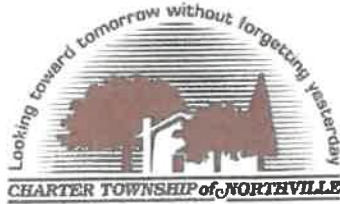
Address: 5200 Curtis Rd.

City, State, Zip: Plymouth MI 48170

Representative Name: Leonard O'Connell **Phone:** c(734) 637-9200

Signature: 

Date: 1-4-22



CHARTER TOWNSHIP OF NORTHVILLE
Lawn & Landscape Maintenance Services
Township Facilities & Parks

CONTRACTOR QUESTIONNAIRE FORM

Failure to answer all questions may result in the rejection of your bid.

Firm Name: O'Guinns Lawn & Landscaping, Inc.

Address: 5200 Curtis Rd.

City: Plymouth State: MI Zip: 48170

Telephone Number: (734) 207-8788 (Mobile): (734) 637-9200

Representative's Name (please print): Leoanrd O'Guinn

Representative's Title: President

Email Address: JLOGUINN@YAHOO.COM

Type of Organization: (Circle One)

A. Individual B. Partnership **C. Corporation** D. Joint Venture E. Other: _____

1. Year firm established: 1995

2. If applicable, former firm name (s): O'Guinns Lawn & Landscaping

3. Has any officer or partner of this organization owned or operated a company that declared bankruptcy during the last 10 years? No x Yes _____

4. How many permanent full time employees 10

5. Anticipated part-time/seasonal employees 4

6. Are you able to provide insurance coverage as required by this RFP? YES

7. List the scope of services you are able to perform.

All aspects of lawn and landscape maintenance, with the exception of fertilization.SnowPlowing

8. How many clients does your company currently serve with the type of services described? Provide a list.

60, please see reference list. O'Guinn's doesn't give out client information, can provide more if necessary.

9. Identify those in your firm, who would be responsible for this contract, including on-site supervision, and submit copies of their certifications and experience (i.e. ISA arborist certification).

Leonard O'Guinn and Jason O'Guinn. Combined 40 years of experience.

10. Please include a detailed equipment list that will be on site and available for use by the crew performing the requested services (including mowers, trucks, tractors, trailers, etc.) in Excel format. List Included.
11. Please provide an example of a work plan showing how you would schedule the Township's mowing areas in order to complete the work in the time frame allocated.

Per last 5 years performance

12. Claims & Suits: Does your firm have any litigation pending or outstanding against your organization or its officers? If yes, please provide details.

No Yes

13. Please provide a list of client references of similar scope other than the Charter Township of Northville. Include name, address, phone number, dates worked and contact person.

Company: Cormorant Co., Inc.

Address: 6960 Orchard Lake Rd., Suite 206, West Bloomfield, MI 48322 (multiple properties)

Phone: (248)855-2070 Contact name: Stacey McGee

Scope of work: Full Service

Contract dates: 2005-present

Company: ROCO Real Estate
33 Bloomfield Hills Pkwy, Suite 135, Bloomfield Hills, MI 48304 (multiple properties)
Address: _____

Phone: (248) 755-2158 Contact name: Mike Fellows

Scope of work: Full Service

Contract dates: 2017-present

Company: Absopure Water Company
7900 Haggerty, Canton, MI 48187 (various other addresses)
Address: _____

Phone: (734) 775-1571 Contact name: Alex Dine

Scope of work: Full Service

Contract dates: 2015-present

Company: Four Seasons Rehabilitation and Nursing
8365 Newburgh Rd., Westland, MI 48185
Address: _____

Phone: (313) 580-0903 Contact name: Ned

Scope of work: Full Service

Contract dates: 2010-present

Company: Crestwood Condominiums – Herriman & Assoc.
41486 Wilcox Rd., Plymouth, MI 48170
Address: _____

Phone: (734) 459-5440 Contact name: Helen Haratsaris

Scope of work: Full Service

Contract dates: 2015-present

14. Based on your current resources, are you available to provide the requested services identified within the timeframe allocated? Yes

15. Provide a description of your company's philosophy (including what standards you use) relative to lawn care and landscaping.

Honesty, Integrity and open communication with our customers.

THE FOREGOING QUESTIONNAIRE IS A TRUE STATEMENT OF FACTS

Authorized Company Representative (please print): Leonard O'Guinn

Representative Signature:



Date: 1-4-22

O'Guinns Lawn & Landscaping, Inc.

5200 Curtis Rd.
Plymouth, MI 48170
(734) 207-8788
c (734) 637-9200
JLOGUINN@YAHOO.COM

EQUIPMENT LIST

1 SALT DOME IN PLYMOUTH AREA
1 BARN/SHOP PLYMOUTH AREA

EQUIPMENT:

9 Toro Snow Blowers
1 2006 Toro 4100B 12 ft. winged large acreage mower
6 60" Toro ZMaster mowers (oldest 2018)
10 Blowers
10 Weed whips
4 Edgers
1 2020 RC 20' trailer
1 2019 American Hauler 20' trailer
1 2021 DoLittle 20' trailer
1 2009 Wells Cargo 14' trailer

Skidster:

1 Case 1845C Enclosed cab w/pusher
1 Case 1845C Open cab w/pusher

DUMP TRUCKS:

1 2016 Ford F550 w/ Boss V plow & salter
1 2019 Ford F650 w/salter
1 2013 Ford F650 w/ salter

TRUCKS:

2 2017 Ford F350 w/Boss V plow
1 2014 Ford F350 w/Boss V plow
1 2020 Ford F250 W/Boss V plow
1 2019 Ford F350 w/Boss V plow
1 2022 Ford F350 w/Boss V plow
1 2014 Chevy 3500 (box truck)
1 2021 ISUZU Box truck
1 2016 Jeep Rubicon



Proven Solutions for a Growing World



Original

**CHARTER TOWNSHIP OF
NORTHVILLE**

**SEALED BID
CLERK'S OFFICE
44405 SIX MILE ROAD
NORTHVILLE, MI 48168**

**LAWN & LANDSCAPE MAINT. SERVICE
TOWNSHIP FACILITIES & PARKS**

DUE: January 6, 2022 @ 10:00 a.m.

PRESENTED BY:

**The Davey Tree Expert Company
Seth Stern—Account Manager
Davey Sports
925 N. Lapeer Road, Suite 195
Oxford, MI 48371**

**Office: 248-475-9155
Cell: 248-640-1677**

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- 6. EQUIPMENT FOR CHARTER TOWNSHIP OF NORTHVILLE
- 7. WORK PLAN – SAMPLE
- 8. SETH STERN AND JERRY MCVETY RESUMES
- 9. DAVEY TREE EXPERT COMPANY CERTIFICATE OF LIABILITY INSURANCE
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- 13. DAVEY LEARNING & MANAGEMENT SYSTEM.....
- 14. E-VERIFY

1. ADDENDUM 1 – TYPE OF CONTRACT/CONTRACTOR QUESTIONNAIRE



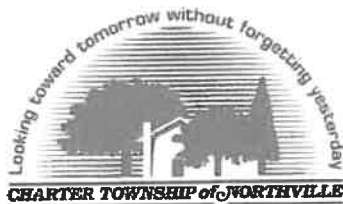
**Lawn & Landscape Maintenance Services
Township Facilities & Parks**

Addendum 1-Type of Contract/Contractor Questionnaire

TYPE OF CONTRACT

If a contract is executed as a result of the bid, it stipulates a fixed price for products/ services. The contract will be for one (1) year/season. Upon mutual consent of the Charter Township of Northville and the successful proposer, the contract may be renewed three (3) times in one (1) year increments at the same terms and conditions of the original contract.

2. CONTRACTOR QUESTIONNAIRE FORM



**CHARTER TOWNSHIP OF NORTHVILLE
Lawn & Landscape Maintenance Services
Township Facilities & Parks**

CONTRACTOR QUESTIONNAIRE FORM

Failure to answer all questions may result in the rejection of your bid.

Firm Name: THE DAVEY TREE EXPERT COMPANY

Address: LOCAL OFFICE: 925 N. LAPEER RD, SUITE 195, OXFORD MI
CORP. OFFICE : 1500 N. MANTUA ST., KENT, OH 44240

Telephone Number: LOCAL OFFICE: 248-475-9155 (Mobile): 248-640-1677 SETH STERN

Representative's Name (please print): SETH STERN

Representative's Title: ACCOUNT MANAGER

Email Address: seth.stern@davey.com

Type of Organization: (Circle One)

A. Individual B. Partnership C. Corporation D. Joint Venture E. Other: _____

1. Year firm established: 1880
2. If applicable, former firm name (s): _____
3. Has any officer or partner of this organization owned or operated a company that declared bankruptcy during the last 10 years? No X Yes _____
4. How many permanent full time employees 10 000
5. Anticipated part-time/seasonal employees N/A

6. Are you able to provide insurance coverage as required by this RFP? **Yes**
7. List the scope of services you are able to perform.

All services within the scope of this proposal

8. How many clients does your company currently serve with the type of services described? Provide a list.
SEE ATTACHED REFERENCES
9. Identify those in your firm, who would be responsible for this contract, including on-site supervision, and submit copies of their certifications and experience (i.e. ISA arborist certification).
SEE RESUMES FOR SETH STERN (ACCOUNT MANAGER), JERRY MCVETY (REGIONAL MANAGER)
10. Please include a detailed equipment list that will be on site and available for use by the crew performing the requested services (including mowers, trucks, tractors, trailers, etc.) in Excel format.
SEE ATTACHED EQUIPMENT LIST
11. Please provide an example of a work plan showing how you would schedule the Township's mowing areas in order to complete the work in the time frame allocated. **SEE ATTACHED WORK PLAN**
12. Claims & Suits: Does your firm have any litigation pending or outstanding against your organization or its officers? If yes, please provide details.

No Yes _____

13. Please provide a list of client references of similar scope other than the Charter Township of Northville. Include name, address, phone number, dates worked and contact person.

Company: **SEE ATTACHED LIST**

Address: _____

Phone: _____ Contact name: _____

Contract dates: _____

14. Based on your current resources, are you available to provide the requested services identified within the timeframe allocated? **Yes**

15. Provide a description of your company's philosophy (including what standards you use) relative to lawn care and landscaping.

SEE ATTACHED SUMMARY OF QUALIFICATIONS

THE FOREGOING QUESTIONNAIRE IS A TRUE STATEMENT OF FACTS

Authorized Company Representative (please print): **JERRY MCVETY**

Representative Signature: _____



Date: **1/4/2022**

3. BID FORM

Charter Township of Northville

Company Name: The Davey Tree Expert Company

Bid Form - Lawn & Landscape Maintenance Services-Township Facilities & Parks

We the undersigned as proposer, propose to furnish to the Charter Township of Northville to the specifications, terms, conditions and instructions attached hereto and made a part thereof:

	Location	Acres	Mowing, cleaning of lawn areas (weekly)	Trimming (Bi-weekly)	Parking Lot/Hard Surface Weed Trimming (Bi-Yearly)	Mulch Installation (Annually)	Square yards of mulch included in mulch installation	Flower Planting (per flat)	Pruning (per cut – on request)	Spring Clean-Up (On Request)	Fall Clean-Up (On Request)
Twp. Facilities											
Township Hall	44405 Six Mile	4.72	\$213.00	\$90.00	\$520.00	\$4,125.00	55 CY	\$14.00	\$1,235.00	\$2,045.00	\$1,975.00
Fire Department	45745 Six Mile	3.30	\$150.00	\$30.00	\$195.00	\$2,025.00	27 CY	\$14.00	\$617.00	\$1,085.00	\$800.00
Public Safety	41600 Six Mile	1	\$115.00	\$60.00	\$145.00	\$1,125.00	15 CY	\$14.00	\$495.00	\$825.00	\$740.00
Public Services Bld/Water Tower	16225 Beck	.44	\$65.00	\$65.00	\$65.00	N/A	N/A	N/A	N/A	\$65.00	\$260.00
5 Mile Booster Station	44110 Five Mile	.57	\$75.00	\$65.00	\$65.00	N/A	N/A	N/A	N/A	N/A	N/A
Beck Booster Station	19225 Beck	.34	\$65.00	\$65.00	\$65.00	N/A	N/A	N/A	N/A	N/A	N/A
Beck Rd. Medians		1.5	\$235.00	\$65.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Bradner Cemetery		.26	\$65.00	\$65.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Parks											
Bennett Arboretum Path.	7 Mile & Verona Cir.	1.3	\$115.00	\$20.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Cabbagetown Park	390 Baseline Rd.	.57	\$68.00	\$5.50	\$0.00	N/A	N/A	N/A	N/A	N/A	N/A

	Location	Acres	Mowing, cleaning of lawn areas (weekly)	Trimming (Bi-weekly)	Parking Lot/Hard Surface Weed Trimming (Bi-Yearly)	Mulch Installation	Square yds. of mulch included in mulch installation	Flower Planting (per flat)	Pruning (per cut – on request)	Spring Clean-Up (Upon Request)	Fall Clean-Up (Upon Request)
Parks											
Coldwater Springs Trail	16102 Ridge Rd.	2.1	\$135.00	\$17.00	\$15.00	N/A	N/A	N/A	N/A	N/A	N/A
Cady St. Dog Park	215 W. Cady	.57	\$85.00	\$8.00	\$17.00	N/A	N/A	N/A	N/A	N/A	N/A
Fish Hatchery Park	715 Seven Mile	5.6	\$238.00	\$35.00	\$34.00	N/A	N/A	N/A	N/A	N/A	N/A
Ford Field East	163 Griswold	.69	\$68.00	\$17.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Ford Field West	163 Griswold	3.4	\$150.00	\$25.00	\$25.00	N/A	N/A	N/A	N/A	\$1,180.00	\$440.00
Henningsen Park	41600 Six Mile	3.3	\$135.00	\$10.00	\$15.00	N/A	N/A	N/A	N/A	N/A	N/A
Millennium Park	45745 Six Mile	23.8	\$895.00	\$85.00	\$50.00	N/A	N/A	N/A	N/A	N/A	N/A
Northville Community Ctr.	303 W. Main	.27	\$50.00	\$7.00	\$20.00	N/A	N/A	N/A	N/A	N/A	N/A
Marv Gans Community Park	15801 Beck Rd.	65	\$2,450.00	\$270.00	\$305.00	N/A	N/A	N/A	N/A	N/A	N/A
Sheldon Rd. Park	44375 Cypress Pt.	2.4	\$100.00	\$10.00	\$0.00	N/A	N/A	N/A	N/A	N/A	N/A
Veterans Park	Corner of Poplar Dr/ Tournament	.8	\$45.00	\$10.00	\$10.00	N/A	N/A	N/A	N/A	N/A	N/A

We acknowledge the receipt of the following Addenda: Addendum 1- Type of Contract/Contractor Questionnaire

Charter Township of Northville

Bid Form - Lawn & Landscape Maintenance Services-Township Facilities & Parks

Company Name: The Davey Tree Expert Company

Address: 925 N. Lapeer Road, Ste 195

City, State, Zip: Oxford, MI 48371

Representative Name: JERRY MCVETY **Phone:** Cell: 248-343-2503 Office: 248-475-9155 Seth Stern 248-640-1677

Signature: 

Date: 1/4/2022

4. DAVEY CLARIFICATION PAGE



Lawn & Landscape Maintenance Services Township Facilities and Parks RFP Clarifications

1. Addendum #1 noted
2. No Bid Bond or bond is included in pricing. Per Additional Bonds and Insurance section 1.4 of the RFP. If a bond or bid bond is requested Davey will adjust our pricing to reflect the cost of the bond or bid bond.
3. Contractor equipment up-to-date list is included.
4. Davey has included our Safety Program in our bid.
5. Lawn and Landscape specs have been noted.
6. Parking lots trimming will be performed at an additional cost on an as needed basis when asked by Park & Facility Superintendent.
7. String trimming around trees, fence lines, under bleachers, signs, paver areas, parking lots etc., will be performed under the understanding that all areas will be treated with a PGR on a monthly basis by Fertilizer and Weed control contractor.
8. Unit prices for each location can be found on owner supplied Pricing Spreadsheet.
9. If selected as the awarded contractor for each additional year after year 1, the price will increase 2% per year.
10. Ford Field West Spring Clean-up includes snowplow damage repair. If not repair is needed, you can subtract \$500.00 from the Clean-up.
11. Marv Gans Community Park price includes mowing the Dog Park.

5. CURRENT SPORTS ATHLETIC FIELD REFERENCES



REFERENCES

CURRENT CLIENTS

CITY OF ANN ARBOR (2008, 2009, 2012)

FULLER OLSON PARK

(Construction & Maintenance)

100 N. Fifth Ave.

Ann Arbor, MI 48104

Contact: Brian Steglitz

(734) 761-1010

SUMMIT ACADEMY (2013-PRESENT)

(Renovations & Maintenance)

28697 Sibley

Romulus, MI 48174

Contact: Dino Cancellari

(734) 379-6810

DEARBORN SCHOOLS (2010-PRESENT)

(Renovations, Maint. And Construction)

18700 Audette

Dearborn, MI 48124

Contact: Matt Osinski

(313) 837-3201

DETROIT TIGERS (2003-PRESENT)

(Renovations And Construction)

2100 Woodward Ave.

Detroit, MI 48201

Contact: Heather Nabozny

(313) 471-2415

DETROIT CATHOLIC CENTRAL (2016-Present)

(Renovations & Maintenance)

27225 Wixom Rd

Novi, Michigan 48374

Contact: John Shinske

(248) 596-3810

GRAND BLANC SCHOOLS (2001- Present)

(Renovations & Maintenance)

11920 So. Saginaw

Grand Blanc, MI 48439

Contact: James P. Adams II

(810) 591-6012

MELVINDALE SCHOOLS (2004-PRESENT)

(Renovation & Maintenance)

18656 Prospect

Melvindale, Michigan 49122

Contact: Elfi Hervey

(313) University of) 827-2050

Ann Arbor Public Schools(2019-PRESENT)

(Construction and Renovation)

2555 South State Street

Ann Arbor, MI 48104

Contact: Amber Strong, Ann

Cell: 734-646-0812

University of Detroit Jesuit (2019 -PRESENT)

(Renovations)

8400 N. Cambridge Ave.

Detroit, MI 48221

Contact: Bob Williams

(313) 862-5400

Wayne State University (2005-PRESENT)

(Baseball & Softball Field Renovations)

101 Matthaei

Detroit, MI 48202

Contact: Jason Clark

(313) 244-4974

6. EQUIPMENT FOR CHARTER TOWNSHIP OF NORTHVILLE



Equipment for Charter Township of Northville

2010 F-550 Dump Truck
2013 F-350
2018 F-350
2022 F-350
2016-19 F-550 dump trucks
2010 Toro 4000 11 feet mowing width
2007 Toro 4000 11 feet mowing width
2006 Exmark 6 feet mowing width
2010 Exmark 6 feet mowing width
2015 Exmark 6 feet mowing width
2 2021 Exmark 6 feet mowing width
2021 Exmark 8 feet mowing width
2022 Exmark 8 feet mowing width
2022 Cub Cadet 6 feet mowing width
2002 Rolls Rite Trailer
2003 Silva Trailer
2013 Big Tex Trailer
Backpack Blowers
String Trimmers
Stick Edgers
Wheelbarrows
2017 L4760 Kubota Loader
2015 Cat 903
Stihl Hedge Sheers
Loppers
Pruning saws
Shovels
Spades
2019 Finn Mulch Blower

7. WORK PLAN - SAMPLE

8. SETH STERN AND JERRY MCVETY RESUMES

MEET SETH STERN

SPORTS TURF MANAGER



With more than two decades in the sports turf industry, most of them with Davey, Seth brings a wealth of first-hand experience to every engagement. He's at his best when working with customers who share his passion for the industry, and specializes in helping those open to learning new perspectives and methodologies. In his work throughout the Great Lakes, Seth takes a proactive, positive approach to solving challenges, making it fun and easy for everyone involved.

CONTACT:



248.640.1677



seth.stern@davey.com

WORK EXPERIENCE

2001 - CURRENT: Davey Sports Turf

- Sports Turf Account Manager

2000-2001 Birmingham Public Schools

- College Internship

1996-1999 West Bloomfield Parks & Recreation

- Summer Park staff on athletic fields

MEMBERSHIPS

- Michigan Turfgrass Foundation
- Sports Turf Managers Association
- Michigan Sports Turf Managers Association
- Michigan Sports Turf Managers Association Vice President and Treasure

ACCOMPLISHMENTS

EDUCATION:

Michigan State University

- Sports and Commercial Turf Management
- Certified Pesticide Applicator in 3a (turf) and 3b (Ornamentals) 6 (Right of way)
- Currently Holds CDL A (Commercial Drivers License) with Air Brake endorsement
- First Aid Instructor
- Hazmat/Hazcom Instructor
- Defensive Driving Instructor

CAREER HIGHLIGHTS:

- Oakland Christian School — Renovation Athletic Complex
- Spartan Stadium at MSU — Spartan Stadium Football Field Renovation
- Fuller and Olson Park Soccer Field—Renovation Project
- Comerica Park—Warning Track, Bull Pen Renovation and Drain Tile, Pre & Post Concert Renovation
- Ann Arbor Schools—Renovation of 20 Schools Athletic Fields

MEET JERRY MCVETY, REGIONAL MANAGER



Jerry is known for a strong work ethic and get-it-done attitude. He is one of Davey Golf's strongest team members. He brings more than 38 years of golf and horticulture experience at all levels, including maintenance of both cool and warm season turf for public and high-end golf course facilities. In addition to being a certified pesticide applicator, Jerry holds an associates degree in horticulture from Oakland Community College. He earned his turf management degree from Michigan State University and is a member of several professional organizations, including GCSAA, MTF, MiGCSA, and USGA.

CONTACT:



248.343.2503



jerry.mcvety@davey.com

WORK EXPERIENCE

2007-Current

Davey Golf
Account Manager/Regional Golf
Course Superintendent

1999-2009

Oakhurst Golf and Country Club
Golf Course Superintendent
Clarkston, MI

1991-1999:

Rochester Hills Golf Club
Golf Course Superintendent
Rochester Hills, MI

1991-1995:

Salt River Golf Club
Golf Course Superintendent
New Baltimore, MI

1989-1991:

Bushwood Golf Club
Golf Course Superintendent
Northville, MI

1988-1989:

Pine Knob Golf Club:
Assistant Golf Course Superintendent
Clarkston, MI

ACCOMPLISHMENTS

1995:

Oakland Community College—A.S.
Ornamental Horticulture

1991:

Michigan State University
Certificate of Turfgrass

1998:

Penn State University
Bachelors work

Also:

Michigan Certified Pesticide
Applicator

Multiple Other Continuing Education
Credits in Turf, Business, and
Equipment

GCSAA—Class A Superintendent

9. DAVEY TREE EXPERT COMPANY CERTIFICATE OF LIABILITY INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/31/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Marsh USA Inc.
200 Public Square, Suite 3760
Cleveland, OH 44114-1824
Attn: Cleveland.CertRequest@marsh.com

138431 RESICA Cole

CONTACT NAME:	FAX (A/C, No):
PHONE (A/C, No, Ext):	
E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE	
INSURER A: Old Republic Insurance Company	NAIC # 24147
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
The Davey Tree Expert Company
1500 N. Mantua Street
Kent, OH 44240

COVERAGES **CERTIFICATE NUMBER:** CLE-006633898-41 **REVISION NUMBER:** 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		MWZY 314042 21	09/01/2021	09/01/2022	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		MWTB 314041 21	09/01/2021	09/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	MWC 314040 21 (AOS)	09/01/2021	09/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 5,000,000 E.L. DISEASE - EA EMPLOYEE \$ 5,000,000 E.L. DISEASE - POLICY LIMIT \$ 5,000,000
A	Excess Workers Compensation		MWXS 314043 21 (NC,OH,PA,WA)	09/01/2021	09/01/2022	Workers Compensation Statutory
A	SIR: \$5,000,000		MWXS 316391 21 (CA)	09/01/2021	09/01/2022	Employer's Liability 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance

CERTIFICATE HOLDER

*The Davey Tree Expert Company
1500 N. Mantua Street
Kent, OH 44240

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marsh USA Inc.

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AGENCY CUSTOMER ID: CN101565730

LOC #: Cleveland



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Marsh USA Inc.		NAMED INSURED The Davey Tree Expert Company 1500 N. Mantua Street Kent, OH 44240
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Workers Compensation does not apply in MN. Coverage is obtained from Workers Compensation reinsurance association (W.C.R.A.) as required by the state. Minnesota Employers Liability is covered by policy number MWC 314040 21.

10. SUMMARY OF QUALIFICATIONS

DAVEY
Proven Solutions for a Growing World

Summary of Qualifications

- The Davey Story
- Mission
- Personnel
- Safety
- Technical
- Uniforms
- Equipment
- Insurance
- References
- Professional Affiliations
- National Landscape Awards

We are pleased to offer you this SUMMARY OF QUALIFICATIONS for your review. We hope it is helpful to you in making a wise decision for your grounds management needs. The information presented here is designed to give you a better understanding of Davey; who we are; what we do; and why you should choose us for your grounds management needs.

THE DAVEY STORY



The Davey Tree Expert Company was founded in 1880 and born from John Davey's passion for tree preservation. He had a deep belief that trees were an important part of the environment and should be preserved. In 1901, he published *The Tree Doctor*, a flagship volume that launched an industry, and explained his methods of tree preservation.

The company was officially incorporated on February 4, 1909, in the State of Ohio. John Davey's descendants led the company's growth through the 1970s. In 1979, ownership transferred to the company's employees. Today, thousands of employees own stock. Davey has Residential, Commercial, Consulting and Utility services operations throughout the United States and Canada and employs over 8,500 people. Our employee-owners are dedicated to providing customers with our best, every day.

OUR MISSION

We will provide the very best in grounds care to all of our customers. We dedicate ourselves to exceeding customer expectations and providing the highest quality customer service measurable by customer retention and customer referral. We will provide maximum value for your grounds management investment.

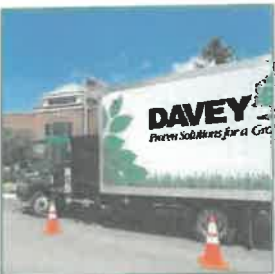
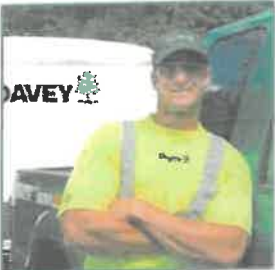
PERSONNEL - Our People Make the Difference.



Employee training and development are among Davey's highest priorities. This assures that our customers receive the most competent and professional services available.

The Davey Institute, a cutting-edge research and development facility located at our corporate headquarters in Kent, Ohio, conducts complete in-house training for selected field personnel.

This training is directed by our staff of technical specialists, who are experts with postgraduate degrees in their respective scientific fields. In addition, comprehensive on-the-job training programs are used to ensure that our employees are skilled at applying the latest horticultural and arboricultural techniques. *Resumes of the people who will service your account are available upon request.*



SAFETY- At Davey It's a Value.

Safety is of utmost concern to The Davey Tree Expert Company. From our Corporate Safety Staff to every manager, foreman and technician in the field, ongoing safety training takes place regularly. This helps ensure our employees' safety as well as the people and properties we serve.

We are committed to safe and responsible operations, as evidenced by the fact that we implemented the landscape industry's first pre-employment drug and alcohol testing programs.

Our goal is to provide a safe and efficient work environment so that the services you need are completed on time and you are fully satisfied with the results.

All local, state, and federal programs (e.g.: OSHA, HazCom, ANSI standards, EPA, etc.) are adhered to as required by law.

TECHNICAL SUPPORT - We Set the Industry Standard.

Our field personnel are supported by The Davey Institute. The technical specialists who staff our cutting-edge research and development facility are experts in their respective horticultural disciplines.

The Davey Institute has extensive laboratory and classroom facilities. Institute experts provide technical support and training for our field operations throughout the U.S. and Canada. If an unusual technical problem arises, this group of highly trained specialists will find the solution.

In addition to providing our field operations with training and technical support, the Institute staff conducts applied horticultural research studies. Our scientists and technical advisors are nationally known for their research and contributions to the green industry.

CORPORATE RESPONSIBILITY - Environmental Stewards

Since John Davey founded The Davey Tree Expert Company in 1880, the company has valued the connection between our services and our impacts on employees, clients, natural environments and communities. We are dedicated to being responsible corporate citizens to ensure today's business practices are not detriments to tomorrow's landscape.

UNIFORMS - At Davey It's a Must.

We understand that our appearance reflects upon your image. You have chosen us to be a partner in helping you present a positive image. We believe that uniforms and a neat, professional appearance are a must. Many customers have told us that our professional appearance is important and makes them feel more secure.

EQUIPMENT- Being Prepared is Our Motto.

All Davey equipment is purchased and standardized through our Corporate Equipment Department in Kent, Ohio. This ensures that our field operations have the most efficient and up-to-date equipment available to get the job done. Rigorous safety and maintenance inspections are performed on an established schedule. If any piece of field equipment is deemed unsafe, it is immediately removed from operation until the problem is corrected.

In addition, our operators are all D.O.T. certified. You can rest assured that the equipment we use is appropriate for the job at hand.



INSURANCE - For Your Protection.

All Davey operations are covered by Workers' Compensation, General Liability, and Auto and Vehicle Liability coverages. Insurance certificates are gladly provided.

REFERENCES

We are proud of the long-standing relationships we've built with so many loyal customers and would be happy to provide reference contacts.

Arlington National Cemetery

Arlington, VA

Lockheed Martin Corporation

Gaithersburg, MD

Cleveland Clinic

Cleveland, OH

Fairleigh Dickinson University

Madison, NJ

Peterson Air Force Base

Colorado Springs, CO

Greenacre Properties

Tampa, FL

Polaris Mall

Glimcher Development Corp.

Columbus, OH

CB Richard Ellis

Multiple Locations

Celebration Community Development District

Celebration Residential Owners Assn.

Celebration, FL

Denver Federal Center

Denver, Colorado

Colorado Service Center

Denver, Colorado

Andrews AFB

Tarpon Springs Golf Club

Tarpon Springs, Florida

Fieldstone Golf Club

Auburn Hills, MI

Hard Rock Casino and Resorts

Northfield, OH

Forest City Military Communities

Multiple Sites

Balfour Beatty Military Communities

Multiple Sites

Village Green Apartments

Multiple Cities

Transwestern

Multiple locations

Jones Lang LaSalle

Multiple Locations

Avery Dennison

Multiple Locations

PROFESSIONAL AFFILIATIONS

We are involved in and support many major industry groups.

- **BOMA: Building Owners and Managers Association**
- **GCSAA: Golf Course Superintendents Association of America**
- **ISA: International Society of Arboriculture**
- **PGMS: Professional Grounds Management Society**
- **TCIA: Tree Care Industry Association**
- **SIMA: Snow & Ice Management Association**
- **IFMA: International Facility Manager's Association**
- **IREM: Institute of Real Estate Managers**
- **CAI: Community Association Institute**
- **NAA: National Apartment Association**
- **ASHE: American Society of Healthcare Engineers**
- **NALP: National Association of Landscape Professionals**
- **ICMA: International City/County Management Association**
- **ICCFA: International Cemetery, Cremation & Funeral Association**
- **CCC: Catholic Cemeteries Conference**
- **ASLA: American Society of Landscape Architects**
- **Plus many state and local chapters**



NATIONAL LANDSCAPE AWARDS

We have received several important awards for our landscape management work on key accounts.

Polaris Fashion Place, Columbus, OH
PLANET Distinction Award

Gannett, Inc., McLean, VA
Professional Grounds Management Honor Award

Celebration Community Development District, Celebration, FL
PLANET Merit Award

Chene Park, The City of Detroit, MI
Professional Grounds Management Grand Award

Peterson Air Force Base, Colorado Springs, CO
Professional Grounds Management Grand Award

The Concourse, Tampa, FL
Professional Grounds Management Honor Award

EASTON, a multi-use development, Columbus, OH
Professional Grounds Management Honor Award

Heathers Golf Club, Bloomfield Hills, MI
Professional Grounds Management Honor Award

Red Roof Inns, National Account
Professional Grounds Management Honor Award

The Federal Reserve Complex, Washington, D.C.
Professional Grounds Management Grand Award

The Pentagon, Arlington, VA
Professional Grounds Management Grand Award

GSA, Suitland, MD
Professional Grounds Management Honor Award

Tuttle Crossing, Columbus, OH
Professional Grounds Management Honor Award

Progressive Corp., Mayfield Village, OH
Professional Grounds Management Grand Award

Progressive Corp., Mayfield Village, OH
PLANET Distinction Award

Sterling Jewelers, Inc., Fairlawn, OH
PLANET Distinction Award

Ridge Park Square, Brooklyn, OH
PLANET Merit Award

Park Plaza I, North Rockville, MD
Professional Grounds Management Honor Award

Celebration Residential Owners Association, Celebration, FL
National Association of Landscape Professionals Merit Award

Polaris Founder's Park, Columbus, OH
National Association of Landscape Professionals Merit Award

Roland Park Place, Baltimore, MD
National Association of Landscape Professionals Merit Award

DAVEY 
Proven Solutions for a Growing World

Corporate Headquarters
1500 North Mantua Street
Kent, Ohio 44240
800.445.TREE
www.davey.com

11. SAFETY IN NUMBERS

SAFETY IN NUMBERS

Every Davey industry professional is tasked with upholding safety policies and procedures. To help pave the way along the Road to Zero, Davey's business units report safety performance monthly to leadership to measure progress toward safety benchmarks and goals.

Davey strives to be consistently lower than relevant industry injury data as collected by the Bureau of Labor Statistics (BLS). We provide detailed safety performance data to clients upon request.

Central to the vision, values, and code of ethics is our commitment to the safety of our employees, clients, and the public.

In adherence with the strictly-enforced safety policy of The Davey Tree Expert Company and its wholly-owned subsidiaries, it is required that employees understand, implement, comply with and enforce company safe work practices, safety directives, and statutory safety programs designed in accordance with federal U.S. OSHA or Canadian OSH standards.

The efforts of our corporate safety department and the risk management oversight process will remain constant and unwavering in identifying risk and addressing safe work practices through advanced training, education and company-wide monitoring of compliance with our safety policy. Every employee must be part of the safety team; if an employee identifies a safety issue, it is the employee's responsibility to address that issue immediately.

Safety defines the Davey brand, which cannot be compromised. Therefore, employees will be held accountable as part of their condition of employment for their commitment to our safety policy.

Davey has had numerous operations achieve 1,000 days of accident-free production. Join us on the Road to Zero and add your operation to the list!



12. UNIFORMS

UNIFORMS

Every employee at Davey plays a significant role in the client experience of doing business with us. We are professionals and carry ourselves as such. Is Davey team member will be issued an adequate number of uniforms to be worn at all times. Our uniforms meets OSHAA guidelines for safety and visibility.

HVSA Tier 1V (Starter)



Trucker Cap



**Arborwear Value
Class 3 T-Shirt**



**Arborwear Value
Class 3 LS T-Shirt**



Ground Flex Pant



Full Brim Sun Hat *OPTION*

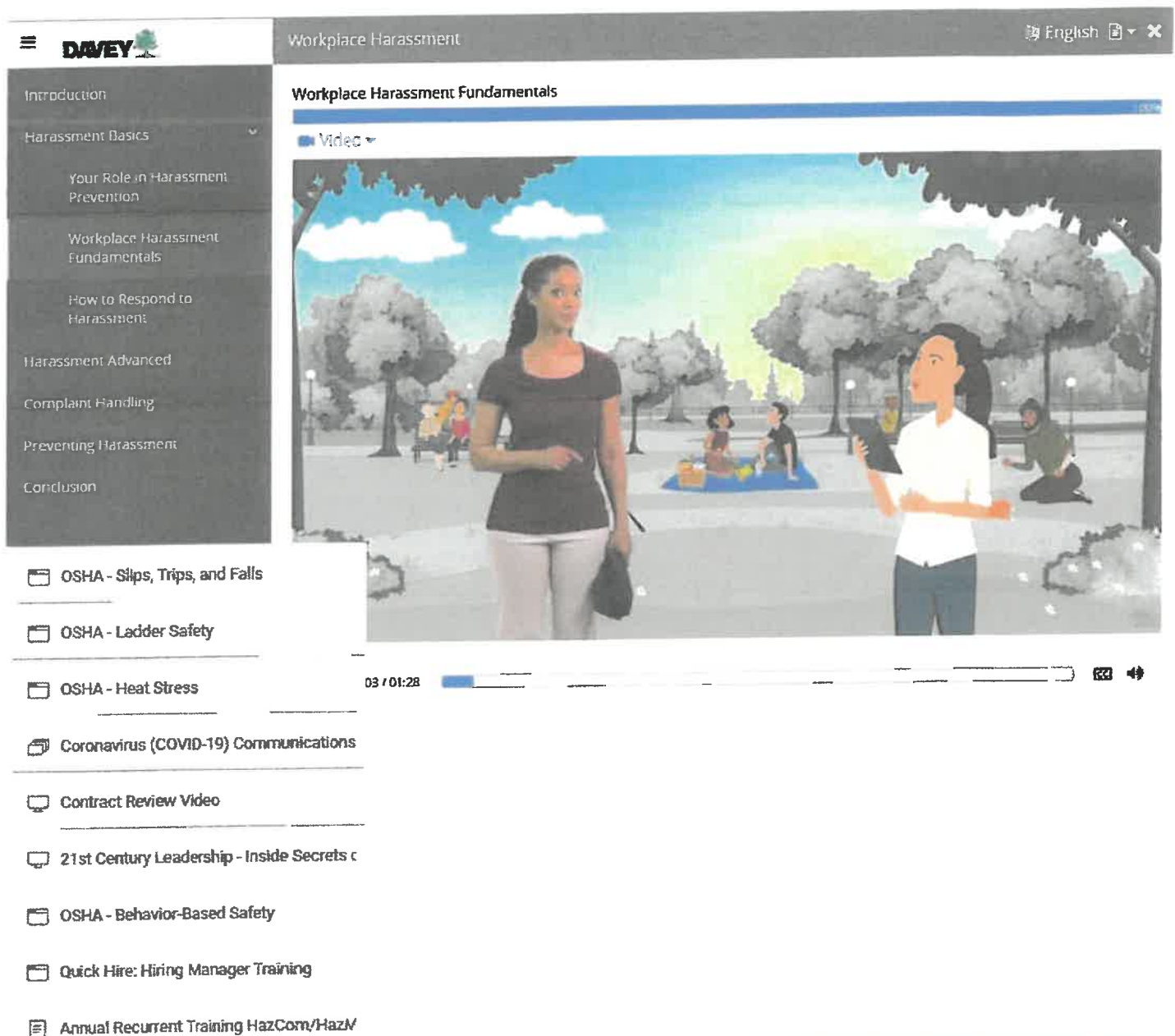


13. DAVEY LEARNING & MANAGEMENT SYSTEM

DAVEY LEARNING & MANAGEMENT SYSTEM

Davey has an online learning and management system at assist in continuing employee education and best practices.

This web-based system utilizes interactive videos and documents to educate each staff member then organizes and tracks education and training to help ensure each individual on the work site is properly trained in their respective disciplines and adheres to all OSHA standards.



The screenshot displays the Davey Learning & Management System interface. At the top right, there is a language selection dropdown set to 'English'. The main content area is titled 'Workplace Harassment' and features a video player for 'Workplace Harassment Fundamentals'. The video shows two women in a park setting, one in a dark top and the other in a white shirt, engaged in conversation. Below the video is a progress bar indicating 03 / 01:28. On the left side, a sidebar menu lists various training modules, including 'Introduction', 'Harassment Basics', 'Your Role in Harassment Prevention', 'Workplace Harassment Fundamentals', 'How to Respond to Harassment', 'Harassment Advanced', 'Complaint Handling', 'Preventing Harassment', and 'Conclusion'. Below the sidebar, there is a list of other training topics such as 'OSHA - Slips, Trips, and Falls', 'OSHA - Ladder Safety', 'OSHA - Heat Stress', 'Coronavirus (COVID-19) Communications', 'Contract Review Video', '21st Century Leadership - Inside Secrets c', 'OSHA - Behavior-Based Safety', 'Quick Hire: Hiring Manager Training', and 'Annual Recurrent Training HazCom/HazM'.

14. E-VERIFY

This Organization Participates in E-Verify

E-Verify®



This employer will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization.

IMPORTANT: If the Government cannot confirm that you are authorized to work, this employer is required to give you written instructions and an opportunity to contact DHS and/or the SSA before taking adverse action against you, including terminating your employment.

Employers may not use E-Verify to pre-screen job applicants and may not limit or influence the choice of documents you present for use on the Form I-9.

To determine whether Form I-9 documentation is valid, this employer uses E-Verify's photo matching tool to match the photograph appearing on some permanent resident cards, employment authorization cards, and U.S. passports with the official U.S. government photograph. E-Verify also checks data from driver's licenses and identification cards issued by some states.

If you believe that your employer has violated its responsibilities under this program or has discriminated against you during the employment eligibility verification process based upon your national origin or citizenship status, please call the Office of Special Counsel at 800-255-7688, 800-237-2515 (TDD) or at www.justice.gov/crt/osc.

E-Verify Works for Everyone

For more information on E-Verify, please contact DHS:

888-897-7781

www.dhs.gov/E-Verify

NOTICE:

Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States.



E-VERIFY IS A SERVICE OF DHS AND SSA

The E-Verify logo and mark are registered trademarks of Department of Homeland Security. Commercial sale of this poster is strictly prohibited.

**Board of Trustees
Request for Action**

5.B

Meeting Date:	January 20, 2022
Agenda Item:	Purchase 2 60" Mowers and 1 96" Mower
Department:	Parks and Recreation
Support & Background Information:	<p>After analysis of the bids received for the 2022-2024 Mowing Services contract, it was determined that the Township would realize significant savings over the course of the contract and subsequent years, as well as improve the quality of service, particularly for athletic fields, if we moved a portion of the mowing service to an in-house operation. The parks to be mowed in-house would be Marv Gans Community Park and Millennium Park, which have the majority of our athletic fields. Parks Maintenance has been performing the "second cuts" on the athletic fields for 3 years.</p> <p>In order to fully perform the in-house mowing services for MGCP and MP, we need to purchase two additional 60" mowers and one 96" mower. Quotes for the mowers are attached, from Weingartz Supply, who participates in the State Bid program with Ex-Mark mowers.</p> <p>Our current Ex-Mark mowers were purchased from Weingartz through the State Bid program. They have performed well for us over the last 3 years. Weingartz has provided good service whenever needed, including a Commercial 1 Hour Service Program when the mower is under warranty; if they can't repair it within 1 Hour they lend you another mower, which limits down time.</p>
Budget Impact:	Budgeted funds for this purchase will be transferred from the Parks & Recreation Grounds Maintenance account (208-770-811.800) to the P&R Equipment account (208-770-977.000). No budget amendment is deemed necessary.
Suggested Motion:	Move to approve the purchase of two Exmark Lazer S 749 mowers and one Lazer X 980 mower for the Parks and Recreation Department from Weingartz Supply through the State Bid program, for an amount of \$50,797.00.

BOT Comments/Questions:

Follow-up:	M/S	BOARD MEMBER	YES	NO
		Abbo		
		Lundberg		
		Rhines		
		Frush		
		Herrmann		
		Jankowski		
		Roosen		

- WEINGARTZ -

EVERYTHING FROM LAWN TO SNOW

39050 Grand River Ave
Farmington Hills, MI 48335
(248) 471-3050 Fax: (248) 471-6948
info@weingartz.com
www.weingartz.com

ORDER ACKNOWLEDGEMENT

<i>Inside Rep</i>	<i>Ack Date</i>	<i>Order #</i>
331	01/12/22	20421153-00
<i>Outside Rep</i>	<i>PO #</i>	<i>Page #</i>
HSE		1
<i>Taken By</i>	<i>Instructions</i>	
331	Price is Bid Sourcwell-Omnia	

<i>Bill To:</i> 60430	CHARTER TOWNSHIP OF NORTHVILLE 44405 SIX MILE NORTHVILLE, MI 48168
--------------------------	--

<i>Ship To:</i>	CHARTER TOWNSHIP OF NORTHVILLE 44405 SIX MILE NORTHVILLE, MI 48168
-----------------	--

<i>Terms</i>	<i>Ship Point</i>	<i>Ship Via</i>	<i>Shipped</i>
Net 10th	Weingartz - Farmington Hills	Cust Pickup	

<i>Line #</i>	<i>Product And Description</i>	<i>Quantity Ordered</i>	<i>Quantity B/O</i>	<i>Quantity Shipped</i>	<i>Qty U/M</i>	<i>Unit Price</i>	<i>Ext. Price</i>
1	EXLZS749AKC604A1 Exmark Lazer S-Series 749 Kohler EFI 60", Seat GO TO WWW.EXMARK.COM/SERVICE-AND-SUPPORT/UHT-HYDRO-LIFE-EXTENSION AND ENROLL YOUR MOWER IN THE HYDRO DRIVE LIFE EXTENSION PROGRAM AND READ DETAILS	2		2	each	11199.00	22398.00
2	Zero Down Time Weingartz Commercial 1 Hour Service Program	2		2	each	0.00	0.00
2	<i>Lines Total</i>			<i>Qty Shipped Total</i>	4	<i>Total</i> <i>Invoice Total</i>	22398.00 22398.00

- WEINGARTZ -

EVERYTHING FROM LAWN TO SNOW

39050 Grand River Ave
Farmington Hills, MI 48335
(248) 471-3050 Fax: (248) 471-6948
info@weingartz.com
www.weingartz.com

ORDER ACKNOWLEDGEMENT

<i>Inside Rep</i>	<i>Ack Date</i>	<i>Order #</i>
331	01/12/22	20421807-00
<i>Outside Rep</i>	<i>PO #</i>	<i>Page #</i>
HSE		1
<i>Taken By</i>	<i>Instructions</i>	
331	Price is Bid Sourcewell-Omnia	

<i>Bill To:</i> 60430	CHARTER TOWNSHIP OF NORTHVILLE 44405 SIX MILE NORTHVILLE, MI 48168
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<i>Ship To:</i>	CHARTER TOWNSHIP OF NORTHVILLE 44405 SIX MILE NORTHVILLE, MI 48168
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<i>Terms</i>	<i>Ship Point</i>	<i>Ship Via</i>	<i>Shipped</i>
Net 10th	Weingartz - Farmington Hills	Cust Pickup	

<i>Line #</i>	<i>Product And Description</i>	<i>Quantity Ordered</i>	<i>Quantity B/O</i>	<i>Quantity Shipped</i>	<i>Qty U/M</i>	<i>Unit Price</i>	<i>Ext. Price</i>
1	EXLZX980EKC96RW0 Lazer X-Series 980 EFI Kohler 96" Red	1		1	each	28399.00	28399.00
1	<i>Lines Total</i>			<i>Qty Shipped Total</i>	1	<i>Total Invoice Total</i>	28399.00



STATE CONTRACT BID ASSIST PROGRAM

PURPOSE:

The Exmark Bid Assistance Tax Exempt Program has been established to enable Exmark Dealers to obtain assistance toward sales of the following organizations:

1. Non-Profit: Churches, Church supported schools, Church supported cemeteries, etc. IRS exemption number required.
2. Tax Supported: States, Counties, Cities, HUD, etc. No IRS exemption number required.
3. State Regulated: Utilities, Toll Facilities, Port Authorities, etc. No IRS exemption number required.
4. State contract business
5. Other- Tribal Lands, Private Schools, etc.
6. HGAC
7. Omnia (formerly Sourcewell)

ANY BID QUOTES THAT DEVIATE FROM THE BID/FLEET PRICE SHEET MUST HAVE PRIOR TERRITORY MANAGER WRITTEN DEVIATION APPROVAL IN ORDER TO RECEIVE REBATE.

Demo units are not eligible for bid assistance with the exception of the Yanmar Diesel units.

The Exmark Bid Assistance Program is intended for authorized Exmark Dealers to use in making offers on single sourced definite quantity BID solicitations.

Tax exempt or state contract program discounts cannot be combined with other programs or promotions that may be in effect at time of sale.

To receive rebate, price deviation form must be submitted if price is deviated. Any bid quotes that deviate from the bid/fleet price sheet MUST have prior PED/Territory Manager written deviation approval in order to receive rebate.

States that offer multiple-award contracts or annual, multiple year and/or indefinite quantity type contracts are specifically excluded from this program. In the event of any questions regarding the type of contract, Dealers should contact Power Equipment Distributors directly for approval prior to responding to the bid offer.

Any authorized Exmark Dealer, at its own election, may respond to any invitation to a bid of whatever nature, in whatever location, and at any price, including states with multiple award schedule contracts. However, only offers from single sourced definite quantity bid solicitations will be eligible for Bid Assistance rebates.

Exmark and/or PED currently holds state purchasing contracts within the states of Pennsylvania and Ohio. Due to the unique nature of each state agreement, a separate binder for each contract has been distributed to individual Dealers. New binders will be provided as renewals, changes, or additions are made to the respective state contracts.

All Exmark serial numbered units qualify for bid assistance with the exception of Radius E-Series and Quest.

No additional charge for freight or set up are allowed on bid. Early pay discounts will not be allowed unless specifically requested for within the bid solicitation. Demo Units are not eligible for bid assistance rebates.

Bid claim must be submitted online and units must be paid off and registered to receive reimbursement.

Yanmar Diesel units sold to the dealer and claimed for ZDT/DEMO rebates are also eligible for applicable rebate support on our Bid and 12 Point Fleet Support Programs.



OMNIA PARTNERS

Exmark has joined the Toro managed contract with OMNIA Partners. OMNIA is the premier purchasing organization for state and local government, K-12 education, colleges and universities.

Use of cooperative contracts reduces the cost of goods and services by aggregating the purchasing power of public agencies nationwide. OMNIA participants have access to the largest portfolio of competitively solicited and publicly-awarded contracts with best-in-class national suppliers, which now includes Exmark.

All contracts are awarded by a government entity utilizing industry best practices, processes and procedures. In our case, the lead agency is the City of Mesa, AZ. OMNIA lead agencies ensure maximum value with complete transparency of process. They adhere to the highest standards of public procurement so their agencies can feel secure knowing they are in full compliance with industry regulations.

Contracted, ceiling-based pricing between Exmark and OMNIA has been secured to provide Exmark Dealers assistance in obtaining sales with the above eligible agencies. If a price lower than contract is used, the sale is still classified as an OMNIA Partners sale as long as the member is utilizing the contract to satisfy their bid requirements.

PROGRAM

- Exmark serialized units are on the OMNIA Partners contract excluding all Quest and Radius E-Series models.
- For obsolete model sales process, please contact Power Equipment Distributors.
- Pricing for units and select accessories sold through OMNIA is ceiling based and based off the most current awarded contract price list (Contract No. 2017025).
- Dealer will receive the standard bid rebate found in the 2022 Program Rebate List.
- In the event of any questions regarding OMNIA, Dealers should contact your Territory Manager.

OMNIA ORDER PROCESS

1. Purchasing member contacts Exmark or their local Dealer to request a quote
2. After verifying OMNIA membership, Exmark or the dealer provides OMNIA pricing to member. If an official quote is needed, it must be provided by the dealer. *NOTE: The purchasing entity must be an OMNIA member.*
3. Purchasing entity responds with their intent to purchase, and the transaction is completed between the dealer and purchasing member. If the member is not already working with a dealer, Exmark will provide a list of nearby dealers to choose from.
 - Dealer orders equipment or uses their stock to make delivery
 - Dealer develops an invoice for the equipment and bills the purchasing member directly. Indicate "OMNIA" and the member's OMNIA number on the invoice.
 - Dealer submits a Bid Program claim on Claims Central to receive rebate and satisfy reporting requirements.

BID REBATE PROCESS

1. In Claims Central, select the "Create Claim" option at the top of the page
2. Choose the "Bid" Program type
3. Choose "OMNIA" from the Bid Type drop-down.

Exmark has produced a Claims Central Users Guide that will educate you on the claims process steps. It is located on the Dealer Extranet home page under Resources.

- Dealer Claims Central will require the Dealer to upload an image copy of the Dealer's invoice to the purchasing entity
- Product must be registered online via Global Warranty (be sure to select "Bid" from the Rebate Option drop-down)
- Units are to be paid off of RIA floor plan, as sold, before credits will be issued
- Exmark/Power Equipment Distributors reserve the right to deny/expire reimbursement claims for units that have not been paid off of floor plan in a timely manner
- To receive credit, the Dealer must submit claims within 90 days of sale date, any claims beyond this period will require Exmark approval for payment

Rebates for this program cannot be combined with other promotions or support programs to achieve additional discounts or incentives unless explicitly allowed.

5.0

Board of Trustees Request for Action				
Meeting Date:	January 20, 2022			
Agenda Item:	Purchase 2022 Ford F-350 Pickup Truck w/Plow Package and Asset Disposal			
Department:	Parks and Recreation			
Support & Background Information:	<p>We are replacing a 2004 Ford F-250 pickup truck (Vehicle #606/VIN ED81825) w/plow that has 108,644 miles and is no longer reliable as a maintenance vehicle. We will auction off the 2004 Ford F-250 w/plow. (Asset Disposal form attached.)</p> <p>The new vehicle will be used as a general park maintenance vehicle, including snow removal. It will be purchased from Signature Ford and has been priced using the Macomb County purchasing program. Please see the attached information.</p>			
Budget Impact:	\$41,000 is budgeted for this purchase in the Parks and Recreation Capital Equipment account (208-770-977.000). Proceeds from the sale of the vehicle will be receipted into the Parks and Recreation Fund as revenue.			
Suggested Motion:	I move to approve the purchase of a 2022 Ford F-350 with Plow Package from Signature Ford of Owosso, Michigan for an amount of \$40,507.00 and to dispose of the 2004 F-250 pickup and plow via auction.			
BOT Comments/Questions:				
Follow-up:				
	M/S	BOARD MEMBER	YES	NO
		Abbo		
		Lundberg		
		Rhines		
		Frush		
		Herrmann		
		Jankowski		
		Roosen		



RECREATION CENTER AT HILLSIDE
775 N. Center Street, Suite B
Northville, MI 48167
Recreation@twp.northville.mi.us

2022 F-350 with Plow Package

Base Price: \$32,494.00

Plow Package: \$ 8,013.00

Total: \$40,507.00



Mr. Bill Campbell
Fleet and Government Sales Manager
Signature Auto Group
1960 E. Main St.
Owosso, MI 48867



December 17, 2021

Northville Parks and Recreation
Attn: Nathan Reilly
700 W. Baseline Road
Northville, MI 48167

Dear Nathan Reilly:

Price on 2022 Vehicle Macomb County Contract Bid:

2022 Ford F350 Regular Cab 4x4 Pickup 8' Box in White	\$32,494.00 ea
Snow Plow and Lighting	\$8,013.00 ea
Total Delivered Price	\$40,507.00

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: Order Bank Stock.

Ford Motor Company does not guarantee delivery--Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

2022 F-350 SRW Models

Reg. Cab, SuperCab, Crew Cab

Major Standard Equipment

MECHANICAL

- Brakes – Four-Wheel Disc Anti-lock Brake System (ABS)
- Electronic-Shift-On-the-Fly (ESOF) (4x4 only)
- Engine 6.2L 2 Valve Gas SOHC EFI NA V8 (Flex-Fuel)
- Transmission – Ten-Speed Automatic Transmission with Selectable Drive Modes: Normal, Tow/Haul, Eco & Deep Sand/Snow
- Fuel Tanks
 - 29 Gallon (Diesel Engine) – 142" or 148" Wheelbase
 - 34 Gallon (Diesel Engine) – 160" or 164" Wheelbase
 - 34 Gallon (Gas Engine) – NA 176" Wheelbase
 - 48 Gallon (Gas Engine) – 176" Wheelbase
 - 48 Gallon (Diesel Engine) – 176" Wheelbase

EXTERIOR

- Bumpers – front & rear, black painted
- Doors
 - Two (Regular Cab only)
 - Four (SuperCab/Crew Cab only)
- Front License Plate Bracket
- Fender vents – front
- Front License Plate Bracket
- Glass – solar-tinted
- Grilles – black painted
- Handles – door & tailgate, black
- Jack
 - 2-Ton mechanical
- Lamps – pickup box and cargo area
- Manual Locking Hubs (4x4)
- Moldings – tailgate and box-rail
- Pickup box – partitionable & stackable
- Spare tire, wheel, lock & frame mounted carrier
- Tailgate – Removable w/key lock
- "Three-Blink" lane change signal
- Tow hooks – front, two (2)
- Trailer Sway Control
- Trailer Tow Package – 7-wire harness w/relays & 7/4 pin connector
- Wheels
 - 17" Argent Painted Steel w/painted hub covers/center ornaments
 - Manual Locking Hubs (4x4)
 - Spare tire, wheel, lock & carrier
- Windshield wipers – intermittent

INTERIOR/COMFORT

- 2.3" Productivity Screen in IP Cluster
- Air conditioning – manual, single zone
- Cabin Air Particulate Filter
- Convenience
 - Coat hooks – LH/RH color-coordinated
 - Dash top tray
 - Doms Lamp – LH/RH door activated & IP switch operated w/delay
 - Handles, grab – driver & front-passenger
 - Handles, roof ride – front-passenger (also over rear-doors on Crew Cab)
 - Map lights – dual (front and rear w/Crew Cab)
 - Powerpoint, auxiliary
- Door-trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Headliner – color-coordinated cloth
- Hood release
- Horn – dual electric
- Instrument panel – color-coordinated w/dual glove box, 4 air registers w/positive shut off, powerpoint
- Instrumentation – Multi-function switch message center w/Ice Blue® Lighting
- Mirror – rearview 11.5" day/night
- Outside Temperature Display
- Overhead console w/dual storage bins and map lights (NA Regular Cab)
- Powerpoint – auxiliary two (2) in instrument panel
- Scuff plates – front, color-coordinated
- Seats – Front, HD vinyl, 40/20/40 split bench with center armrest, cupholder and storage (manual lumbar – driver's side), front center-seat = Steering – power

- Steering damper
- Steering wheel – black urethane with tilt and telescoping steering wheel/column; includes three (3) button message control
- Sun visors – color-coordinated vinyl, driver w/pocket, passenger w/uncovered mirror
- Window – Rear, fixed
- Windshield wipers – intermittent

SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Airbags
 - Driver and Passenger frontal and side airbag/curtain
 - Passenger side airbag deactivation switch
- Belt-Minder® (front safety belt reminder)
 - chime & flashing warning light on IP if belts not buckled
- Center High-mounted Stop Lamp (CHMSL)
- Child tethers (Regular Cab, front-passenger and all rear-seating positions)
- Driver and passenger frontal airbag; passenger side deactivation switch
- Headlamps – Quad beam jewel effect halogen
- Individual Tire Pressure Monitoring System (TPMS)
- Mirrors – manually telescoping two-way fold trailer tow with manual glass
- Rear View Camera
- Safety belts – w/height adjustment D-ring
- Safety Belts
 - Belt-Minder® front safety belt reminder – chime and flashing warning light on instrument cluster if belts not buckled
 - Color-coordinated w/height adjustment (front-outboard seating positions only)
- SecurLock® Passive Anti-Theft System (PATS); includes MyKey® owner controls feature
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control (SEIC)
- Safety Canopy® System (incl. side-curtain airbags)
- SecurLock® Passive Anti-Theft System; includes MyKey® owner controls feature (PATS)
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control

DRIVER ASSIST

- AutoLamp (Auto On/Off Headlamps)
- Hill Start Assist

FUNCTIONAL

- Alternator 200 Amp
- Axle
 - Twin I-beam front axle w/coil spring suspension (narrow front track) – 4x2
 - Mono-beam front axle w/coil spring suspension (narrow front track) – 4x4
- Rear – Non-Limited-Slip
- Audio – AM/FM stereo/MP3 Player (four (4))
- Battery
 - Gas engine – 650-CCA, 72-AH (XL only)
 - Diesel engine – 750-CCA, 78-AH, dual
- FordPass™ Connect 4G Wi-Fi Modem
- 4G LTE Wi-Fi hotspot connects up to 10 devices!
- Remotely start, lock and unlock vehicle²
- Schedule specific times to remotely start vehicle
- Locate parked vehicle
- Check vehicle status
- Intelligent Oil-Life Monitor® (5.7L Power Stroke® Diesel engine)
- Oil minder system (6.2L Gas engine)
- Shock absorbers – heavy-duty gas
- Stabilizer bar – front
- Rear axle
 - Non-Limited-Slip
- SYNC®
 - Enhanced Voice Recognition Communication and Entertainment System
 - 911 Assist®
 - 4.2" LCD Center Stack screen
 - AppLink®

10000# GVWR Regular Cab 8 Ft. Box, 142"WB, 10300# GVWR

- Base Price 4x2 (F3A/610a) \$25,887.00
- Base Price 4x4 (F3B/610a) \$28,344.00

10000# GVWR SuperCab 6 3/4 Ft. SHORT Box, 148"WB, 10400# GVWR

- Base Price 4x2 (X3A/610a) \$27,941.00
- Base Price 4x4 (X3B/610a) \$30,398.00

10300# GVWR SuperCab 8 Ft. Box, 164"WB, 10700# GVWR

- Base Price 4x2 (X3A/610a) \$28,116.00
- Base Price 4x4 (X3B/610a) \$30,573.00

10100# GVWR Crew Cab 6 3/4 Ft. SHORT Box, 160" WB, 10500# GVWR

- Base Price 4x2 (W3A/610a) \$29,027.00
- Base Price 4x4 (W3B/610a) \$31,508.00

10500# GVWR Crew Cab 8 Ft. Box, 176" WB, 10800# GVWR

- Base Price 4x2 (W3A/610a) \$30,712.00
- Base Price 4x4 (W3B/610a) \$31,680.00

<u>Available Standard Options</u>	<u>Option</u>	<u>Price</u> <u>Reg.&Super/Crewcab</u>
<input type="checkbox"/> 6.7L Power Stroke 4V Diesel V8 (B20)/10-Spd Auto.	99T/44G	10,495.00
<input type="checkbox"/> 7.3L 2V DECVT NA PFI V8 Gas/TorqShift 10-Spd Auto.	99N/44G	2,045.00
<input type="checkbox"/> CNG/LPG Fuel Capable Engine (w/ 6.2L only)	98F	315.00
<input type="checkbox"/> Engine Block Heater	41H	100.00
<input type="checkbox"/> Rapid-Heat Supplemental Cab Heater (6.7L Diesel Only)	41A	250.00
<input type="checkbox"/> Seats, 40/20/40 Split Bench Cloth	1S	100.00/315.00
<input type="checkbox"/> Seat, Vinyl High Back Buckets (Regular Cab only)	LS	355.00
<input type="checkbox"/> Seats, Cloth High Back Buckets	4S	515.00/615.00
<input type="checkbox"/> Tires, LT245/75Rx17E All-Terrain (5)	TBM	165.00
<input type="checkbox"/> Tires, LT265/70R17E OWL All-Terrain (4)(Spare is BSW)	TCD	455.00
<input checked="" type="checkbox"/> Tires, LT275/65Rx18E BSW A/S (5)	TCH/64F	455.00
<input type="checkbox"/> Tires, LT275/70Rx18E BSW All-Terrain 4x4 ONLY	TDX/64F	620.00
<input type="checkbox"/> CNG/LPG Prep Fuel Capable Engine	98F	315.00
<input type="checkbox"/> Engine Idle Shutdown (avail. w/6.7L diesel Only)	63T	250.00
<input type="checkbox"/> Operator Commanded Regeneration (OCR) (6.7L Diesel Only)	98R	250.00
<input checked="" type="checkbox"/> Power Windows, Locks, Heated Mirrors, and Remote Keyless Entry	90L/54K	915.00/1125.00cc
<input type="checkbox"/> Powercode Remote Start System (Req. Power Equip. Grp 90L) 76S		250.00
<input type="checkbox"/> Privacy Glass with Heated Backlight/Rear Window Defrost (Requires Power Equipment 90L/54K)	43B/924	90.00
<input type="checkbox"/> Dual Alternators, Diesel only (total of 377 amps)	67B	115.00
<input checked="" type="checkbox"/> Alternator 240 amp (6.2L Gas Only)	67E	85.00
<input type="checkbox"/> Alternator 397 amp w/Dual Batteries (78 Amp.) (7.3L Gas Only)	67B/86M	325.00
<input type="checkbox"/> Alternator 397 amp (6.7L Diesel Only)	67B	115.00
<input checked="" type="checkbox"/> Dual Batteries (78 Amp.) (Gas Engines Only)	86M	210.00
<input type="checkbox"/> 110V/400W Outlet (Includes 240 Amp Alternator 67E)	43C/67E	260.00
<input type="checkbox"/> Keys Extra (Regular) \$75.00 x __ =	Sig	75.00 ea
<input type="checkbox"/> Keys Extra (With Power Group) \$220.00 x __ =	Sig	220.00 ea
<input checked="" type="checkbox"/> Trailer Brake Controller	52B	270.00

[]	Transmission Power Take-Off Provision	62R	280.00
[x]	Cab Steps Molded Black	18B	320.00/445.00
[]	Reverse Vehicle Aid Sensor	76R	245.00
[]	Roof Clearance Lights	592	80.00
[]	Tailgate Step, Incl. Tailgate Assist, Step & Handle	85G	375.00
[]	Speed Control	525	235.00
[x]	Upfitter Switches (6) located in overhead console)	66S	165.00
[x]	Upfitter Interface Module	18A	295.00
[]	10,000 GVWR Package	68D	100.00
[]	4x4 Off-Road Pkg (Incl. Skid Plates, E-Locking Axle & AT Tires)	17X/X3E/TBM	950.00
[x]	Snow Plow Prep Package(N/A with 67H)	473	250.00
[]	Camper Package	471	160.00
[]	Snow Plow/Camper Package	47B	305.00
[]	Suspension Package, Heavy Service(N/A with 473)	67H	125.00
[x]	XL Decor Group (Chrome front and rear step bumper, Bright chrome hub covers and center ornaments)		220.00
[]	XL Value Pkg (Chrome front and rear step bumper, Bright Chrome Hub Covers and Center Ornaments & Cruise Control)	96V	395.00
[]	STX APPEARANCE PACKAGE (AM/FM Stereo MP3 player (speakers; four (4) with Regular Cab, six (6) with SuperCab and Crew Cab), Bright Chrome Grille, Bright Hub Covers, Chrome Front and Rear Step Bumpers, Cruise Control, STX Fender Vent Badge, 18" Sparkle Silver Painted Cast Aluminum Wheels (648), and LT275/65Rx18E BSW A/S (TCH) (4x2)/LT275/65Rx18E OWL A/T (TDU) (4x4)	17S	2155.00
[]	Pickup Box Delete (8' box only)(<u>Not Available w/7.3L V8</u>)	66D	(465.00)
[]	Rearview Camera Prep Kit for Box Delete (Includes Cab Wiring, Frame Wiring to the rear most cross member, and Video Display	872	415.00
[]	Heavy Service Package for Pickup Box Delete Only	63R	125.00
[]	Spare Tire & Rim (for Box delete only)	512	295.00
[]	Axle, Electronic Locking	X3_	390.00
[x]	Daytime running Lights	942	45.00
[]	Skid Plate Package	41P	100.00
[]	Box Link Cleats	66B	75.00
[]	Drop in Plastic Bedliner	85L	350.00
[x]	Tough Bed(Spray-in-bedliner)	85S	595.00
[]	Bed Mat(N/A w/85S Tough Bed Spray-in-Bedliner)	85M	180.00
[]	Splash Guards/Mud Flaps	61S/62S	130.00
[]	Wheel Well Liner (Front)	61L	180.00
[x]	Wheel Well Liner Front and Rear	61N	325.00
[]	Exterior Backup Alarm	76C	140.00
[]	LED Box Light (Not Available with LED Warning Strobes 91S)	66L	60.00
[]	360-Degree Dual Beacon LED Warning Strobes-Amber	91S	675.00

Total Price \$32,494.00 ea

Colors for F-350

<u>Exterior Colors</u>		<u>Interior Steel (Grey)</u>
Race Red	[PQ]	[]
Antimatter Blue Metallic	[HX]	[]
Iconic Silver Metallic	[JS]	[]
Agate Black	[UM]	[]
Oxford White	[Z1]	[x]
Carbonized Gray Metallic	[M7]	[]
Stone Gray	[D1]	[]
Atlas Blue Metallic	[B3]	[]
SPECIAL PAINT		
School Bus Yellow Add \$660.00	[BY]	[]
Omaha Orange Add \$660.00	[MB]	[]
Green Gem Add \$660.00	[W6]	[]

28130 Groesbeck Hwy.
Roseville, MI 48066
(586) 774-4900



Fax: (586) 772-1280
e-mail: droland@nbcte.com
Web Site: www.nbctruckequip.com

SALES ORDER

Date: 12-16-21
Signature Ford Lincoln
1960 E Main St
Owosso, MI 48867

W/O#:
Ref#: 121621SF.MVP3-8.5
Terms: Net 10
Salesman: Dan Roland

Attention: Bill Campbell

PO#:

Phone#: 888.923.5338 **Cell#**

E-Mail: bcampbell@sigautogroup.com

Model: 2022 F-250/350 Pick Up Truck with Snow Plow Prep **VIN:**

8.5' Western MVP-3 Pro V-Plow

- Ultra Mount Design For Quick and Easy Attachment
- Flared Wing Moldboard from 31" to 38"
- 14 Gauge Steel Moldboard with Ultra-finish Powder Coat
- Dual Trip Edge Design with Compression Spring Return
- [4] Trip Springs [8] Vertical Ribs Isolation Module
- Double Acting 1-3/4" x 11" Angling Cylinders
- 3/8" x 6" High Carbon Cutting Edge
- Halogen Low-Profile Halogen Head Lights
- Flo-Stat 12 Volt Electric/Hydraulic Front Mounted Power Unit
- Hand Held Control With Individual Wing Control
- 10" Rubber Snow Deflector
- 2-Winter Warranty

Installed FOB Dealership:.....*\$8,013.00

**Municipal discount applied -- Price is good for 30 days from date of quote*

Option: Shoe Assembly Kit, Add:.....\$320.00
LED Plow Lights In Lieu of Halogen, Add:.....\$591.00

Reference: Northville Township Parks and Rec

Thank You



ASSET DISPOSAL / TRANSFER FORM - VEHICLE

Administrative Offices | 44405 Six Mile Road, Northville, MI 48168-9670 | 248-348-5800

DEPARTMENT: <u>Parks and Recreation</u>		DATE: <u>01/12/20</u>
EMPLOYEE CONTACT: <u>Nathan Reilly</u>		CONTACT #: <u>248-508-5314</u>
ORIGINAL PURCHASE PRICE = \$ <u>19,000 19,000</u>		<input type="checkbox"/> UNKNOWN
BoT MEETING DATE: <u>01/20/20</u>		<input type="checkbox"/> PENDING <input type="checkbox"/> N/A
EQUIPMENT/GRAPHIC TRANSFER ONLY: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
IF YES, LIST VIN PRIOR TO TRANSFER: _____		(LIST VIN OF VEHICLE EQUIP/GRAPHICS REMOVED FROM)
ORIGINAL SOURCE OF FUNDS: <input type="checkbox"/> GENERAL <input type="checkbox"/> PUBLIC SAFETY <input type="checkbox"/> PR&S <input type="checkbox"/> WATER & SEWER <input type="checkbox"/> OTHER:		
VEHICLE YEAR: <u>2004</u>	VIN #: <u>1FTNF21L84ED81825</u>	MAKE / MODEL: <u>F-250</u>
PLATE #: <u>112x252</u>		
WILL VEHICLE BE REPLACED? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		IF YES, WHAT IS SOURCE OF FUNDS: <u>PR&S</u>
<input checked="" type="checkbox"/> VEHICLE IS IN SERVICE UNTIL REPLACED		<input type="checkbox"/> VEHICLE IS OUT OF SERVICE MILEAGE = <u>108,644</u>
VEHICLE EQUIPMENT: <input type="checkbox"/> N/A <input type="checkbox"/> DISPOSED <input type="checkbox"/> TRANSFERRED TO: _____	(LIST VIN OF RECEIVING VEHICLE)	
VEHICLE GRAPHICS: <input type="checkbox"/> N/A <input type="checkbox"/> DISPOSED <input type="checkbox"/> TRANSFERRED TO: _____	(LIST VIN OF RECEIVING VEHICLE)	
DEPARTMENT TASKS: <input type="checkbox"/> FUEL REMOVED FROM VEHICLE <input type="checkbox"/> TWP LOGO REMOVED		
<input type="checkbox"/> ITEMS REMOVED FROM INTERIOR / GLOVE COMPARTMENT <input type="checkbox"/> INTERIOR / EXTERIOR OF VEHICLE CLEANED		
<input type="checkbox"/> PLATE - REGISTRATION RET'D TO CLERK ON: _____ OR <input checked="" type="checkbox"/> PLATE REASSIGNED TO: _____		
METHOD OF DISPOSAL: <input checked="" type="checkbox"/> SELL (AUCTION) <input type="checkbox"/> SELL (OTHER: _____) <input type="checkbox"/> THEFT <input type="checkbox"/> SCRAP		
<input type="checkbox"/> DONATE-TRANSFER-TRADE-IN TO: _____		
METHOD OF PAYMENT: <input type="checkbox"/> CHECK <input type="checkbox"/> CASH <input type="checkbox"/> OTHER:		FINAL SALE PRICE: \$ <u>0.00</u>
DATE OF SALE: _____	GL ACCOUNT #: <u>000.000.000-000</u>	LESS FEES: \$ <u>0.00</u>
1. TITLE RETRIEVED FROM CLERK (FOR DISPOSALS) ON: 2. ASSET DISPOSAL FORM SUBMITTED TO FINANCE ON:		= NET PROCEEDS: \$ <u>0.00</u>
FINANCE REVIEW: _____		
REVIEWED BY: _____		
DATE: _____		



Request for Waiver of Sealed Bid Process

APPROVAL OF:

- Contract Extension
 Cooperative Purchasing Agreement
 Detrimental Effect
 Emergency
 Sole Source

Department: Parks and Recreation Total \$: 27,000.00

Description of Procurement: Zero-Turn Laser Grading Ballfield Groomer

Background: This ballfield groomer will perform precision grooming for all of our baseball & softball fields, and specifically will help maintain our newly capped infields at MGCP and Millennium Park. It will help fix washouts and will be able to more effectively nail drag to improve playing conditions when wet.

Contractor: ABI Attachments, Inc.

Basis for selection: Sole source provider of this equipment.

Department Approval

<u>Nathan Reilly</u>	<u>[Signature]</u>	<u>1-12-22</u>
Requestor (If applicable)	Signature	Date
<u>MARK GASCHE</u>	<u>MKG</u>	<u>1-12-22</u>
Department Director	Signature	Date

FOR PROCUREMENT USE ONLY:

- CONTRACT EXTENSION:** Contract extensions may be granted when advantageous to the Township.
- COOPERATIVE PURCHASING AGREEMENT:** Advantageous agreement whereby the Township utilizes the procurement process of another government unit.
- DETRIMENTAL EFFECT:** Purchase whereby the Township would suffer a detrimental effect from a bidding delay.
- EMERGENCY PROCUREMENT:** Purchases that would protect the public's health, welfare or safety.
- SOLE SOURCE:** A sole source is applicable when only one vendor is qualified or suitable to provide the goods or services needed.

ACKNOWLEDGEMENT OF:

APPROVAL

DENIAL (Reason)

<u>Todd Mutchler</u>	<u>[Signature]</u>	<u>1/13/2022</u>
Township Manager	Signature	Date

Cc: Finance Director



ABI Attachments, Inc.
520 S Byrkit St.
Mishawaka IN 46544
United States
877-788-7253
www.ABIattachments.com

Quote #QO378570

ID #: 70117 Northville Parks & Recreation
Quote Date: 12/9/2021

Bill To

Northville Parks & Recreation
248-449-9948
700 W. Baseline Road
Northville MI 48167
United States

Ship To

Northville Parks & Recreation
248-449-9948
700 W. Baseline Road
Northville MI 48167
United States

Quote Details

Expires - End Of Month Quoted
Terms -
Quoted By - Pat Dowling

Notes:

Quantity	Items	Weight	Price	Amount
1	10-99116 ABI Force z23sl "Laser Ready" ABI Force zero-turn vehicle (ZTV) - Model z23sl "Laser Ready": The patented ABI Force is a new class of outdoor work vehicle. This industry-first commercial-grade zero-turn vehicle, when optionally equipped, is built for world-class ballfield maintenance and renovation, turf care and installation, and precision laser grading work. The drivetrain features a powerful and fuel-efficient commercial-grade 23 hp (747cc) Kohler Command PRO EFI engine (eliminates carburetor), 2-stage cyclonic canister air filter (protects engine), and a commercial hydrostatic drive system that directly couples the drive pumps to the engine (eliminates belts). This machine additionally enables fingertip hydraulic command of the patented spring mid-mount pitch-&-lift system and rear-mount swivel-lift system. Both mid and rear systems are ready to be configured with a range of optional ABI designed attachments to meet specific requirements (multifunction rake included). The advanced hydraulics system additionally enables complete automated control of mid-mount attachments for zero-turn laser grading and grooming. Just add optional laser electronics and mounts! Ensure consistent world-class results with the z23slit speed-lock and depth-lock features. The z23slit is built upon a rugged tubular steel frame with removable, easy access service panels, large rear air tires, and 13" front air-filled casters. Commercial 24-Month Limited Chassis Warranty and 36-Month Unlimited Hour Engine Warranty (Customer assembly & uncrating required - Required attachments sold separately - EPA & CARB Compliant) Laser System Note: Electronic machine control, laser receiver, mounts, laser transmitter, and tripod sold separately. (Laser system additionally requires items: 10-90403, 10-10424, & 10-10422 plus ground-engaging attachments.)	1,500	\$25,499.00	\$25,499.00
1	10-90165 VibraFlex 5' Infield Drag (Model 3800) The Vibraflex Infield Drag, model 3800, is an innovative attachment that prepares recreational level baseball and softball infields with four rows of evenly staggered U-pins that groom any infield material. Unlike conventional nail boards, VibraFlex pins are easy to replace, and ABI's technology positively controls ground-engagement depth regardless of material moisture or compaction. Change out pins based upon application and desired results. 60" wide 3/4" spacing Includes 1/4" and 3/8" pins 1/4" pins are preinstalled. MODEL 3800	75	\$699.00	\$699.00
1	10-90253 Set of 2 Profile Blades for Infield Rascal & ABI Force, w/Hardware Profile Blades de-compact the infield and warning track surfaces and eliminate vegetation at the root level without up-ending the infield's profile during light renovation work. (5.5' Wide)	35	\$399.00	\$399.00
1	10-99029 Mini-Box Blade for ABI Force (Solid Edge) ABI's Mini Box Blade attachment provides earth-moving muscle to quickly and effectively carry material, grade, and level with precision! The mini box blade mounts at the underbelly midpoint of the machine enabling mini motor grader type leveling consistency. With the available laser system and the mini box blade attachment, the ABI Force transforms into the world's most accurate agile laser grading machine. (Solid Edge / 60" Mid-mount Attachment / Customer Assembly Required)	90	\$499.00	\$499.00
1	10-99142 6' Rear VibraFlex 3500R (For z23s) The rear Vibraflex 3500-R is a game-changing attachment that has a range of applications in fine finish grading. First, it creates an ideal finish, including removing tire tracks, on high clay or high moisture baseball and softball infields. It can also be used after a significant rain event to open up and air out an infield to dry faster. Additionally, it will work grass seed deeper into bare soil after broadcast spreading. Fully articulates behind the ABI Force. Included are a set of 1/4" or 1/8" pins.	50	\$499.00	\$499.00

Subtotal	\$27,595.00
Tool Discount (-)	(\$595.00)
Shipping Cost	
Tax Total (%)	\$0.00
Total	\$27,000.00
	Total Savings: \$595.00

Freight Carrier:

Freight Accessories Ordered:

Customer Support: Phone Support 877-788-7253, Mon-Fri, 9am-5pm EST or ABIsupport.com for product manuals, parts, and self-help.

Return Policy: Product(s) sold with limited warranty, standard return policy, and (when applicable) conditional money back guarantee. Review Details: abiattachments.com/abi-company/policies/return-policy/



QO378570



ABI Attachments, Inc.
520 S Byrkit St.
Mishawaka IN 46544
United States
877-788-7253
www.ABIattachments.com

Quote #QO378570

ID #: 70117 Northville Parks & Recreation
Quote Date: 12/9/2021

Critical Delivery Responsibilities:

If your order is not a parcel being shipped via UPS or FedEx, please consider the following to avoid additional charges. **Critical Inspection Process:** Upon delivery, you will need to thoroughly inspect your purchase for any damages or shortages. ABI nor the carrier will be responsible for damages or shortages if they are not indicated on the delivery document the driver asks you to sign. **Unloading The Truck:** Most ABI equipment requires the assistance of a forklift, tractor with front-end loader, or a lift gate to offload. We have already discussed an offloading plan with you and ordered the freight accessories listed above at your direction. If this offloading plan is not clear to you, please contact us immediately. **Terminal Or Customer Pick Up:** If selected, the carrier or ABI will contact you with additional instructions when the unit is available for pickup.

Thank you for your interest. All payments must be received in US dollars. Payment in full before shipment is required, unless approved for Net terms or financing through our partners. If sales or use taxes are not included on this quote, you may still be responsible to pay these taxes. Please consult with your tax advisor for any tax liabilities. Quote subject to management approval. This quote expires at the end of the month it was created.



QO378570



ABI Attachments, Inc.
520 S Byrkit Ave
Mishawaka, IN 46544

877-788-7253
www.ABIattachments.com

SOLE SOURCE LETTER

1/1/2021

To Whom It May Concern,

This letter is to confirm that the ABI Force, zero turn vehicle, models z23sl or z23slt, referenced in the included quotation, is a sole-source product offered exclusively by ABI Attachments, Inc in your region. No other company offers a similar or competing product. This product must be purchased directly from ABI Attachments, Inc. at the address listed above. There are no agents or dealers authorized to represent this product in your region.

Competition is precluded by the existence of proprietary product capability and trade secret manufacturing processes and techniques which enable the ABI Force, stand-on zero turn vehicle's purpose and function (models z23sl or z23slt). Exclusive functions include: Zero-Turn Laser Grading, Hydraulic Control Of Interchangeable Front, Mid, and Rear Mount Attachments, Stand-on Access & Visibility, Exclusive VibraFlex & Profile Blade Field Conditioning Technologies With Positive Depth Control, Exclusive Responsive Variable Force (RVF) Technology. These and other proprietary facets of the ABI Force are additionally protected under U.S. patent law by the following U.S. patents: US9,332,687, US9,883,621, US10,149,440, US10,287,744, & US10,287,745.

There is no other like item or product available for purchase that would serve the same purpose or function, and there is only one retail price for the ABI Force, zero turn vehicle, models z23sl or z23slt. If you desire additional information, please don't hesitate to contact me at (574) 850-8708 at any time or visit our website at www.ABIattachments.com. Thank you for your interest in our products.

Sincerely,

A handwritten signature in black ink that reads 'Jim Catalano'. The signature is written in a cursive style and is positioned above a horizontal line.

Jim Catalano

Sr. Vice President
ABI Attachments, Inc.

5.E

**Board of Trustees
Request for Action**

Meeting Date:	1/20/2022
Agenda Item:	Fire Headquarters Flooring Project
Department:	Department of Public Services- Facilities Management Division
Support & Background Information:	<p>Since the construction of the Fire Headquarters back in 2004, many of the finishes have not been replaced, including much of the flooring throughout the east and west sections of the building.</p> <p>This project will include the installation of a mix of new flooring including vinyl tile, carpet tile, and walk-off carpet on the remaining west section of the station. The 2021 flooring project was wrapped up in December. The product proposed is manufactured by Interface, a leader in commercial flooring. Not only is this flooring designed to reduce and eliminate hazardous substances and life cycle impacts, but the flooring also meets the highest standards for indoor air quality. Lastly, all flooring products proposed will come with a 15-year warranty to protect against potential manufacture defects.</p> <p>Staff from both public safety and facilities management met with designers and formulated the proposed project scope. We are currently leveraging the GSA (General Services Administration) cooperative purchasing agreement to ensure the Township gets the very best pricing available.</p> <p>If approved, we are looking at a project completion date of February 2022. Total cost for this project is \$33,943. The product information, layouts, and the GSA paperwork are included in the packet for more detailed information.</p>
Budget Impact:	\$39,000 was budgeted within the Fire Department's 2022 capital improvement plan (207-336-976.001). No budget adjustments are deemed necessary.
Suggested Motion:	Motion to award \$33,943 to Carpet Workroom using the GSA cooperative purchasing agreement, to provide and install new flooring at Fire Headquarters from budgeted funds.

BOT Comments/Questions:

Follow-up:	M/S	BOARD MEMBER	YES	NO
		Abbo		
		Lundberg		
		Rhines		
		Frush		
		Herrmann		
		Jankowski		
		Roosen		

Northville FD

02 June 2021 : Shop - Northville FD West Side 5-28-21
45745 6Mile Rd
Northville, MI 48168

Summary Report

The Carpet Workroom, Inc.

- Carpet Tile
- Walk Off Carpet Tile
- VCT
- LVT
- 4" Standard Cove Base

Scale 1:220 (original drawing scale 1:96)



June 2, 2021

The Carpet Workroom, Inc.

23000 Venture Dr. Novi, MI 48375 Phone: (248) 349-5212 Fax: (248) 349-5262

City of Northville
41600 Six Mile Rd
Northville, MI 48168

Proposal # 20673-21
Northville FD " West Side"
45745 6 Mile Rd
Northville, MI 48168

ATTN: Brandon

bmccullough@TWP.NORTHVILLE.MI.US

WEST SIDE

Material:	2,089 Ft	Supply LVT
	53 Yds	Supply Walk Off Carpet
	180 Ft	Supply VCT
	146 Yds	Supply Standard Carpet Tile
	960 Ft	Supply 4" Standard Cove Base

Labor:	4,060 Ft	Demo existing VCT
	4,060 Ft	Skimcoat Floor to accept new flooring
	960 Ft	Demo existing Base
	199 Yds	Install Carpet Tile
	180 Ft	Install VCT
	2,089 Ft	Install LVT
	960 Ft	Install 4" Standard Cove Base

TOTAL MATERIAL AND LABOR: \$ 33,942.65

Floor prep @ T&M \$ 65.00 P.M.H.
Material for floor prep to be billed separately

Before the job begins or any materials are ordered (if needed) by The Carpet Workroom, a 50% deposit is required before the order is placed or any work is started. Please call to verify the amount.

The above bid contains material and labor for carpet and resilient flooring at standard rates. An additional 30% will be added for overtime.

Upon acceptance of this bid, please fax a purchase order or refax this proposal with the appropriate signature below. Our fax number is (248) 349-5262.

Thank you for the opportunity to quote. Proposal submitted by John Lukasik Jr.

Northville Police Department accepts this bid:

For Office Use Only:

___Field Measure

Authorized Signature

___Take Off

General Services Administration

Federal Supply Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, at GSAAdvantage.gov

Federal Supply Schedule 99 – Multiple Award Schedule (Flooring)

CONTRACT NUMBER: GS03F056AA

CONTRACT DATES: April 1, 2013 to March 31, 2023 CONTRACT MODIFICATION: 55 DATED: 3/14/2020

For more information on ordering from Federal Supply Schedules visit FSS Schedules at fss.gsa.gov.

Contractor: Interface Americas, Inc.
P.O. Box 1503, Orchard Hill Road, LaGrange, Troup County, Georgia 30241
Customer Service: Tel: 800-634-6032 Fax: 844-812-6555
Web Site: <https://www.interface.com/US/en-US/about/markets/Government-Modular-Carpet-Tile>
Business Size: Large
Federal ID# 58-2132517
DUNS: 17-121-4930
CAGE CODE: 4HZ24

Company Overview: Interface, Inc. is a global commercial flooring company with an integrated collection of carpet tiles and resilient flooring, including luxury vinyl tile (LVT) and nora® rubber flooring. Our modular system helps customers create beautiful interior spaces which positively impact the people who use them and our planet.

Customer Information

- 1a. Awarded Special Item number:**
 SIN 314110 Carpet Flooring
 SIN 321918 Commercial Flooring
 SIN Ancillary Supplies and Services

1b. Lowest Price each SIN:			
SIN 314110 Carpet Flooring	Primary Stitch	1462102500	\$ 17.83 SY
	Sew Straight	1462002500	\$ 17.83 SY
SIN 321918 Commercial Flooring	Steady Stride Woodgrains LVT		\$ 1.84 SF
	Steady Stride Concretes LVT		\$ 1.84 SF

- 2. Maximum Order:** \$500,000 – SIN 314110 Carpet Flooring; SIN 321918 Commercial Flooring
 \$150,000 – SIN Ancillary Supplies and Services
- 3. Minimum Order:** Flooring orders must be placed in full box quantities
- 4. Geographic Coverage:** 48 states and Washington, D.C.; Contract items are available to all U.S. facilities worldwide.
- 5. Point of Production:** LaGrange, Georgia (Troup County)
- 6. Statement of net price:** Net Price
- 7. Quantity Discounts:** See Pricing Section
- 8. Prompt Payment Terms:** Net 30
- 9a. Government Purchase cards accepted above micro purchase:** Yes
- 9b. Government Purchase cards discount:** None
- 10. Foreign Items:** None
- 11a. Time of Delivery:** 45-60 days ARO
- 11b. Expedited Delivery:** Styles offering Quick Ship colors are available to ship in 10 business days or less. To request a copy of the available Quick Ship colors, please email Contracts.Group@Interface.com. Not all colors are available in 10 days.

11c. Overnight and 2-day Delivery: Available on in stock items. Additional freight charges will apply. Contact the Interface Government Customer Service at 800-634-6032 for these expedited freight charges.

11d. Urgent Requirements: None

12. F.O.B. Point: All SIN(s) Destination, CONUS or Stateside Port (F.O.B. Destination from LaGrange, GA to Loading Dock in 48 contiguous states and Washington, D.C. Contact the Interface Government Customer Service at 800-634-6032 for unloading and inside delivery charge quotes. Unloading and inside delivery charges will be invoiced at cost to the customer.

13a. Ordering Address:

Interface Americas, Inc. 1503 Orchard Hill Road LaGrange, GA 30240
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 or

Dealers/Resellers (GSA Customer Authorization letter required)

13b. Ordering Procedures: We successfully employ the following purchasing and installation models:

- Material only purchases with the manufacturer:** The customer, or its authorized agent with an authorization letter, can purchase (material only) modular carpet tile and adhesive direct from Interface at the noted pricing for each Interface modular carpet style. **Interface Americas, Inc.**
1503 Orchard Hill Road, LaGrange, GA 30240 Tel: 800-634-6032 Email: Orders@Interface.com

- Local Dealer/Reseller assisted transaction of carpet only or carpet and installation orders:** All dealers/reseller that support the Interface brand that has receives a GSA issued **GSA dealer authorization letter** on their letterhead allowing that dealer to purchase on their behalf can use this contract to support our GSA Schedule members. The end-user has the responsibility for choosing the dealer/reseller. A copy of the GSA dealer authorization letter must accompany the dealers/resellers order to the mill.

14. Payment Address:

Interface Americas, Inc. Address per the invoice

 or

Dealer/Reseller Address per the invoice
--

15. Warranty Provision: Standard Commercial Warranty

16. Exported Packing Charges: N/A

17. Terms and Conditions of Government Purchase Card Acceptance: Accepted

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of Installation: For installation instructions visit our website at:
<https://www.interface.com/US/en-US/about/modular-system/Installation-Instructions>

20. Terms and Conditions of Repair Parts: N/A

20a. Terms and conditions for any other services: N/A

21. List of Service and Distribution Points: Interface, LaGrange, Georgia (Troup County)

22. List of Participation Dealers: N/A

23. Preventive Maintenance: For maintenance instructions visit our website at:
<https://www.interface.com/US/en-US/about/modular-system/Maintenance-Instructions>

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).
For Interface, sustainability is a journey. We're constantly working to improve the quality of our products and lessen the impact they have on human health and the environment. This means committing to a circular economy and managing many types of material impacts and trade-offs during product development. And it's not a path we walk alone – our industry and supply chain partners are there with us along the way. Discover how far we've come, what we've learned, and how far we have yet to go. Visit our site for more details: https://www.interface.com/US/en-US/sustainability/product-transparency/product-transparency-en_US#509704801

24b. Return Policy: Customers may contact their sales rep directly for approval to return material ordered incorrectly. No returns will be allowed after 90 days from date of shipment. All returns are subjected to approval.

24c. Section 508 compliance information: N/A

25. Data Universal Number System (DUNS) number. 17-121-4930

26. Notification regarding registration in Central Contractor Registration (CCR) database.

Sharon Johnson, Interface Contract Procurement Manager – Public Sector
Tel: 800-336-0225 Ext. 56356 Email: Contracts.Group@Interface.com

INTERFACE CONTRACT MODIFICATION: 55

SIN 314110 Carpet Flooring - Carpet Tile

Product Number	Product Description	UOM	Tier 1	Tier 2	Tier 3
			Up to 191.36 Sq. Yds.	Up to 4,209.92 Sq. Yds.	Over 4,209.92 Sq. Yds.
1388202500	AE310	SY	\$18.84	\$18.09	\$17.83
138830AK00	AE311 (SP)	SY	\$18.84	\$18.09	\$17.83
1389102500	AE312	SY	\$18.84	\$18.09	\$17.83
163110AK00	AE313 (SP)	SY	\$18.84	\$18.09	\$17.83
138980AK00	Afternoon Light (SP)	SY	\$19.85	\$19.09	\$18.84
1391202500	Alliteration	SY	\$25.39	\$23.63	\$22.63
139120AB00	Alliteration (P)	SY	\$28.79	\$27.72	\$23.64
126650250H	B601	SY	\$37.42	\$36.01	\$32.01
126670250H	B602	SY	\$35.48	\$34.15	\$30.54
126680250H	B603	SY	\$30.74	\$29.59	\$26.94
1234702500	Broadleaf	SY	\$26.33	\$25.36	\$21.82
1264202500	Cambria	SY	\$36.93	\$35.48	\$29.95
1462902500	Chenille Warp	SY	\$22.47	\$21.64	\$18.98
1394102500	Classic Seven	SY	\$28.41	\$28.06	\$27.91
3034512505	Composure	SY	\$21.90	\$21.11	\$18.58
1461602500	Cordoba Colores	SY	\$23.80	\$22.93	\$19.97
1462502500	CT101	SY	\$23.41	\$22.55	\$19.68
1425702500	CT102	SY	\$26.62	\$25.63	\$22.05
146570AK00	CT111 (SP)	SY	\$27.24	\$26.23	\$22.50
123770AK00	CT112 (SP)	SY	\$28.81	\$27.73	\$23.65
123780AK00	CT113 (SP)	SY	\$28.81	\$27.73	\$23.65
1380102500	Cubic	SY	\$18.34	\$17.58	\$17.33
1466602500	Detours	SY	\$18.84	\$18.09	\$17.83
1472302500	Detours Ahead	SY	\$18.84	\$18.09	\$17.83
138940AK00	Driftwood (SP)	SY	\$22.37	\$21.61	\$21.36
1256002500	Duplex	SY	\$21.36	\$21.01	\$20.86
1467102500	Earth II	SY	\$20.95	\$20.95	\$18.56
1464802500	Entropy	SY	\$23.74	\$22.87	\$21.02
1383202500	Exposed	SY	\$23.16	\$22.32	\$19.50
1467802500	Folio II	SY	\$23.28	\$22.43	\$19.59
1469502500	Geometry II	SY	\$24.40	\$23.51	\$20.41
1469602500	Gradient II	SY	\$21.99	\$21.99	\$20.41
138730AK00	Ground Waves (SP)	SY	\$20.86	\$20.86	\$19.85
163130AK00	Ground Waves Verse (SP)	SY	\$23.52	\$22.65	\$21.30
138720AK00	Harmonize (SP)	SY	\$20.86	\$20.10	\$19.85
1473002500	Ice Breaker	SY	\$19.85	\$19.09	\$18.84
1461002500	La Paz Colores	SY	\$23.80	\$22.93	\$19.97
1465402500	Layout	SY	\$23.30	\$22.45	\$19.61
1461802500	Lima Colores	SY	\$23.80	\$22.93	\$19.97
1468302500	Main Line	SY	\$21.36	\$20.58	\$18.18
1382002500	Mantra	SY	\$24.12	\$24.12	\$21.49
1385602500	Menagerie II	SY	\$26.39	\$25.42	\$21.87
138570250H	Monochrome	SY	\$26.50	\$25.52	\$23.98
138670AK00	Nimbus (SP)	SY	\$27.09	\$26.09	\$22.39
138740AK00	Off Line (SP)	SY	\$24.38	\$23.63	\$23.38
1236302500	On Board	SY	\$26.33	\$25.36	\$21.82
138700AK00	On Line (SP)	SY	\$25.89	\$24.38	\$23.38
1391102500	Palindrome	SY	\$25.39	\$23.63	\$22.56
1468002500	Panorama II	SY	\$23.28	\$22.43	\$19.59
1468102500	Pathways II	SY	\$23.28	\$22.43	\$19.59
127840AK00	PH210 (SP)	SY	\$19.85	\$19.11	\$18.84
127850AK00	PH211 (SP)	SY	\$19.85	\$19.11	\$18.84
1381502500	Plain Weave	SY	\$25.10	\$24.17	\$20.92
1234902500	Prairie Grass	SY	\$26.83	\$25.83	\$22.20
1462102500	Primary Stitch	SY	\$17.83	\$17.08	\$16.83
127530AK0H	Reclaim (SP)	SY	\$28.84	\$27.77	\$25.35

INTERFACE CONTRACT MODIFICATION: 55

SIN 314110 Carpet Flooring - Carpet Tile

Product Number	Product Description	UOM	Tier 1	Tier 2	Tier 3
			Up to 191.36 Sq. Yds.	Up to 4,209.92 Sq. Yds.	Over 4,209.92 Sq. Yds.
1472102500	Roy G Biv	SY	\$21.72	\$20.94	\$18.44
1462002500	Sew Straight	SY	\$17.83	\$17.08	\$16.83
127410AK00	Shiver Me Timbers (SP)	SY	\$23.38	\$22.62	\$22.37
1468402500	Sidetrack	SY	\$21.36	\$20.58	\$18.18
138770AK00	SL910 (SP)	SY	\$24.38	\$23.63	\$23.16
138780AK00	SL920 (SP)	SY	\$24.38	\$23.63	\$23.16
138790AK00	SL930 (SP)	SY	\$24.38	\$23.63	\$23.38
139000AK00	Snow Moon (SP)	SY	\$19.85	\$19.09	\$18.84
1388402500	SR699	SY	\$27.98	\$26.94	\$23.04
1388502500	SR799	SY	\$27.50	\$26.48	\$22.69
1388602500	SR899	SY	\$27.50	\$26.48	\$22.69
1388702500	SR999	SY	\$28.86	\$27.79	\$23.69
142640AK00	SS217 (SP)	SY	\$20.86	\$20.10	\$19.85
142650AK00	SS218 (SP)	SY	\$20.86	\$20.10	\$19.85
1462302500	Straight Edge	SY	\$21.72	\$20.94	\$18.44
1392202500	Striation	SY	\$25.56	\$24.61	\$21.26
1255902500	Sublet	SY	\$21.36	\$21.01	\$20.86
1467302500	The Standard	SY	\$18.34	\$17.83	\$17.33
1465202500	To Scale	SY	\$19.60	\$18.59	\$17.83
606210AK05	Touch of Timber (SP)	SY	\$24.90	\$23.98	\$20.78
126990250H	UR 303	SY	\$26.44	\$25.46	\$23.92
1273602500	UR 304	SY	\$26.44	\$25.46	\$21.90
127340AK0H	UR 501 (SP)	SY	\$32.01	\$30.81	\$27.18
1468802500	Urban Grid II	SY	\$23.28	\$22.43	\$19.59
138680AK00	Verticals (SP)	SY	\$25.68	\$24.74	\$21.35
146500250H	Viva Colores	SY	\$23.80	\$22.93	\$21.55
126440AK00	Walk the Plank (SP)	SY	\$31.40	\$30.22	\$25.55
1467002500	Wind II	SY	\$20.95	\$20.95	\$18.56
138990AK00	Winter Sun (SP)	SY	\$19.85	\$19.09	\$18.84
128190AK00	WW860 (SP)	SY	\$22.63	\$21.10	\$20.44
128210AK00	WW865 (SP)	SY	\$22.63	\$21.80	\$20.50
138930AK00	WW870 (SP)	SY	\$26.04	\$24.45	\$22.99
128200AK00	WW880 (SP)	SY	\$27.11	\$26.11	\$24.52
128240AK00	WW890 (SP)	SY	\$37.86	\$36.44	\$33.90
128220AK00	WW895 (SP)	SY	\$37.86	\$36.44	\$33.90
Modular Carpet Backing Options for SIN 314110 Carpet Flooring - Carpet Tile				Minimum	Upcharge
Backing Options: Modular carpet with CushionBac® Renew (Cushion Backing Code 0F) option, Overage 10%: ADD				250 Yards	\$3.50
Backing Options: Unbacked Carpet Sheet Goods option, Overage 10%: ADD (with a 100 Sq. Yd. purchase of the same style and color within SIN 314110 Carpet Flooring - Carpet Tile.				50 Yards	\$0.00
Standard Modular Carpet Custom Colors Option for SIN 314110 Carpet Flooring - Carpet Tile				Minimum	Upcharge
Custom Color Upcharge. Overage 10%: ADD				250 Yards	\$5.00

SIN 321918 Commercial Flooring - Luxury Vinyl Tile

Product Number	Product Description	UOM	Tier 1	Tier 2	Tier 3
			Up to 1,148 Sq. Ft.	Up to 37,889 Sq. Ft.	Over 37,889 Sq. Ft.
A001	Natural Stones 4.5mm LVT	SF	\$2.75	\$2.70	\$2.48
A002	Natural Woodgrains 4.5mm LVT	SF	\$2.75	\$2.70	\$2.48
A003	Textured Stones 4.5mm LVT	SF	\$2.75	\$2.70	\$2.48
A004	Textured Woodgrains 4.5mm LVT	SF	\$2.75	\$2.70	\$2.48
A007	Studio Set 4.5mm LVT	SF	\$2.75	\$2.70	\$2.48
B001	Steady Stride Woodgrains 3mm LVT	SF	\$1.84	\$1.79	\$1.67
B002	Steady Stride Concretes 3mm LVT	SF	\$1.84	\$1.79	\$1.67

INTERFACE CONTRACT MODIFICATION: 55

SIN 321918 Commercial Flooring - Resilient (Rubber Flooring) Tile

Product Number	Product Description	UOM	Price
405-1902 (5050101)	825 round, nora rubber tile - 3.2 mm (20" x 20")	SF	\$5.98
446-2490 (5050116)	eco, nora rubber tile - 2.0 mm (24" x 24")	SF	\$3.83
550-2700 (5059411)	sentica 2.0 mm, 24" x 24" Rubber Tile	SF	\$5.55
550-2701 (5059420)	sentica 3.0 mm, 24" x 24" Rubber Tile	SF	\$7.29
595-1880 (5050181)	grano 3.5 mm , 40" x 40" Rubber Tile	SF	\$9.17
691-2462 (5050130)	environcare™ 2.0 mm, 24" x 24" Rubber Tile	SF	\$5.55
691-2463 (5050131)	environcare™ 3.0 mm, 24" x 24" Rubber Tile	SF	\$7.29

SIN ANCILLARY - Supplies and Services

Product Number	Product Description	UOM	Price
111486	TacTiles® Non-wet Adhesive (1 Roll) for Modular Carpet	EA	\$75.00
111487	TacTiles® Non-wet Adhesive (6 Rolls) for Modular Carpet	EA	\$450.00
111490	TacTiles® Non-wet Adhesive (1 Sheet) for Modular Carpet	EA	\$1.00
1001416	2000 Plus (1 Gallon) for LVT and Modular Carpet	EA	\$26.50
1001417	2000 Plus (4 Gallon) for LVT and Modular Carpet	EA	\$91.52
790-6694	AC 100 Adhesive (3.08 Gallon) for nora rubber flooring	EA	\$114.93
687-907 (5059007)	Stepfix nora by Interface Rubber Stairtread Tape Adhesive, 240mm x 50m Roll	EA	\$203.46
572-465 (5050142)	Stairtreads: nora by Interface Round 5 mm 4' Length treads	EA	\$55.17
572-466 (5050216)	Stairtreads: nora by Interface Round 5 mm 5' Length treads	EA	\$68.96
572-467 (5050221)	Stairtreads: nora by Interface Round 5 mm 6' Length treads	EA	\$82.75
522-712	Rubber Wall Base: nora by Interface 2 1/2" cove or straight, 120 LF per roll	LF	\$0.56
522-820 (5050147)	Rubber Wall Base: nora by Interface 4" cove, 120 LF per roll	LF	\$0.70
522-799 (5050147)	Rubber Wall Base: nora by Interface 4" straight, 120 LF per roll	LF	\$0.74
522-796	Rubber Wall Base: nora by Interface 6" cove or straight, 120 LF per roll	LF	\$1.06

INTERFACE CONTRACT MODIFICATION: 55

SIN ANCILLARY - Supplies and Services

Description	Rates
Modular Carpet Tile Installation (During normal business hours on a prepped clean floor)	\$6.94 to max \$10.05 for <u>High Cost Areas</u> (Per Sq. Yd.)
Hard Surface (LVT) Installation (During normal business hours on a prepped clean floor)	\$2.75 to max \$4.56 for <u>High Cost Areas</u> (Per Sq. Ft.)
Resilient Rubber Tile Installation (During normal business hours on a prepped clean floor)	\$4.20 to max \$6.88 for <u>High Cost Areas</u> (Per Sq. Ft.)
Modular Carpet Tile Removal (During normal business hours on a prepped clean floor)	\$2.97 to max \$ 4.70 for <u>High Cost Areas</u> (Per Sq. Yd.)
Furniture Lifting for modular carpet or LVT Installation (Carpet and LVT installation rates not included)	\$6.59 to max \$11.68 for <u>High Cost Areas</u> (Per Sq. Yd.)
Carpet Disposal (Does not included fees for reclamation (recycling) of old carpet)	\$1.66 to max \$ 3.37 for <u>High Cost Areas</u> (Per Sq. Yd.)
Reclamation Prep Fee (recycling fees and shipping not included)	\$1.42 to max \$ 1.86 for <u>High Cost Areas</u> (Per Sq. Yd.)
Floor Prep - Material and Time (Complex environmental problems, such as asbestos abatement, mold and mildew, or extensive floor preparation shall be negotiated with the Government on a case-by-case basis)	\$60.45 to max \$90.68 <u>High Cost Areas</u> (Per Hour)
Cove Base 4" Vinyl - Material and Installation	\$1.88 to max \$ 2.74 per linear foot for High Cost Areas
Vinyl Transition Strips (carpet to resilient) - Material and Installation	\$2.24 to max \$ 4.45 per linear foot for High Cost Areas

Dealer Service Fee	
All GSA contract orders are subject to a Procurement Management Fee, up to 15% of the Interface branded product price when purchased through InterfaceSERVICES or a dealer/reseller. The dealer service fee will be listed as a separate line item on all quotes and invoices.	Upcharge 15%
High Cost Areas: Boston, Chicago, Kansas City, St. Louis, Los Angeles, Miami, New York, San Francisco, San Diego & Philadelphia, Washing DC.	
<p>Installation shall be in accordance with Interface's instructions and the Carpet and Rug Institute (CRI) Standards for Installation of Textile Floorcovering Materials (104 for Commercial/105 for Residential).</p> <p>Installation rates are based on an open, empty office/ dormitory/quarters space on a "clean floor." A "clean floor" is one where the condition is appropriate to accept carpet with no additional preparation other than possibly sweeping clean.</p> <p>All installation work is guaranteed for one year for any defect in workmanship and materials used to install the carpet.</p> <p>The Interface branded flooring, adhesive and accessories may be invoiced separately from installation services and sundry items.</p>	
Dealer/Reseller Reimbursement for Tax	
When material and installation is purchased through a local dealer/reseller with an authorization letter from the Federal Government, a separate charge for taxes will be included on the quote and invoice in states where the dealer/reseller must pay state or local tax. Pertinent to F.A.R. section 52.229-4©, the dealer/reseller will charge for a reimbursement of taxes imposed on them.	Upcharge Varies by State

Contractor Use of GSA Federal Supply Schedules

In accordance with FAR Part 51.1, Contractor Use of Government Supply Sources, contractors/dealers can be given the authority to make purchases against Federal Supply Schedule (FSS) contracts on behalf of the government.

GSA Contracting officers should refer to FAR 51.101 regarding the authorization for contractors to use Federal Supply Schedule contracts in the performance of government contracts. A sample format, which may be used to create a letter of authorization (LOA), is attached.

Contractors/dealers placing any orders under Federal Supply Schedule must comply with the terms of the applicable Schedule and letter of authorization. In accordance with FAR 51.103, contractors shall include the following with each order placed under Federal Supply Schedules:

1. A copy of the letter of authorization, unless a copy of the authorization was previously furnished to the Federal Supply Schedule contractor.
2. The following statement: "This order is placed under written authorization from [Insert agency name] dated [insert date of LOA]. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

The terms and conditions of this order are limited to those contained in Interface's Federal Supply Schedule, GS-03F-0056AA. Any additional terms and conditions referenced or provided with this order are not incorporated, do not apply and have no effect."

Please be advised that NO ADDITIONAL OR DIFFERING TERMS AND CONDITIONS REFERENCED OR PROVIDED WITH AN ORDER SUBMITTED TO INTERFACE BY THE ORDERING CONTRACTOR/DEALER will apply or be incorporated without prior agreement with Interface's Contracts department.

Sample Format for LOA

Letter Authorizing use of Multiple Award Schedule contracts

[Insert Date]

[Insert Company Name]

[Insert Attention: POC]

[Insert Address]

Subject: Authorization to Utilize GSA Multiple Award Schedule contracts

Reference: [Insert Contractor Name & Task Order Number]

[Insert Company Name] is hereby authorized to place orders under the GSA Multiple Award Schedule program as an alternative source in procuring equipment and supplies for services for the exclusive use and ownership of the Government. This authority applies to the above referenced Task Order. Such authority may be exercised at any time prior to the Order completion date of [Insert Contract Completion Date].

You are responsible for compliance with the applicable acquisition policies and procedures prescribed in FAR 51.1, particularly FAR 51.103, regarding purchasing from GSA Multiple Award Schedule contracts. Please reference this letter and the contract number on any delivery orders issued subject to this authority. The following statement shall be included on your Schedule Purchase Order:

This Order is authorized by [Insert OCO's Organization], per letter dated [Insert Date]. In the event of any inconsistency between the terms and conditions of this Order and those of the Multiple Award Schedule contract, the latter will govern.

You are authorized to order only those supplies and services required in the performance of this Task Order. You shall maintain records for all property or services acquired under this authorization, including orders, receipts, inspections, usage, and payments.

Should you have any questions, please feel free to contact me.

Sincerely,

[Contracting Officer Name]

[Division Name]

[Contact Information]

Contractors Placing Orders on Behalf of the Government Must:

- Identify and separate those ancillary supplies/services that are proposed to be purchased under the FAR Part 51 authority on the quote submitted to the Federal government and on the subsequent invoice.
- Purchase supplies and/or services at the Schedule contract price (or lower) with no fee/surcharge/markup. If supplies and/or services are provided by the selling contractor at lower than the contract price, the buying contractor must pass on the savings by invoicing the Federal government accordingly.
- Ensure that the products and/or services procured under FAR 51 procedures are ancillary to the overall project/order.
- Provide a copy of the written authorization from the Federal government with each applicable order to the selling contractor.
- Ensure that the buying contractor's Schedule contract number is on each order issued to the selling contractor.
- Remit full payment to the selling contractor.
- Submit documentation of the transmittal of full payment to the selling contractor/dealer when invoicing the Federal government.
- Follow any applicable FSS or GSA Global Supply Program ordering procedures in addition to procedures outlined in FAR 8.405-1 and FAR Part 51.

5.F

**Board of Trustees
Request for Action**

Meeting Date:	January 20, 2022
Agenda Item:	Purchase 2022 Caterpillar 430 Backhoe loader and attachments
Department:	Public Services
Support & Background Information:	<p>We are proposing to replace a 2000 New Holland rubber tire backhoe loader. This is equipment that the manufacturer no longer supports and only third party parts are available. There are no local service options causing long down times when repairs are necessary. The new rubber tire backhoe loader is to be purchased from Michigan CAT, a sole source provider in Michigan. CAT was chosen after an extensive investigation of available products due to its excellent quality and close service availability (Novi Michigan).</p> <p>To help with the cost, Public works will be trading in the 2000 New Holland backhoe and attachments. Michigan CAT has evaluated the New Holland backhoe and quoted the trade value to be \$20,000. \$150,000 has been budgeted for the new purchase. The quote from sole source provider Michigan CAT has been received in the amount of \$154,101.32. The total cost to Northville Township will be \$134,101.32 when the \$20,000 trade value is subtracted from the quoted amount. See attached information.</p>
Budget Impact:	\$150,000 was budgeted for the new Backhoe in the 2022 CIP. The quoted cost is \$154,101.32, less the \$20,000 trade-in value. Total cost will be \$134,101.32 and will be paid with water and sewer funds.
Suggested Motion:	I move to approve the purchase of a 2022 Caterpillar model 430 backhoe loader and attachments from sole-source provider Michigan CAT for an amount of \$134,101.32.

BOT Comments/Questions:

Follow-up:	M/S	BOARD MEMBER	YES	NO
		Abbo		
		Lundberg		
		Rhines		
		Frush		
		Herrmann		
		Roosen		
		Jankowski		





January 11, 2022

Northville Township
44405 6 MILE
Northville, Michigan 48168

Dear Brad,

Thank you for this opportunity to quote a solution from Michigan CAT for your business needs. We are pleased to submit the following for your purchase consideration.

One (1) New CATERPILLAR Model: 430 APR Backhoe Loader with the following factory and dealer options included below:

STOCK NUMBER: TBD

SERIAL NUMBER: TBD

YEAR: 2022

MACHINE

BELT, SEAT, 2" SUSPENSION
PLATE GROUP - BOOM WEAR
COUNTERWEIGHT, 1015 LBS
TIRES, 12.5 80/19.5L-24, GY
SERIALIZED TECHNICAL MEDIA KIT
COUPLER, PG, MAN.D.LOCK, BHL
WORKLIGHTS (8) HALOGEN LAMPS
AIR CONDITIONER, T4F
430 07A BACKHOE LOADER CFG2
STICK, EXTENDABLE, 15FT
ENGINE, 86KW, C3.6 DITA, T4F
CAB, DELUXE
DISPLAY, STANDARD
LOADER BUCKET PINS
LINES, COMBINED AUX, E-STICK
RIDE CONTROL
COLD WEATHER PACKAGE, 120V
INSTRUCTIONS, ANSI
PRODUCT LINK, CELLULAR, PLE643

FENDERS, FRONT 4WD
AUTO-UP STABILIZERS
SEAT, DELUXE FABRIC
STABILIZER PADS, FLIP-OVER
PT, 4WD/2WS, POWERSHIFT
HYDRAULICS, GP, 6FCN/8BNK, ST
BUCKET-GP, 1.5 YD3, PO
CUTTING EDGE, TWO PIECE,WIDE
BUCKET-HD, 18", 4.2 FT3
BUCKET-HD, 24", 6.2 FT3
BUCKET-HD, 30", 8.2 FT3
HAMMER, B8S
BRACKET, BHL 45-50MM, LG
LINES, B6-B8 HAMMER, BHL
COMPACTOR PLATE, CVP40
BRACKET, BL, 45-50MM, XL
LINES, CVP40, BHL-F
RIPPER, 25", BHL F

SOURCEWELL CONTRACT SELL PRICE	\$154,101.32
NET BALANCE DUE	\$154,101.32
EXT WARRANTY	Included
LESS GROSS TRADE ALLOWANCE	(\$20,000.00)
TOTAL NET PURCHASE PRICE	\$134,101.32

1-888-MICH CAT

www.michigancat.com

Novi . Shelby Twp. . Grand Rapids . Saginaw . Lansing
Kalkaska . Brownstown Twp. Kalamazoo

TRADE-INS

Model	Make	Serial Number	Year	Trade Allowance
LB75	NEW HOLLAND CONSTRUCTION (NH)	031331163	2000	\$20,000.00

WARRANTY**Standard Warranty:****Michigan CAT 12 Month, Unlimited Hour Standard Full Machine
Warranty Service Agreement with 6 Months Mileage****Extended Warranty:****430-60 MO/3000 HR POWERTRAIN (Tier 4)**

We believe the equipment as quoted will exceed your expectations. On behalf of Michigan CAT, thank you for the opportunity to supply Caterpillar machinery. This quotation is subject to machine availability and valid for 30 days, after which time we reserve the right to update the quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Paul Mackin
 Account Representative
 Paul.Mackin@MICHIGANCAT.com
 313-402-7674

1-888-MICH CAT

www.michiganecat.com

Novi . Shelby Twp. . Grand Rapids . Saginaw . Lansing
 Kalkaska . Brownstown Twp. Kalamazoo

5.G

**Board of Trustees
Request for Action**

Meeting Date:	January 20, 2022
Agenda Item:	Purchase 2022 Ford F-150 Pickup Truck
Department:	Public Services
Support & Background Information:	We are proposing to replace a 2007 F-150 pick-up truck which has 119,000 miles on it, and is no longer reliable. The vehicle is showing serious rust issues and has been a maintenance burden. The new vehicle will be used as a general maintenance vehicle. The vehicle will be purchased from Signature Ford and has been priced using the Macomb County purchasing program. Please see the attached information.
Budget Impact:	\$35,000 was budgeted for the pickup. The cost for the pickup truck is \$34,970 and will be paid with water and sewer funds.
Suggested Motion:	I move to approve the purchase of a 2022 Ford F-150 4x4 from Signature Ford of Owosso, Michigan for an amount of \$34,970.

BOT Comments/Questions:

Follow-up:	M/S	BOARD MEMBER	YES	NO
		Abbo		
		Lundberg		
		Rhines		
		Frush		
		Herrmann		
		Roosen		
		Jankowski		



January 10, 2022

Northville Township Water and Sewer
Attn: Tim Swailes
44405 Six Mile Road
Northville, MI 48167

Dear Tim Swailes:

Price on 2022 Vehicle Macomb County Contract Bid:

2022 Ford F150 Super Crew Cab 4x4 Pickup 5 1/2' Box in White \$34,970.00 ea

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: Order Bank Stock.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

Macomb#21-18 T.1, T.2, T.3
2022 F-150 SuperCrew
Major Standard Equipment

MECHANICAL

- 3.3L V6 PFDI with Auto Start-Stop Technology and Flex-Fuel Capability (standard 4x2/4x4; NA with 157" or 163.7" WB)
- 2.7L V6 EcoBoost® with Auto Start-Stop Technology (standard 4x2 with 157" or 163.7" WB)
- 5.0L V8 with Auto Start-Stop Technology and Flex-Fuel Capability (standard 4x4 with 157" or 163.7" WB)
- 4x4 Electronic-Shift-On-the-Fly (ESOF) with Neutral Towing Capability
- Auto Hold
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Trail – 4x2 only
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Deep Snow/Sand, Mud/Rut – 4x4 only
- Electronic Ten-Speed Automatic
- Fail-Safe Cooling
- Jack
- Electric Parking Brake
- SelectShift® Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas – Heavy-Duty, Front
- Shock Absorbers, Gas – Heavy-Duty, Outboard Mounted, Rear
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate
- Stabilizer Bar, Front
- Steering – Power, Rack-and-Pinion

EXTERIOR

- Bumper and Fascia, Front – Black
- Bumper, Rear – Black
- Cargo Lamp – integrated with Center High-mounted Stop Lamp (CHMSL)
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel® Capless Fuel-Filler
- Exhaust – Single Rear
- F-150 Fender Badge
- Fuel Tank
- Standard Range 26 Gallon (SuperCrew®)
- Fully Boxed Steel Frame
- Grille – Black two-bar style with black surround and black accents
- Handles, Black – Door and Tailgate with Black Bezel
- Hooks – Pickup Box Tie-Down, four (4)
- Hooks – Front Tow 4x4, two (2)
- Mirrors, Sideview – Manual-folding, Manual Glass with Black Skull Caps
- Spare Tire Carrier – Rear Under Frame
- Spare Tire/Wheel Lock
- Stone Cuffs, Front & Rear
- Tailgate Lift Assist
- Tailgate – removable with key lock
- Tires
- 245/70R 17 BSW all-season tires (A/S) BSW 4x2
- 265/70R 17 OWL all-terrain tires (A/T) 4x4
- Trailer Sway Control
- Trailer Towing – 4-pin wiring, ball mounting provisions in rear bumper
- Wheels – 17" silver steel
- Wipers – Intermittent speed

INTERIOR/COMFORT

- 1st Row Power Windows (SuperCrew®)
- 2nd Row Power Windows (SuperCrew®)
- 4" Productivity Screen in Instrument Cluster
- Center-stack
- 8" Screen
- Audio Controls
- USB charging ports – two (2)
- USB data charging ports – two (2)
- Air Conditioning Registers – Black Vanes with Chrome Knob
- Auxiliary Audio Input Jack

- Black Vinyl Floor Covering
- Compass Display in Instrument Cluster
- Dome Light
- Fade-to-Off Interior Lighting
- Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles
- Front – A-Pillar, Driver and Passenger Side
- Rear – B-Pillar (SuperCrew®)
- Horn – Dual-Note
- Manual Air Conditioning, Single Zone
- Power Locks
- Outside Temperature Display
- Powerpoint 12V
- Rear-window with Fixed Glass and Solar Tint
- Rearview Mirror, Day/Night
- Scuff Plate, Driver and Front-Passenger Doors
- Seat, Front
- Vinyl 40/20/40
- 2-Way manual driver/passenger
- Armrest
- Seat, Rear
- Vinyl
- USB charging ports – two (2)
- 60/40 flip-up split seat with elongated cushion (SuperCrew®)
- Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking
- Visor, Driver Side; Visor with Mirror, Passenger-Side

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags — Driver and Passenger Front Airbags — Driver and Passenger Seat-Mounted Side Airbags — Safety Canopy® Side-Curtain Airbags (1st and 2nd row coverage)
- Curve Control
- Halogen Headlamps
- Rainlamp Wiper Activated Headlamps
- Seat Belts, Active Restraint System (ARS), Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SecurILock® Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)

FORD CO-PILOT360™ TECHNOLOGY

- Autolamp – Auto On/Off Headlamps
 - Auto High Beams
 - Lane-Keeping System
 - Pre-Collision Assist with Automatic Emergency Braking (AEB) (Pedestrian Detection, Forward Collision Warning, Dynamic Brake Support)
 - Rear View Camera with Dynamic Hitch Assist
- FUNCTIONAL**
- AM/FM Stereo (speakers; four (4) with Regular Cab, six (6) with SuperCab and SuperCrew®)
 - FordPass Connect™ (4G)
 - 4G LTE Wi-Fi hotspot connects up to 10 devices
 - Schedule specific times to remotely start vehicle
 - Locate parked vehicle
 - Check vehicle status
 - Hill Start Assist
 - SYNC® 4
 - 8" LCD Capacitive Touchscreen with Swipe Capability — Wireless Phone Connection
 - Cloud Connected
 - AppLink® w/App Catalog
 - 911 Assist®
 - Apple CarPlay® and Android Auto™ Compatibility
 - Digital Owner's Manual

XL 100A Crew Cab 5.5 Ft. Box 145" WB

[]	Base Price W1C 4x2 (3.3L PFDI V6 engine 6150 GVWR 2630 PAYLOAD) 99B/446	\$26,599.00
[]	Base Price W1C 4x2 (2.7L V6 EcoBoost™ engine 6250 GVWR 2640 PAYLOAD) 99P/44G	\$27,694.00
[]	Base Price W1C 4x2 (5.0L 4V V8 FFV engine 6800 GVWR 2130 PAYLOAD) 995/44G	\$27,434.00
[]	Base Price W1C 4x2 (3.5L V6 EcoBoost™ engine 7100 GVWR 1750 PAYLOAD) 998/44G	\$28,840.00
[]	Base Price W1E 4x4 (3.3L PFDI V6 engine 6350 GVWR 1600 PAYLOAD) 99B/446	\$29,258.00
[x]	Base Price W1E 4x4 (2.7L V6 EcoBoost™ engine 6500 GVWR 1640 PAYLOAD) 99P/44G	\$30,294.00
[]	Base Price W1E 4x4 (5.0L 4V V8 FFV engine 7000 GVWR 2080 PAYLOAD) 995/44G	\$31,973.00
[]	Base Price W1E 4x4 (3.5L V6 EcoBoost™ engine 7000 GVWR 2080 PAYLOAD) 998/44G	\$32,472.00

XL 100A Crew Cab 6.5 Ft. Box 157" WB

[]	Base Price W1C 4x2 (2.7L V6 EcoBoost™ engine 6350 GVWR 1700 PAYLOAD) 99P/44G	\$27,779.00
[]	Base Price W1C 4x2 (5.0L 4V V8 FFV engine 6950 GVWR 2230 PAYLOAD) 995/44G	\$28,469.00
[]	Base Price W1C 4x2 (3.5L V6 EcoBoost™ engine 7000 GVWR 2230 PAYLOAD) 998/44G	\$28,123.00
[]	Base Price W1E 4x4 (5.0L 4V V8 FFV engine 7050 GVWR 2070 PAYLOAD) 995/44G	\$32,494.00
[]	Base Price W1E 4x4 (3.5L V6 EcoBoost™ engine 7050 GVWR 2010 PAYLOAD) 998/44G	\$32,958.00

XL 100A Heavy Duty Payload Package (627) 6.5 Ft. Box

Package Includes: 18" Silver Painted Aluminum Heavy Duty Wheels, Upgraded springs, 9.75" gear set, 3.73 Electronic Locking Rear Axle, Trailer Towing package, and LT265/70R18C OWL All-Terrain Tires

[]	Base Price W1C 4x2 (5.0L 4V V8 FFV engine 7850 GVWR 2680 PAYLOAD) 995/44G	\$29,198.00
[]	Base Price W1C 4x2 (3.5L V6 EcoBoost™ engine 7850 GVWR 2660 PAYLOAD) 998/44G	\$29,681.00
[]	Base Price W1E 4x4 (5.0L 4V V8 FFV engine 7850 GVWR 2430 PAYLOAD) 995/44G	\$32,194.00
[]	Base Price W1E 4x4 (3.5L V6 EcoBoost™ engine 7850 GVWR 2420 PAYLOAD) 998/44G	\$32,751.00

Available Options

	<u>Option Code</u>	<u>Price</u>
[] Cloth 40/20/40 Split Bench Seats	CS	N/C
[x] Cloth 40/Console/40 Front Bucket Seats w/Center Console	WS	295.00
[x] Carpeting and Floor Mats	168	145.00
[x] All Weather Floor Mats	47R	200.00
[x] XL HIGH PACKAGE (XL Power Equipment Group (Power Windows, Power Door-Locks with Flip Key and Integrated Key Transmitter keyless-entry (includes Autolock), Power Tailgate Lock, Perimeter Alarm, Illuminated Entry, Manual-folding, Power Glass Sideview Mirrors with Black Skull Caps, MyKey®, Reverse Sensing System, Cruise Control, and Trailer Towing Package w/Brake Controller)	101A/53A/C	1895.00
[x] STX APPEARANCE PACKAGE (Requires 101A Package	19S	1030.00
18" six-spoke machined aluminum with gloss black painted pockets wheels (64X), 265/60R18 BSW all-season tires (A/S) (4x2) (T82), 275/65R18 BSW all-terrain tires (A/T) (4x4) (T88), Body-color front and rear bumpers, Box Side Decal (NA with FX4 Off-Road Pkg. (55A)), Electronic Rear-window defroster, Grille – Molded-in color black honeycomb style with body-color surround, Privacy Glass, SiriusXM® with 360L1, SYNC® 4 with Enhanced Voice Recognition – 8" LCD Capacitive Touchscreen with Swipe Capability, Wireless Phone Connection, Cloud Connected, AppLink® w/App Catalog, 911 Assist®, Apple CarPlay® and Android Auto™ Compatibility, Digital Owner's Manual, Conversational Voice Command Recognition, Connected Navigation, and Unique Black Sport Cloth 40/20/40 seats w/steering column mounted shift.		
[] FX4 Off Road Package (Electronic-locking rear-axle, 4x4 "FX4 Off-Road" bodyside decal, Hill Descent Control™, Off-Road tuned front shock absorbers Skid plates: fuel tank, transfer case and front differential	55A	1005.00
[] 110V/400W Power Outlet (Only Available with XL HIGH Package 101A)	471	340.00
[] SYNC® 4 with Enhanced Voice Recognition with SiriusXM® with 360L)	524/582	325.00
[] 36 Gallon Fuel Tank	655	445.00

[] LT265/70R17E BSW All-Terrain (A/T) Tires	T7C	295.00
[] CNG/Propane Gaseous Engine Prep Pack (req. 99F 5.0L V8 engine)	98G	315.00
[] Trailer Towing Package with Integrated Trailer Brake Controller	53A	975.00
[] Reverse Sensing System (Must Order Trailer Towing Package)	76R	275.00
[] Axle Locking Rear	XL	570.00
[] Chrome Appearance Package (17" Silver Painted Aluminum Wheels, Chrome Front and Rear Bumpers and Fog Lamps)	86A	970.00
[] Front / Rear Chrome Bumper with Fog Lamps	17C	315.00
[] Cruise Control	50S	225.00
[] 8-Way Power Drivers Seat (Must have Power Equipment Group (85A)	91P	350.00
[] Mirrors Sideview Manual-folding, Power Glass with Heat, Turn Signal Auto-Dimming Feature (Driver's Side), High-Intensity LED Security Approach Lamps, LED Side-mirror Spotlights and Black Skull Caps	54R/59S	480.00
[] Only Available with XL HIGH PACKAGE 101A		
[] Trailer Tow Mirrors Sideview Manual-folding, Manual Telescoping Power Glass with Heat, Turn Signal Auto-Dimming Feature (Driver's Side), High-Intensity LED Security Approach Lamps, LED Side-mirror Spotlights and Black Skull Caps. Only Available with Trailer Tow (53A), & Rear Defroster (57Q/924)	54Y/59S	570.00
[] Skid Plates 4x4 Only	413	160.00
[] Snow Plow Prep (4x4, and Available w/5.0L Engine Only)	68P	50.00
[x] Rear Window, Privacy Glass with Defroster	57Q/924	320.00
[x] Black Platform Running Boards	18B	250.00
[] Fog Lamps	59S	140.00
[] Tailgate Step	63T	375.00
[] Daytime Running Lights	942	50.00
[] Engine Block Heater	41H	90.00
[] Back up Alarm System	85H	145.00
[] Front License Plate Holder	153	N/C
[] Color-Coordinated Carpet w/Carpeted Floor Mats	168	145.00
[x] Spray in Bedliner	96W	595.00
[] Bed Liner -- Plastic, Drop-in (NA w/ Cable Lock -- 47S)	96P	350.00
[] BoxLink (includes Four (4) premium locking cleats)	55B	80.00
[] Tonneau Pickup Box Cover -- Soft Folding	96T	690.00
[] Tonneau Pickup Box Cover -- Hard Folding	96X	1295.00
[] Tonneau Pickup Box Cover -- Retractable	96J	2195.00
[] LED Warning Strobes -- Amber (Includes Center High-Mounted Stop Light	94S	675.00

TOTAL \$34,970.00 ea

Colors & Trim Availability:

		Interior
<u>Exterior</u>		(Med. Earth Grey)(AS)
Agate Black	(UM)	[]
Oxford White	(YZ)	[x]
Carbonized Gray	(M7)	[]
Race Red	(PQ)	[]
Antimatter Blue	(HX)	[]
Iconic Silver	(JS)	[]
Stone Gray	(D1)	[]
Atlas Blue	(B3)	[]
SPECIAL PAINT		
School Bus Yellow Add \$660.00	[B1]	[]





5.H

**Board of Trustees
Request for Action**

Meeting Date:	January 20, 2022
Agenda Item:	Resolution to Exempt Planning Commission from the Capital Improvement process
Department:	Finance
Support & Background Information:	<p>Annually, Township staff prepares the capital improvement plan and brings to the Planning Commission for approval. This approval process is separate from the approval of the Township budget which is made annually by the Board of Trustees.</p> <p>The current budget process adheres to Section 125.3865 whereby the planning commission is tasked with preparing a capital improvements program, unless otherwise exempted by charter or otherwise.</p> <p>Due to input received from both Planning Commission members and members of the Board of Trustees in the 2022 budget process, it is recommended to formally exempt the planning commission from the role of approving a capital improvement plan and delegate the approval to the Township Board of Trustees.</p> <p>This change will result in greater transparency in the Township's capital planning process.</p>
Budget Impact:	There will be no direct budgetary impact, however, it will affect the Township's budgetary process.
Suggested Motion:	Motion to Approve Resolution to Exempt Planning Commission from the Capital Improvement Process and delegate that authority to the Township Board of Trustees.

BOT Comments/Questions:

Follow-up:	M/S	BOARD MEMBER	YES	NO
		Abbo		
		Lundberg		
		Rhines		
		Frush		
		Herrmann		
		Jankowski		
		Roosen		

MICHIGAN PLANNING ENABLING ACT
Act 33 of 2008

AN ACT to codify the laws regarding and to provide for county, township, city, and village planning; to provide for the creation, organization, powers, and duties of local planning commissions; to provide for the powers and duties of certain state and local governmental officers and agencies; to provide for the regulation and subdivision of land; and to repeal acts and parts of acts.

History: 2008, Act 33, Eff. Sept. 1, 2008.

The People of the State of Michigan enact:

ARTICLE I.
GENERAL PROVISIONS

125.3801 Short title.

Sec. 1. This act shall be known and may be cited as the "Michigan planning enabling act".

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3803 Definitions.

Sec. 3. As used in this act:

(a) "Chief administrative official" means the manager or other highest nonelected administrative official of a city or village.

(b) "Chief elected official" means the mayor of a city, the president of a village, the supervisor of a township, or, subject to section 5, the chairperson of the county board of commissioners of a county.

(c) "County board of commissioners", subject to section 5, means the elected county board of commissioners, except that, as used in sections 39 and 41, county board of commissioners means 1 of the following:

(i) A committee of the county board of commissioners, if the county board of commissioners delegates its powers and duties under this act to the committee.

(ii) The regional planning commission for the region in which the county is located, if the county board of commissioners delegates its powers and duties under this act to the regional planning commission.

(d) "Ex officio member", in reference to a planning commission, means a member, with full voting rights unless otherwise provided by charter, who serves on the planning commission by virtue of holding another office, for the term of that other office.

(e) "Legislative body" means the county board of commissioners of a county, the board of trustees of a township, or the council or other elected governing body of a city or village.

(f) "Local unit of government" or "local unit" means a county or municipality.

(g) "Master plan" means either of the following:

(i) As provided in section 81(1), any plan adopted or amended before September 1, 2008 under a planning act repealed under section 85.

(ii) Any plan adopted or amended under this act. This includes, but is not limited to, a plan prepared by a planning commission authorized by this act and used to satisfy the requirement of section 203(1) of the Michigan zoning enabling act, 2006 PA 110, MCL 125.3203, regardless of whether it is entitled a master plan, basic plan, county plan, development plan, guide plan, land use plan, municipal plan, township plan, plan, or any other term.

(h) "Municipality" or "municipal" means or refers to a city, village, or township.

(i) "Planning commission" means either of the following, as applicable:

(i) A planning commission created pursuant to section 11(1).

(ii) A planning commission retained pursuant to section 81(2) or (3), subject to the limitations on the application of this act provided in section 81(2) and (3).

(j) "Planning jurisdiction" for a county, city, or village refers to the areas encompassed by the legal boundaries of that county, city, or village, subject to section 31(1). Planning jurisdiction for a township refers to the areas encompassed by the legal boundaries of that township outside of the areas of incorporated villages and cities, subject to section 31(1).

(k) "Population" means the population according to the most recent federal decennial census or according to a special census conducted under section 7 of the Glenn Steil state revenue sharing act of 1971, 1971 PA 140, MCL 141.907, whichever is the more recent.

(l) "Public transportation agency" means a governmental entity that operates or is authorized to operate

intercity or local commuter passenger rail service in this state or a public transit authority created under 1 of the following acts:

- (i) The metropolitan transportation authorities act of 1967, 1967 PA 204, MCL 124.401 to 124.426.
- (ii) The public transportation authority act, 1986 PA 196, MCL 124.451 to 124.479.
- (iii) 1963 PA 55, MCL 124.351 to 124.359.
- (iv) The home rule city act, 1909 PA 279, MCL 117.1 to 117.38.
- (v) The revenue bond act of 1933, 1933 PA 94, MCL 141.101 to 141.140.
- (vi) The charter township act, 1947 PA 359, MCL 42.1 to 42.34.
- (vii) The urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- (m) "Public transportation facility" means that term as defined in section 2 of the metropolitan transportation authorities act of 1967, 1967 PA 204, MCL 124.402.
- (n) "Street" means a street, avenue, boulevard, highway, road, lane, alley, viaduct, or other public way intended for use by motor vehicles, bicycles, pedestrians, and other legal users.

History: 2008, Act 33, Eff. Sept. 1, 2008;—Am. 2010, Act 134, Imd. Eff. Aug. 2, 2010;—Am. 2010, Act 306, Imd. Eff. Dec. 17, 2010.

125.3805 Assignment of power or duty to county officer or body.

Sec. 5. The assignment of a power or duty under this act to a county officer or body is subject to 1966 PA 293, MCL 45.501 to 45.521, or 1973 PA 139, MCL 45.551 to 45.573, in a county organized under 1 of those acts.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3807 Master plan; adoption, amendment, and implementation by local government; purpose.

Sec. 7. (1) A local unit of government may adopt, amend, and implement a master plan as provided in this act.

(2) The general purpose of a master plan is to guide and accomplish, in the planning jurisdiction and its environs, development that satisfies all of the following criteria:

- (a) Is coordinated, adjusted, harmonious, efficient, and economical.
- (b) Considers the character of the planning jurisdiction and its suitability for particular uses, judged in terms of such factors as trends in land and population development.
- (c) Will, in accordance with present and future needs, best promote public health, safety, morals, order, convenience, prosperity, and general welfare.
- (d) Includes, among other things, promotion of or adequate provision for 1 or more of the following:
 - (i) A system of transportation to lessen congestion on streets and provide for safe and efficient movement of people and goods by motor vehicles, bicycles, pedestrians, and other legal users.
 - (ii) Safety from fire and other dangers.
 - (iii) Light and air.
 - (iv) Healthful and convenient distribution of population.
 - (v) Good civic design and arrangement and wise and efficient expenditure of public funds.
 - (vi) Public utilities such as sewage disposal and water supply and other public improvements.
 - (vii) Recreation.
 - (viii) The use of resources in accordance with their character and adaptability.

History: 2008, Act 33, Eff. Sept. 1, 2008;—Am. 2010, Act 134, Imd. Eff. Aug. 2, 2010.

ARTICLE II.

PLANNING COMMISSION CREATION AND ADMINISTRATION

125.3811 Planning commission; creation; adoption of ordinance by local unit of government; notice required; exception; adoption of charter provision by city or home rule village; effect of repeal of planning act; continued exercise or transfer of powers and duties of zoning board or zoning commission.

Sec. 11. (1) A local unit of government may adopt an ordinance creating a planning commission with powers and duties provided in this act. The planning commission of a local unit of government shall be officially called "the planning commission", even if a charter, ordinance, or resolution uses a different name such as "plan board" or "planning board".

(2) Within 14 days after a local unit of government adopts an ordinance under subsection (1) creating a planning commission, the clerk of the local unit shall transmit notice of the adoption to the planning

commission of the county where the local unit is located. However, if there is not a county planning commission or if the local unit adopting the ordinance is a county, notice shall be transmitted to the regional planning commission engaged in planning for the region within which the local unit is located. Notice under this subsection is not required when a planning commission created before the effective date of this act continues in existence under this act, but is required when an ordinance governing or creating a planning commission is amended or superseded under section 81(2)(b) or (3)(b).

(3) If, after the effective date of this act, a city or home rule village adopts a charter provision providing for a planning commission, the charter provision shall be implemented by an ordinance that conforms to this act. Section 81(2) provides for the continuation of a planning commission created by a charter provision adopted before the effective date of this act.

(4) Section 81(3) provides for the continuation of a planning commission created under a planning act repealed under section 85.

(5) Section 83 provides for the continued exercise by a planning commission, or the transfer to a planning commission, of the powers and duties of a zoning board or zoning commission.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3813 Planning commission; effect of township ordinance; number of days; petition requesting submission of ordinance to electors; filing; petition subject to Michigan election law; violation.

Sec. 13. (1) Subject to subsection (2), a township ordinance creating a planning commission under this act shall take effect 63 days after the ordinance is published by the township board in a newspaper having general circulation in the township.

(2) Subject to subsection (3), before a township ordinance creating a planning commission takes effect, a petition may be filed with the township clerk requesting the submission of the ordinance to the electors residing in the unincorporated portion of the township for their approval or rejection. The petition shall be signed by a number of qualified and registered electors residing in the unincorporated portion of the township equal to not less than 8% of the total vote cast for all candidates for governor, at the last preceding general election at which a governor was elected. If such a petition is filed, the ordinance shall not take effect until approved by a majority of the electors residing in the unincorporated portion of the township voting thereon at the next regular or special election that allows reasonable time for proper notices and printing of ballots or at any special election called for that purpose, as determined by the township board. The township board shall specify the language of the ballot question.

(3) Subsection (2) does not apply if the planning commission created by the ordinance is the successor to an existing zoning commission or zoning board as provided for under section 301 of the Michigan zoning enabling act, 2006 PA 110, MCL 125.3301.

(4) If a township board does not on its own initiative adopt an ordinance under this act creating a planning commission, a petition may be filed with the township clerk requesting the township board to adopt such an ordinance. The petition shall be signed by a number of qualified and registered electors as provided in subsection (2). If such a petition is filed, the township board, at its first meeting following the filing shall submit the question to the electors of the township in the same manner as provided under subsection (2).

(5) A petition under this section, including the circulation and signing of the petition, is subject to section 488 of the Michigan election law, 1954 PA 116, MCL 168.488. A person who violates a provision of the Michigan election law, 1954 PA 116, MCL 168.1 to 168.992, applicable to a petition described in this section is subject to the penalties prescribed for that violation in the Michigan election law, 1954 PA 116, MCL 168.1 to 168.992.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3815 Planning commission; membership; appointment; terms; vacancy; representation; qualifications; ex-officio members; board serving as planning commission; removal of member; conditions; conflict of interest; additional requirements.

Sec. 15. (1) In a municipality, the chief elected official shall appoint members of the planning commission, subject to approval by a majority vote of the members of the legislative body elected and serving. In a county, the county board of commissioners shall determine the method of appointment of members of the planning commission by resolution of a majority of the full membership of the county board.

(2) A city, village, or township planning commission shall consist of 5, 7, or 9 members. A county planning commission shall consist of 5, 7, 9, or 11 members. Members of a planning commission other than ex officio members under subsection (5) shall be appointed for 3-year terms. However, of the members of the planning commission, other than ex officio members, first appointed, a number shall be appointed to 1-year or

2-year terms such that, as nearly as possible, the terms of 1/3 of all the planning commission members will expire each year. If a vacancy occurs on a planning commission, the vacancy shall be filled for the unexpired term in the same manner as provided for an original appointment. A member shall hold office until his or her successor is appointed.

(3) The membership of a planning commission shall be representative of important segments of the community, such as the economic, governmental, educational, and social development of the local unit of government, in accordance with the major interests as they exist in the local unit of government, such as agriculture, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership shall also be representative of the entire territory of the local unit of government to the extent practicable.

(4) Members of a planning commission shall be qualified electors of the local unit of government, except that the following number of planning commission members may be individuals who are not qualified electors of the local unit of government but are qualified electors of another local unit of government:

(a) 3, in a city that on September 1, 2008 had a population of more than 2,700 but less than 2,800.

(b) 2, in a city or village that has, or on September 1, 2008 had, a population of less than 5,000, except as provided in subdivision (a).

(c) 1, in local units of government other than those described in subdivision (a) or (b).

(5) In a township that on September 1, 2008 had a planning commission created under former 1931 PA 285, 1 member of the legislative body or the chief elected official, or both, may be appointed to the planning commission, as ex officio members. In any other township, 1 member of the legislative body shall be appointed to the planning commission, as an ex officio member. In a city, village, or county, the chief administrative official or a person designated by the chief administrative official, if any, the chief elected official, 1 or more members of the legislative body, or any combination thereof, may be appointed to the planning commission, as ex officio members, unless prohibited by charter. However, in a city, village, or county, not more than 1/3 of the members of the planning commission may be ex officio members. Except as provided in this subsection, an elected officer or employee of the local unit of government is not eligible to be a member of the planning commission. The term of an ex officio member of a planning commission shall be as follows:

(a) The term of a chief elected official shall correspond to his or her term as chief elected official.

(b) The term of a chief administrative official shall expire with the term of the chief elected official that appointed him or her as chief administrative official.

(c) The term of a member of the legislative body shall expire with his or her term on the legislative body.

(6) For a county planning commission, the county shall make every reasonable effort to ensure that the membership of the county planning commission includes a member of a public school board or an administrative employee of a school district included, in whole or in part, within the county's boundaries. The requirements of this subsection apply whenever an appointment is to be made to the planning commission, unless an incumbent is being reappointed or an ex officio member is being appointed under subsection (5).

(7) Subject to subsection (8), a city or village that has a population of less than 5,000, and that has not created a planning commission by charter, may by an ordinance adopted under section 11(1) provide that 1 of the following boards serve as its planning commission:

(a) The board of directors of the economic development corporation of the city or village created under the economic development corporations act, 1974 PA 338, MCL 125.1601 to 125.1636.

(b) The board of a downtown development authority created under 1975 PA 197, MCL 125.1651 to 125.1681, if the boundaries of the downtown district are the same as the boundaries of the city or village.

(c) A board created under the tax increment finance authority act, 1980 PA 450, MCL 125.1801 to 125.1830, if the boundaries of the authority district are the same as the boundaries of the city or village.

(8) Subsections (1) to (5) do not apply to a planning commission established under subsection (7). All other provisions of this act apply to a planning commission established under subsection (7).

(9) The legislative body may remove a member of the planning commission for misfeasance, malfeasance, or nonfeasance in office upon written charges and after a public hearing. Before casting a vote on a matter on which a member may reasonably be considered to have a conflict of interest, the member shall disclose the potential conflict of interest to the planning commission. The member is disqualified from voting on the matter if so provided by the bylaws or by a majority vote of the remaining members of the planning commission. Failure of a member to disclose a potential conflict of interest as required by this subsection constitutes malfeasance in office. Unless the legislative body, by ordinance, defines conflict of interest for the purposes of this subsection, the planning commission shall do so in its bylaws.

(10) An ordinance creating a planning commission may impose additional requirements relevant to the subject matter of, but not inconsistent with, this section.

History: 2008, Act 33, Eff. Sept. 1, 2008;—Am. 2010, Act 105, Imd. Eff. June 29, 2010.

125.3817 Chairperson, secretary, and other offices; election; terms; appointment of advisory committees.

Sec. 17. (1) A planning commission shall elect a chairperson and secretary from its members and create and fill other offices as it considers advisable. An ex officio member of the planning commission is not eligible to serve as chairperson. The term of each officer shall be 1 year, with opportunity for reelection as specified in bylaws adopted under section 19.

(2) A planning commission may appoint advisory committees whose members are not members of the planning commission.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3819 Bylaws; adoption; public record requirements; annual report by planning commission.

Sec. 19. (1) A planning commission shall adopt bylaws for the transaction of business, and shall keep a public record of its resolutions, transactions, findings, and determinations.

(2) A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3821 Meetings; frequency; time; place; special meeting; notice; compliance with open meetings act; availability of writings to public.

Sec. 21. (1) A planning commission shall hold not less than 4 regular meetings each year, and by resolution shall determine the time and place of the meetings. Unless the bylaws provide otherwise, a special meeting of the planning commission may be called by the chairperson or by 2 other members, upon written request to the secretary. Unless the bylaws provide otherwise, the secretary shall send written notice of a special meeting to planning commission members not less than 48 hours before the meeting.

(2) The business that a planning commission may perform shall be conducted at a public meeting of the planning commission held in compliance with the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. Public notice of the time, date, and place of a regular or special meeting shall be given in the manner required by that act.

(3) A writing prepared, owned, used, in the possession of, or retained by a planning commission in the performance of an official function shall be made available to the public in compliance with the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3823 Compensation; expenses; preparation of budget; acceptance of gifts.

Sec. 23. (1) Members of a planning commission may be compensated for their services as provided by the legislative body. A planning commission may adopt bylaws relative to compensation and expenses of its members and employees for travel when engaged in the performance of activities authorized by the legislative body, including, but not limited to, attendance at conferences, workshops, educational and training programs, and meetings.

(2) After preparing the annual report required under section 19, a planning commission may prepare a detailed budget and submit the budget to the legislative body for approval or disapproval. The legislative body annually may appropriate funds for carrying out the purposes and functions permitted under this act, and may match local government funds with federal, state, county, or other local government or private grants, contributions, or endowments.

(3) A planning commission may accept gifts for the exercise of its functions. However, in a township, other than a township that on the effective date of this act had a planning commission created under former 1931 PA 285, only the township board may accept such gifts, on behalf of the planning commission. A gift of money so accepted in either case shall be deposited with the treasurer of the local unit of government in a special nonreverting planning commission fund for expenditure by the planning commission for the purpose designated by the donor. The treasurer shall draw a warrant against the special nonreverting fund only upon receipt of a voucher signed by the chairperson and secretary of the planning commission and an order drawn by the clerk of the local unit of government. The expenditures of a planning commission, exclusive of gifts and grants, shall be within the amounts appropriated by the legislative body.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3825 Employment of planning director and other personnel; contract for services; use of information and advice provided by public officials, departments, and agencies.

Sec. 25. (1) A local unit of government may employ a planning director and other personnel as it considers necessary, contract for the services of planning and other technicians, and incur other expenses, within a budget authorized by the legislative body. This authority shall be exercised by the legislative body, unless a charter provision or ordinance delegates this authority to the planning commission or another body or official. The appointment of employees is subject to the same provisions of law as govern other corresponding civil employees of the local unit of government.

(2) For the purposes of this act, a planning commission may make use of maps, data, and other information and expert advice provided by appropriate federal, state, regional, county, and municipal officials, departments, and agencies. All public officials, departments, and agencies shall make available public information for the use of planning commissions and furnish such other technical assistance and advice as they may have for planning purposes.

History: 2008, Act 33, Eff. Sept. 1, 2008.

ARTICLE III.

PREPARATION AND ADOPTION OF MASTER PLAN

125.3831 Master plan; preparation by planning commission; meetings with other governmental planning commissions or agency staff; powers.

Sec. 31. (1) A planning commission shall make and approve a master plan as a guide for development within the planning jurisdiction subject to section 81 and the following:

(a) For a county, the master plan may include planning in cooperation with the constituted authorities for incorporated areas in whole or to the extent to which, in the planning commission's judgment, they are related to the planning of the unincorporated area or of the county as a whole.

(b) For a township that on September 1, 2008 had a planning commission created under former 1931 PA 285, or for a city or village, the planning jurisdiction may include any areas outside of the municipal boundaries that, in the planning commission's judgment, are related to the planning of the municipality.

(2) In the preparation of a master plan, a planning commission shall do all of the following, as applicable:

(a) Make careful and comprehensive surveys and studies of present conditions and future growth within the planning jurisdiction with due regard to its relation to neighboring jurisdictions.

(b) Consult with representatives of adjacent local units of government in respect to their planning so that conflicts in master plans and zoning may be avoided.

(c) Cooperate with all departments of the state and federal governments, public transportation agencies, and other public agencies concerned with programs for economic, social, and physical development within the planning jurisdiction and seek the maximum coordination of the local unit of government's programs with these agencies.

(3) In the preparation of the master plan, the planning commission may meet with other governmental planning commissions or agency staff to deliberate.

(4) In general, a planning commission has such lawful powers as may be necessary to enable it to promote local planning and otherwise carry out the purposes of this act.

History: 2008, Act 33, Eff. Sept. 1, 2008;—Am. 2010, Act 306, Imd. Eff. Dec. 17, 2010.

125.3833 Master plan; land use and infrastructure issues; inclusion of maps, plats, charts, and other related matter; recommendations for physical development; additional subjects; implementation of master street plan or certain elements; specifications; section subject to MCL 125.3881(1); public transportation facilities.

Sec. 33. (1) A master plan shall address land use and infrastructure issues and may project 20 years or more into the future. A master plan shall include maps, plats, charts, and descriptive, explanatory, and other related matter and shall show the planning commission's recommendations for the physical development of the planning jurisdiction.

(2) A master plan shall also include those of the following subjects that reasonably can be considered as pertinent to the future development of the planning jurisdiction:

(a) A land use plan that consists in part of a classification and allocation of land for agriculture, residences, commerce, industry, recreation, ways and grounds, subject to subsection (5), public transportation facilities, public buildings, schools, soil conservation, forests, woodlots, open space, wildlife refuges, and other uses and purposes. If a county has not adopted a zoning ordinance under former 1943 PA 183 or the Michigan

zoning enabling act, 2006 PA 110, MCL 125.3101 to 125.3702, a land use plan and program for the county may be a general plan with a generalized future land use map.

(b) The general location, character, and extent of all of the following:

(i) All components of a transportation system and their interconnectivity including streets and bridges, public transit including public transportation facilities and routes, bicycle facilities, pedestrian ways, freight facilities and routes, port facilities, railroad facilities, and airports, to provide for the safe and efficient movement of people and goods in a manner that is appropriate to the context of the community and, as applicable, considers all legal users of the public right-of-way.

(ii) Waterways and waterfront developments.

(iii) Sanitary sewers and water supply systems.

(iv) Facilities for flood prevention, drainage, pollution prevention, and maintenance of water levels.

(v) Public utilities and structures.

(c) Recommendations as to the general character, extent, and layout of redevelopment or rehabilitation of blighted areas; and the removal, relocation, widening, narrowing, vacating, abandonment, change of use, or extension of streets, grounds, open spaces, buildings, utilities, or other facilities.

(d) For a local unit of government that has adopted a zoning ordinance, a zoning plan for various zoning districts controlling the height, area, bulk, location, and use of buildings and premises. The zoning plan shall include an explanation of how the land use categories on the future land use map relate to the districts on the zoning map.

(e) Recommendations for implementing any of the master plan's proposals.

(3) If a master plan is or includes a master street plan or 1 or more elements described in subsection (2)(b)(i), the means for implementing the master street plan or elements in cooperation with the county road commission and the state transportation department shall be specified in the master street plan in a manner consistent with the respective powers and duties of and any written agreements between these entities and the municipality.

(4) This section is subject to section 81(1).

(5) The reference to public transportation facilities in subsection (2)(a) only applies to a master plan that is adopted or substantively amended more than 90 days after the effective date of the amendatory act that added this subsection.

History: 2008, Act 33, Eff. Sept. 1, 2008;—Am. 2010, Act 134, Imd. Eff. Aug. 2, 2010;—Am. 2010, Act 306, Imd. Eff. Dec. 17, 2010.

125.3835 Subplan; adoption.

Sec. 35. A planning commission may, by a majority vote of the members, adopt a subplan for a geographic area less than the entire planning jurisdiction, if, because of the unique physical characteristics of that area, more intensive planning is necessary for the purposes set forth in section 7.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3837 Metropolitan county planning commission; designation; powers.

Sec. 37. (1) A county board of commissioners may designate the county planning commission as the metropolitan county planning commission. A county planning commission so designated shall perform metropolitan and regional planning whenever necessary or desirable. The metropolitan county planning commission may engage in comprehensive planning, including, but not limited to, the following:

(a) Preparation, as a guide for long-range development, of general physical plans with respect to the pattern and intensity of land use and the provision of public facilities, together with long-range fiscal plans for such development.

(b) Programming of capital improvements based on relative urgency, together with definitive financing plans for the improvements to be constructed in the earlier years of the program.

(c) Coordination of all related plans of local governmental agencies within the metropolitan area or region.

(d) Intergovernmental coordination of all related planning activities among the state and local governmental agencies within the metropolitan area or region.

(2) In addition to the powers conferred by other provisions of this act, a metropolitan county planning commission may apply for, receive, and accept grants from any local, regional, state, or federal governmental agency and agree to and comply with the terms and conditions of such grants. A metropolitan county planning commission may do any and all things necessary or desirable to secure the financial aid or cooperation of a regional, state, or federal governmental agency in carrying out its functions, when approved by a 2/3 vote of the county board of commissioners.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3839 Master plan; adoption; procedures; notice; submittals; use of electronic mail.

Sec. 39. (1) A master plan shall be adopted under the procedures set forth in this section and sections 41 and 43. A master plan may be adopted as a whole or by successive parts corresponding with major geographical areas of the planning jurisdiction or with functional subject matter areas of the master plan.

(2) Before preparing a master plan, a planning commission shall send to all of the following, by first-class mail or personal delivery, a notice explaining that the planning commission intends to prepare a master plan and requesting the recipient's cooperation and comment:

(a) For any local unit of government undertaking a master plan, the planning commission, or if there is no planning commission, the legislative body, of each municipality located within or contiguous to the local unit of government.

(b) For a county undertaking a master plan, the regional planning commission for the region in which the county is located, if any.

(c) For a county undertaking a master plan, the county planning commission, or if there is no county planning commission, the county board of commissioners, for each county located contiguous to the county.

(d) For a municipality undertaking a master plan, the regional planning commission for the region in which the municipality is located, if there is no county planning commission for the county in which that municipality is located. If there is a county planning commission, the municipal planning commission may consult with the regional planning commission but is not required to do so.

(e) For a municipality undertaking a master plan, the county planning commission, or if there is no county planning commission, the county board of commissioners, for the county in which that municipality is located.

(f) For any local unit of government undertaking a master plan, each public utility company, railroad company, and public transportation agency owning or operating a public utility, railroad, or public transportation system within the local unit of government, and any government entity that registers its name and mailing address for this purpose with the planning commission.

(g) If the master plan will include a master street plan, the county road commission and the state transportation department.

(3) A submittal under section 41 or 43 by or to an entity described in subsection (2) may be made by personal or first-class mail delivery of a hard copy or by electronic mail. However, the planning commission preparing the plan shall not make such submittals by electronic mail unless, in the notice described in subsection (2), the planning commission states that it intends to make such submittals by electronic mail and the entity receiving that notice does not respond by objecting to the use of electronic mail. Electronic mail may contain a link to a website on which the submittal is posted if the website is accessible to the public free of charge.

History: 2008, Act 33, Eff. Sept. 1, 2008;—Am. 2010, Act 306, Imd. Eff. Dec. 17, 2010.

125.3841 Preparation of proposed master plan; submission to legislative body for review and comment; approval required; notice; submission of comments; statements as advisory.

Sec. 41. (1) After preparing a proposed master plan, a planning commission shall submit the proposed master plan to the legislative body for review and comment. The process of adopting a master plan shall not proceed further unless the legislative body approves the distribution of the proposed master plan.

(2) If the legislative body approves the distribution of the proposed master plan, it shall notify the secretary of the planning commission, and the secretary of the planning commission shall submit, in the manner provided in section 39(3), a copy of the proposed master plan, for review and comment, to all of the following:

(a) For any local unit of government proposing a master plan, the planning commission, or if there is no planning commission, the legislative body, of each municipality located within or contiguous to the local unit of government.

(b) For a county proposing a master plan, the regional planning commission for the region in which the county is located, if any.

(c) For a county proposing a master plan, the county planning commission, or if there is no county planning commission, the county board of commissioners, for each county located contiguous to the county.

(d) For a municipality proposing a master plan, the regional planning commission for the region in which the municipality is located, if there is no county planning commission for the county in which that local unit of government is located. If there is a county planning commission, the secretary of the municipal planning commission may submit a copy of the proposed master plan to the regional planning commission but is not required to do so.

(e) For a municipality proposing a master plan, the county planning commission, or if there is no county planning commission, the county board of commissioners, for the county in which that municipality is located. The secretary of the municipal planning commission shall concurrently submit to the county planning commission, in the manner provided in section 39(3), a statement that the requirements of subdivision (a) have been met or, if there is no county planning commission, shall submit to the county board of commissioners, in the manner provided in section 39(3), a statement that the requirements of subdivisions (a) and (d) have been met. The statement shall be signed by the secretary and shall include the name and address of each planning commission or legislative body to which a copy of the proposed master plan was submitted under subdivision (a) or (d), as applicable, and the date of submittal.

(f) For any local unit of government proposing a master plan, each public utility company, railroad company, and public transportation agency owning or operating a public utility, railroad, or public transportation system within the local unit of government, and any government entity that registers its name and address for this purpose with the secretary of the planning commission. An entity described in this subdivision that receives a copy of a proposed master plan, or of a final master plan as provided in section 43(5), shall reimburse the local unit of government for any copying and postage costs thereby incurred.

(g) If the proposed master plan is or includes a proposed master street plan, the county road commission and the state transportation department.

(3) An entity described in subsection (2) may submit comments on the proposed master plan to the planning commission in the manner provided in section 39(3) within 63 days after the proposed master plan was submitted to that entity under subsection (2). If the county planning commission or the county board of commissioners that receives a copy of a proposed master plan under subsection (2)(e) submits comments, the comments shall include, but need not be limited to, both of the following, as applicable:

(a) A statement whether the county planning commission or county board of commissioners considers the proposed master plan to be inconsistent with the master plan of any municipality or region described in subsection (2)(a) or (d).

(b) If the county has a county master plan, a statement whether the county planning commission considers the proposed master plan to be inconsistent with the county master plan.

(4) The statements provided for in subsection (3)(a) and (b) are advisory only.

History: 2008, Act 33, Eff. Sept. 1, 2008;—Am. 2010, Act 306, Imd. Eff. Dec. 17, 2010.

125.3843 Proposed master plan; public hearing; notice; approval by resolution of planning commission; statement; submission of copy of master plan to legislative body; approval or rejection by legislative body; procedures; submission of adopted master plan to certain entities.

Sec. 43. (1) Before approving a proposed master plan, a planning commission shall hold not less than 1 public hearing on the proposed master plan. The hearing shall be held after the expiration of the deadline for comment under section 41(3). The planning commission shall give notice of the time and place of the public hearing not less than 15 days before the hearing by publication in a newspaper of general circulation within the local unit of government. The planning commission shall also submit notice of the public hearing in the manner provided in section 39(3) to each entity described in section 39(2). This notice may accompany the proposed master plan submitted under section 41.

(2) The approval of the proposed master plan shall be by resolution of the planning commission carried by the affirmative votes of not less than 2/3 of the members of a city or village planning commission or not less than a majority of the members of a township or county planning commission. The resolution shall refer expressly to the maps and descriptive and other matter intended by the planning commission to form the master plan. A statement recording the planning commission's approval of the master plan, signed by the chairperson or secretary of the planning commission, shall be included on the inside of the front or back cover of the master plan and, if the future land use map is a separate document from the text of the master plan, on the future land use map. Following approval of the proposed master plan by the planning commission, the secretary of the planning commission shall submit a copy of the master plan to the legislative body.

(3) Approval of the proposed master plan by the planning commission under subsection (2) is the final step for adoption of the master plan, unless the legislative body by resolution has asserted the right to approve or reject the master plan. In that case, after approval of the proposed master plan by the planning commission, the legislative body shall approve or reject the proposed master plan. A statement recording the legislative body's approval of the master plan, signed by the clerk of the legislative body, shall be included on the inside of the front or back cover of the master plan and, if the future land use map is a separate document from the text of the master plan, on the future land use map.

(4) If the legislative body rejects the proposed master plan, the legislative body shall submit to the planning commission a statement of its objections to the proposed master plan. The planning commission shall consider the legislative body's objections and revise the proposed master plan so as to address those objections. The procedures provided in subsections (1) to (3) and this subsection shall be repeated until the legislative body approves the proposed master plan.

(5) Upon final adoption of the master plan, the secretary of the planning commission shall submit, in the manner provided in section 39(3), copies of the adopted master plan to the same entities to which copies of the proposed master plan were required to be submitted under section 41(2).

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3845 Extension, addition, revision, or other amendment to master plan; adoption; procedures; review and findings.

Sec. 45. (1) An extension, addition, revision, or other amendment to a master plan shall be adopted by following the procedure under sections 39, 41, and 43, subject to all of the following:

(a) Any of the following amendments to a master plan may be made without following the procedure under sections 39, 41, and 43:

(i) A grammatical, typographical, or similar editorial change.

(ii) A title change.

(iii) A change to conform to an adopted plat.

(b) Subject to subdivision (a), the review period provided for in section 41(3) shall be 42 days instead of 63 days.

(c) When a planning commission sends notice to an entity under section 39(2) that it intends to prepare a subplan, the notice may indicate that the local unit of government intends not to provide that entity with further notices of or copies of proposed or final subplans otherwise required to be submitted to that entity under section 39, 41, or 43. Unless the entity responds that it chooses to receive notice of subplans, the local unit of government is not required to provide further notice of subplans to that entity.

(2) At least every 5 years after adoption of a master plan, a planning commission shall review the master plan and determine whether to commence the procedure to amend the master plan or adopt a new master plan. The review and its findings shall be recorded in the minutes of the relevant meeting or meetings of the planning commission.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3847 Part of county master plan covering incorporated area; adoption by appropriate city or village required; exception.

Sec. 47. (1) Subject to subsection (2), a part of a county master plan covering an incorporated area within the county shall not be recognized as the official master plan or part of the official master plan for that area unless adopted by the appropriate city or village in the manner prescribed by this act.

(2) Subsection (1) does not apply if the incorporated area is subject to county zoning pursuant to the Michigan zoning enabling act, 2006 PA 110, MCL 125.3101 to 125.3702, and a contract under the urban cooperation act, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512, or 1967 (Ex Sess) PA 8, MCL 124.531 to 124.536.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3849 City or village planning department; authority to submit proposed master plan, or proposed extension, addition, revision, or other amendment.

Sec. 49. (1) This act does not alter the authority of a planning department of a city or village created by charter to submit a proposed master plan, or a proposed extension, addition, revision, or other amendment to a master plan, to the planning commission, whether directly or indirectly as provided by charter.

(2) Subsection (1) notwithstanding, a planning commission described in subsection (1) shall comply with the requirements of this act.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3851 Public interest and understanding; promotion.

Sec. 51. (1) To promote public interest in and understanding of the master plan, a planning commission may publish and distribute copies of the master plan or of any report, and employ other means of publicity and education.

(2) A planning commission shall consult with and advise public officials and agencies, public utility companies, civic, educational, professional, and other organizations, and citizens concerning the promotion or

implementation of the master plan.

History: 2008, Act 33, Eff. Sept. 1, 2008.

ARTICLE IV.

SPECIAL PROVISIONS, INCLUDING CAPITAL IMPROVEMENTS AND SUBDIVISION REVIEW

125.3861 Construction of certain projects in area covered by municipal master plan; approval; initiation of work on project; requirements; report and advice.

Sec. 61. (1) A street; square, park, playground, public way, ground, or other open space; or public building or other structure shall not be constructed or authorized for construction in an area covered by a municipal master plan unless the location, character, and extent of the street, public way, open space, structure, or utility have been submitted to the planning commission by the legislative body or other body having jurisdiction over the authorization or financing of the project and has been approved by the planning commission. The planning commission shall submit its reasons for approval or disapproval to the body having jurisdiction. If the planning commission disapproves, the body having jurisdiction may overrule the planning commission by a vote of not less than 2/3 of its entire membership for a township that on the enactment date of this act had a planning commission created under former 1931 PA 285, or for a city or village, or by a vote of not less than a majority of its membership for any other township. If the planning commission fails to act within 35 days after submission of the proposal to the planning commission, the project shall be considered to be approved by the planning commission.

(2) Following adoption of the county plan or any part of a county plan and the certification by the county planning commission to the county board of commissioners of a copy of the plan, work shall not be initiated on any project involving the expenditure of money by a county board, department, or agency for the acquisition of land, the erection of structures, or the extension, construction, or improvement of any physical facility by any county board, department, or agency unless a full description of the project, including, but not limited to, its proposed location and extent, has been submitted to the county planning commission and the report and advice of the planning commission on the proposal have been received by the county board of commissioners and by the county board, department, or agency submitting the proposal. However, work on the project may proceed if the planning commission fails to provide in writing its report and advice upon the proposal within 35 days after the proposal is filed with the planning commission. The planning commission shall provide copies of the report and advice to the county board, department, or agency sponsoring the proposal.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3863 Approval of construction project before effective date of act; rescission of authorization; failure of planning commission to act within certain period of time.

Sec. 63. If the opening, widening, or extension of a street, or the acquisition or enlargement of any square, park, playground, or other open space has been approved by a township planning commission that was created before the effective date of this act under former 1931 PA 285 or by a city or village planning commission and authorized by the legislative body as provided under section 61, the legislative body shall not rescind its authorization unless the matter has been resubmitted to the planning commission and the rescission has been approved by the planning commission. The planning commission shall hold a public hearing on the matter. The planning commission shall submit its reasons for approval or disapproval of the rescission to the legislative body. If the planning commission disapproves the rescission, the legislative body may overrule the planning commission by a vote of not less than 2/3 of its entire membership. If the planning commission fails to act within 63 days after submission of the proposed rescission to the planning commission, the proposed rescission shall be considered to be approved by the planning commission.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3865 Capital improvements program of public structures and improvements; preparation; basis.

Sec. 65. (1) To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital improvements program

shall show those public structures and improvements, in the general order of their priority, that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.

(2) Any township may prepare and adopt a capital improvement program. However, subsection (1) is only mandatory for a township if the township, alone or jointly with 1 or more other local units of government, owns or operates a water supply or sewage disposal system.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3867 Programs for public structures and improvements; recommendations.

Sec. 67. A planning commission may recommend to the appropriate public officials programs for public structures and improvements and for the financing thereof, regardless of whether the planning commission is exempted from the requirement to prepare a capital improvements program under section 65.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3869 Copy of zoning ordinance and amendments; request by county planning commission for submission by municipal planning commission.

Sec. 69. If a municipal planning commission has zoning duties pursuant to section 83 and the municipality has adopted a zoning ordinance, the county planning commission, if any, may, by first-class mail or personal delivery, request the municipal planning commission to submit to the county planning commission a copy of the zoning ordinance and any amendments. The municipal planning commission shall submit the requested documents to the county planning commission within 63 days after the request is received and shall submit any future amendments to the zoning ordinance within 63 days after the amendments are adopted. The municipal planning commission may submit a zoning ordinance or amendment under this subsection electronically.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3871 Recommendations for ordinances or rules governing subdivision of land; public hearing; notice; action on proposed plat; approval, approval with conditions, or disapproval by planning commission; approval of plat as amendment to master plan.

Sec. 71. (1) A planning commission may recommend to the legislative body provisions of an ordinance or rules governing the subdivision of land authorized under section 105 of the land division act, 1967 PA 288, MCL 560.105. If a township is subject to county zoning consistent with section 209 of the Michigan zoning enabling act, 2006 PA 110, MCL 125.3209, or a city or village is subject to county zoning pursuant to the Michigan zoning enabling act, 2006 PA 110, MCL 125.3101 to 125.3702, and a contract under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512, or 1967 (Ex Sess) PA 8, MCL 124.531 to 124.536, the county planning commission may recommend to the legislative body of the municipality provisions of an ordinance or rules governing the subdivision of land authorized under section 105 of the land division act, 1967 PA 288, MCL 560.105. A planning commission may proceed under this subsection on its own initiative or upon request of the appropriate legislative body.

(2) Recommendations for a subdivision ordinance or rule may address plat design, including the proper arrangement of streets in relation to other existing or planned streets and to the master plan; adequate and convenient open spaces for traffic, utilities, access of firefighting apparatus, recreation, light, and air; and the avoidance of congestion of population, including minimum width and area of lots. The recommendations may also address the extent to which streets shall be graded and improved and to which water and sewer and other utility mains, piping, or other facilities shall be installed as a condition precedent to the approval of a plat.

(3) Before recommending an ordinance or rule described in subsection (1), the planning commission shall hold a public hearing on the proposed ordinance or rule. The planning commission shall give notice of the time and place of the public hearing not less than 15 days before the hearing by publication in a newspaper of general circulation within the local unit of government.

(4) If a municipality has adopted a master plan or master street plan, the planning commission of that municipality shall review and make recommendations on plats before action thereon by the legislative body under section 112 of the land division act, 1967 PA 288, MCL 560.112. If a township is subject to county zoning consistent with section 209 of the Michigan zoning enabling act, 2006 PA 110, MCL 125.3209, or a city or village is subject to county zoning pursuant to the Michigan zoning enabling act, 2006 PA 110, MCL 125.3101 to 125.3702, and a contract under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL

124.501 to 124.512, or 1967 (Ex Sess) PA 8, MCL 124.531 to 124.536, and the municipality has adopted a master plan or master street plan, the county planning commission shall also review and make recommendations on plats before action thereon by the legislative body of the municipality under section 112 of the land division act, 1967 PA 288, MCL 560.112.

(5) A planning commission shall not take action on a proposed plat without affording an opportunity for a public hearing thereon. A plat submitted to the planning commission shall contain the name and address of the proprietor or other person to whom notice of a hearing shall be sent. Not less than 15 days before the date of the hearing, notice of the date, time, and place of the hearing shall be sent to that person at that address by mail and shall be published in a newspaper of general circulation in the municipality. Similar notice shall be mailed to the owners of land immediately adjoining the proposed platted land.

(6) A planning commission shall recommend approval, approval with conditions, or disapproval of a plat within 63 days after the plat is submitted to the planning commission. If applicable standards under the land division act, 1967 PA 288, MCL 560.101 to 560.293, and an ordinance or published rules governing the subdivision of land authorized under section 105 of that act, MCL 560.105, are met, the planning commission shall recommend approval of the plat. If the planning commission fails to act within the required period, the plat shall be considered to have been recommended for approval, and a certificate to that effect shall be issued by the planning commission upon request of the proprietor. However, the proprietor may waive this requirement and consent to an extension of the 63-day period. The grounds for any recommendation of disapproval of a plat shall be stated upon the records of the planning commission.

(7) A plat approved by a municipality and recorded under section 172 of the land division act, 1967 PA 288, MCL 560.172, shall be considered to be an amendment to the master plan and a part thereof. Approval of a plat by a municipality does not constitute or effect an acceptance by the public of any street or other open space shown upon the plat.

History: 2008, Act 33, Eff. Sept. 1, 2008.

ARTICLE V. TRANSITIONAL PROVISIONS AND REPEALER

125.3881 Plan adopted or amended under planning act repealed under MCL 125.3885; effect; city or home rule village charter provision creating planning commission or ordinance implementing provision before effective date of act; ordinance creating planning commission under former law; ordinance or rules governing subdivision of land.

Sec. 81. (1) Unless rescinded by the local unit of government, any plan adopted or amended under a planning act repealed under section 85 need not be readopted under this act but continues in effect as a master plan under this act, regardless of whether it is entitled a master plan, basic plan, county plan, development plan, guide plan, land use plan, municipal plan, township plan, plan, or any other term. This includes, but is not limited to, a plan prepared by a planning commission and adopted before the effective date of this act to satisfy the requirements of section 1 of the former city and village zoning act, 1921 PA 207, section 3 of the former township zoning act, 1943 PA 184, section 3 of the former county zoning act, 1943 PA 183, or section 203(1) of the Michigan zoning enabling act, 2006 PA 110, MCL 125.3203. The master plan is subject to the requirements of this act, including, but not limited to, the requirement for periodic review under section 45(2) and the amendment procedures set forth in this act. However, the master plan is not subject to the requirements of section 33 until it is first amended under this act.

(2) Unless repealed, a city or home rule village charter provision creating a planning commission before the effective date of this act and any ordinance adopted before the effective date of this act implementing that charter provision continues in effect under this act, and the planning commission need not be newly created by an ordinance adopted under this act. However, both of the following apply:

(a) The legislative body may by ordinance increase the powers and duties of the planning commission to correspond with the powers and duties of a planning commission created under this act. Provisions of this act regarding planning commission powers and duties do not otherwise apply to a planning commission created by charter before the effective date of this act and provisions of this act regarding planning commission membership, appointment, and organization do not apply to such a planning commission. All other provisions of this act, including, but not limited to, provisions regarding planning commission selection of officers, meetings, rules, records, appointment of employees, contracts for services, and expenditures, do apply to such a planning commission.

(b) The legislative body shall amend any ordinance adopted before the effective date of this act to implement the charter provision, or repeal the ordinance and adopt a new ordinance, to fully conform to the requirements of this act made applicable by subdivision (a), by the earlier of the following dates:

(i) The date when an amendatory or new ordinance is first adopted under this act for any purpose.

(ii) July 1, 2011.

(3) Unless repealed, an ordinance creating a planning commission under former 1931 PA 285 or former 1945 PA 282 or a resolution creating a planning commission under former 1959 PA 168 continues in effect under this act, and the planning commission need not be newly created by an ordinance adopted under this act. However, all of the following apply:

(a) Beginning on the effective date of this act, the duties of the planning commission are subject to the requirements of this act.

(b) The legislative body shall amend the ordinance, or repeal the ordinance or resolution and adopt a new ordinance, to fully conform to the requirements of this act by the earlier of the following dates:

(i) The date when an amendatory or new ordinance is first adopted under this act for any purpose.

(ii) July 1, 2011.

(c) An ordinance adopted under subdivision (b) is not subject to referendum.

(4) Unless repealed or rescinded by the legislative body, an ordinance or published rules governing the subdivision of land authorized under section 105 of the land division act, 1967 PA 288, MCL 560.105, need not be readopted under this act or amended to comply with this act but continue in effect under this act. However, if amended, the ordinance or published rules shall be amended under the procedures of this act.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3883 Transfer of powers, duties, and records.

Sec. 83. (1) If, on the effective date of this act, a planning commission had the powers and duties of a zoning board or zoning commission under the former city and village zoning act, 1921 PA 207, the former county zoning act, 1943 PA 183, or the former township zoning act, 1943 PA 184, and under the Michigan zoning enabling act, 2006 PA 110, MCL 125.3101 to 125.3702, the planning commission may continue to exercise those powers and duties without amendment of the ordinance, resolution, or charter provision that created the planning commission.

(2) If, on the effective date of this act, a local unit of government had a planning commission without zoning authority created under former 1931 PA 285, former 1945 PA 282, or former 1959 PA 168, the legislative body may by amendment to the ordinance creating the planning commission, or, if the planning commission was created by resolution, may by resolution, transfer to the planning commission all the powers and duties provided to a zoning board or zoning commission created under the Michigan zoning enabling act, 2006 PA 110, MCL 125.3101 to 125.3702. If an existing zoning board or zoning commission in the local unit of government is nearing the completion of its draft zoning ordinance, the legislative body shall postpone the transfer of the zoning board's or zoning commission's powers, duties, and records until the completion of the draft zoning ordinance, but is not required to postpone the transfer more than 1 year.

(3) If, on or after the effective date of this act, a planning commission is created in a local unit of government that has had a zoning board or zoning commission since before the effective date of this act, the legislative body shall transfer all the powers, duties, and records of the zoning board or zoning commission to the planning commission before July 1, 2011. If the existing zoning board or zoning commission is nearing the completion of its draft zoning ordinance, the legislative body may, by resolution, postpone the transfer of the zoning board's or zoning commission's powers, duties, and records until the completion of the draft zoning ordinance, but not later than until 1 year after creation of the planning commission or July 1, 2011, whichever comes first.

History: 2008, Act 33, Eff. Sept. 1, 2008.

125.3885 Repeal of certain acts.

Sec. 85. (1) The following acts are repealed:

(a) 1931 PA 285, MCL 125.31 to 125.45.

(b) 1945 PA 282, MCL 125.101 to 125.115.

(c) 1959 PA 168, MCL 125.321 to 125.333.

(2) Any plan adopted or amended under an act repealed under subsection (1) is subject to section 81(1).

History: 2008, Act 33, Eff. Sept. 1, 2008.

RESOLUTION

At a meeting of the Board of Trustees for the Charter Township of Northville held on January 20, 2022, the following motion was made and approved:

WHEREAS, pursuant to MCL 125.3865 a township may exempt a planning commission from the requirement of preparing a capital improvements program of public structures and improvements and,

WHEREAS, the Board of Trustees wishes to prepare and adopt a capital improvements program separate from, or as part of, the annual budget,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Charter Township of Northville, Wayne County, Michigan, that:

1. The Board of Trustees hereby exempts the planning commission from the requirements of MCL 125.3865 and assumes the obligation to approve and adopt a capital improvements program as required by statute

This resolution shall become effective upon passage and approval of the Board of Trustees for the Charter Township of Northville.

PASSED BY THE BOARD: This _____ (day) of _____, _____ (month, year).

Check Registry

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 12/04/2021 - 01/07/2022

8.A

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
Dept: 000 General							
12/10/2021	COMER	144,459.00	MICH. MUNICIPAL TREASURERS ASSOC.	PREPAID EXPENSE	050.000	000	225.00
12/14/2021	COMER	144,499.00	True Pride Plumbing	Inspection Re-Inspection/Additional	456.000	000	50.00
12/17/2021	COMER	144,554.00	JCS Construction Services LLC	Permit Fee First 50000	453.000	000	340.00
12/31/2021	COMER	144,689.00	KEARNS BROTHERS INC	Permit Fee First 50000 - Roof Replac.	453.000	000	385.00
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	COBRA FRINGE BENEFITS	230.000	000	636.02
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	COBRA FRINGE BENEFITS	230.000	000	9.46
12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	COBRA FRINGE BENEFITS	230.000	000	71.52
12/29/2021	COMER	1609-E*#	DELTA DENTAL PLAN	COBRA FRINGE BENEFITS	230.000	000	107.28
01/07/2022	COMER	1610-E*#	MERS E-CHECK	MERS Pension Fund	231.001	000	2,586.24
Total For Dept: 000							4,410.52
Dept: 103 Legislative Department							
12/10/2021	COMER	144,432.00	DTE ENERGY	SAD STREET LITE ENERGY EXP - MAPLE HILLS	970.003	103	585.95
				SAD STREET LITE ENERGY EXP - BROOKLANE	970.005	103	439.46
				SAD STREET LITE ENERGY EXP - RAVINES	970.007	103	585.95
				STREET LIGHT ENERGY EXPENSE - PARK PLACE	970.010	103	263.87
Ⓢheck COMER 144432 Total for Fund 101 General Fund							1,875.23
Dept: 103 General							
12/10/2021	COMER	144,438.00	FEDEX	Postage	730.000	103	19.10
12/10/2021	COMER	144,441.00	Government Forms & Supplies	Operating/Office Supplies	740.000	103	206.84
12/10/2021	COMER	144445*#	WENDY HILLMAN - PC	Operating/Office Supplies	740.000	103	9.19
12/10/2021	COMER	144464*#	OFFICE DEPOT	Operating/Office Supplies	740.000	103	99.08
12/10/2021	COMER	144,489.00	STREET DECOR INC	Professional Services	827.000	103	1,293.30
12/17/2021	COMER	144504#	Associated Newspapers of Michigan	PRINTING AND PUBLISHING	900.000	103	73.56
12/17/2021	COMER	144516*#	CONSUMERS ENERGY	Utilities	941.000	103	3,892.73
12/17/2021	COMER	144,524.00	FEDEX	Postage	730.000	103	28.12
12/17/2021	COMER	144529*#	Health Equity	Professional Services	827.000	103	5.40
12/17/2021	COMER	144534*#	KONICA MINOLTA	Equipment Maintenance	813.000	103	563.80
12/17/2021	COMER	144,544.00	OFFICE DEPOT	Operating/Office Supplies	740.000	103	129.58
12/17/2021	COMER	144,570.00	STREET MARKETING INC	PRINTING AND PUBLISHING	900.000	103	250.00
12/17/2021	COMER	144575*#	Variopro Benefit Administrators	Professional Services	827.000	103	55.60
12/17/2021	COMER	144580*#	WILLIAMS WILLIAMS RATTNER &	LEGAL FEES	826.000	103	3,295.88
12/24/2021	COMER	144,591.00	BARBARA BLANCHARD	Operating/Office Supplies	740.000	103	74.00
12/24/2021	COMER	144,603.00	FEDEX	Postage	730.000	103	22.21
12/24/2021	COMER	144,614.00	LYNNE MOSTELLER	Beautification Commission	890.000	103	773.51
12/24/2021	COMER	144,620.00	PLANTE & MORAN PLLC	Professional Services	827.000	103	6,986.25
12/24/2021	COMER	144,635.00	W/E ENGINEERS & ARCHITECTS	HISTORICAL COMMISSION	891.000	103	2,750.00
12/31/2021	COMER	144,671.00	McGraw Morris PC	LEGAL FEES	826.000	103	280.00
12/31/2021	COMER	144679*#	OFFICE DEPOT	Operating/Office Supplies	740.000	103	243.92
12/31/2021	COMER	144683*#	PITNEY BOWES INC	Equipment Maintenance	813.000	103	175.20
Total For Dept: 103							105.02
Total For Dept: 103							105.02
Ⓢheck COMER 144706 Total for Fund 101 General Fund							641.98
							852.02

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
01/07/2022	COMER	144720#	Associated Newspapers of Michigan	PRINTING AND PUBLISHING	900.000	103	284.32
01/07/2022	COMER	144737*#	DTE ENERGY	Utilities	941.000	103	3,121.02
01/07/2022	COMER	144,747.00	Alan C. Helmkamp P.C.	LEGAL FEES	826.000	103	1,800.00
01/07/2022	COMER	144,755.00	THE MIKE COX LAW FIRM PLLC	LEGAL FEES	826.000	103	620.00
12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	Insurance	716.000	103	108.59
12/17/2021	COMER	1607-A*#	Corporate Payment Systems	Operating/Office Supplies	740.000	103	639.48
				Professional Services	827.000	103	445.10
				Literature Dues and Seminars	958.000	103	12.99
							1,097.57
Bheck COMER 1607(A) Total for Fund 101 General Fund							
12/20/2021	COMER	1608-E*#	DELTA DENTAL PLAN	Insurance	716.000	103	34.61
12/29/2021	COMER	1609-E*#	DELTA DENTAL PLAN	Insurance	716.000	103	32.48
01/07/2022	COMER	1610-E*#	MERS E-CHECK	Pension	718.000	103	4,363.03
01/05/2022	COMER	1611-E*#	DELTA DENTAL PLAN	Insurance	716.000	103	54.90
							35,471.04
Total For Dept: 103							
Dept: 172 EXECUTIVE							
01/07/2022	COMER	144,726.00	CAPITOL RELATIONS LLC	Professional Services	827.000	172	6,000.00
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	Insurance	716.000	172	1,464.89
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	172	20.91
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	172	58.77
							7,544.57
Total For Dept: 172							
Dept: 176 Clerk's Department							
12/10/2021	COMER	144,419.00	KATHLEEN ANDERSON	Literature Dues and Seminars	958.000	176	208.37
12/17/2021	COMER	144,519.00	Dominion Voting Systems Inc	Equipment Maintenance	813.000	176	225.00
12/17/2021	COMER	144,537.00	MICHIGAN TOWNSHIPS ASSOCIATION	Literature Dues and Seminars	958.000	176	25.00
01/07/2022	COMER	144,752.00	MICHIGAN ASSOC. MUNICIPAL CLERKS	Literature Dues and Seminars	958.000	176	180.00
12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	Insurance	716.000	176	81.45
12/20/2021	COMER	1608-E*#	DELTA DENTAL PLAN	Insurance	716.000	176	25.96
12/29/2021	COMER	1609-E*#	DELTA DENTAL PLAN	Insurance	716.000	176	24.36
01/07/2022	COMER	1610-E*#	MERS E-CHECK	Pension	718.000	176	951.11
01/05/2022	COMER	1611-E*#	DELTA DENTAL PLAN	Insurance	718.000	176	41.17
							1,762.42
Total For Dept: 176							
Dept: 177 Treasurer's Department							
12/17/2021	COMER	144,527.00	BUOLUS GHRAIB	Board of Review	829.001	177	50.00
12/17/2021	COMER	144,547.00	PLANTE & MORAN PLLC	Audit and Accounting	828.000	177	1,997.00
12/17/2021	COMER	144,550.00	WALTER PYTLAK	Board of Review	829.001	177	50.00
12/17/2021	COMER	144,579.00	DOUGLAS E WESLEY	Board of Review	829.001	177	50.00

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12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	Insurance	716.000	177	54.30
12/17/2021	COMER	1607-A*#	Corporate Payment Systems	Literature Dues and Seminars	958.000	177	120.00
12/20/2021	COMER	1608-E*#	DELTA DENTAL PLAN	Insurance	716.000	177	17.30
12/29/2021	COMER	1609-E*#	DELTA DENTAL PLAN	Insurance	716.000	177	16.24
01/07/2022	COMER	1610-E*#	MERS E-CHECK	Pension	718.000	177	2,570.88
01/05/2022	COMER	1611-E*#	DELTA DENTAL PLAN	Insurance	716.000	177	27.45
Total For Dept: 177							4,953.17
Dept: 191 FINANCE AND BUDGET							
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	Insurance	716.000	191	2,868.06
01/07/2022	COMER	144,757.00	MICH. MUNICIPAL TREASURERS ASSOC.	Literature Dues and Seminars	958.000	191	100.00
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	191	24.72
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	191	161.47
Total For Dept: 191							3,154.25
Dept: 215 CLERK							
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	Insurance	716.000	215	4,776.81
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	215	33.27
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	215	109.95
Total For Dept: 215							4,920.03
Dept: 228 Information Technology							
12/10/2021	COMER	144417*#	Amazon Capital Services Inc	Data processing	812.000	228	70.90
12/10/2021	COMER	144430*#	CDW GOVERNMENT INC	Data processing	812.000	228	586.85
12/10/2021	COMER	144478*#	RITTER GIS	Data processing	812.000	228	604.00
12/10/2021	COMER	144493*#	US SIGNAL	Data processing	812.000	228	1.23
12/17/2021	COMER	144503*#	Amazon Capital Services Inc	Data processing	812.000	228	67.99
12/17/2021	COMER	144505*#	AT&T	Cable Wi-Fi & TV	832.000	228	159.09
12/17/2021	COMER	144531*#	Inacom TSG	Data processing	812.000	228	25.83
12/17/2021	COMER	144,576.00	VAUGHN GURGANIAN PHOTOGRAPHY LLC	Professional Services	827.000	228	250.00
12/17/2021	COMER	144578*#	VERIZON WIRELESS	Telephone	851.000	228	509.18
12/24/2021	COMER	144,606.00	Granicus	Professional Services	827.000	228	4,656.00
12/31/2021	COMER	144639*#	AT&T	Telephone	851.000	228	1,691.32
12/31/2021	COMER	144658*#	EPIC GRAPHICS LLC	PRINTING AND PUBLISHING	900.000	228	203.00
01/07/2022	COMER	144,727.00	CDW GOVERNMENT INC	Data processing	812.000	228	31.26
01/07/2022	COMER	144730*#	Clear Rate Communications Inc	Telephone	851.000	228	115.70
01/07/2022	COMER	144,743.00	Granicus	Professional Services	827.000	228	1,600.00
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	Insurance	716.000	228	2,292.87
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	228	17.09
01/07/2022	COMER	144782*#	SolarWinds	Data processing	812.000	228	52.35
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	228	118.31
12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	Insurance	716.000	228	63.81
12/17/2021	COMER	1607-A*#	Corporate Payment Systems	Data processing	812.000	228	752.77
12/20/2021	COMER	1608-E*#	DELTA DENTAL PLAN	Insurance	716.000	228	17.30
12/29/2021	COMER	1609-E*#	DELTA DENTAL PLAN	Insurance	716.000	228	16.24
01/07/2022	COMER	1610-E*#	MERS E-CHECK	Pension	718.000	228	2,989.54
01/05/2022	COMER	1611-E*#	DELTA DENTAL PLAN	Insurance	716.000	228	27.45

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Total For Dept: 228							
Dept: 257 ASSESSING							
01/07/2022	COMER	144,791.00	WCA ASSESSING	Assessment of Township	829.000	257	27,976.22
Total For Dept: 257							
Dept: 265 Facility Operations							
12/10/2021	COMER	144414*#	ACCUFORM	Building Maintenance	811.000	265	79.20
12/10/2021	COMER	144415*#	ACTION MAT AND TOWEL RENTAL	CONTRACTUAL SERVICES	829.000	265	638.38
12/10/2021	COMER	144417*#	Amazon Capital Services Inc	Building Maintenance	811.000	265	20.93
12/10/2021	COMER	144437*#	EPIC GRAPHICS LLC	Building Maintenance	811.000	265	148.57
12/10/2021	COMER	144447*#	H.V. BURTON COMPANY	CONTRACTUAL SERVICES	811.000	265	1,371.20
12/10/2021	COMER	144449*#	IB Electric Inc	Building Maintenance	811.000	265	496.00
12/10/2021	COMER	144483*#	ROSE PEST SOLUTIONS	CONTRACTUAL SERVICES	829.000	265	52.00
12/17/2021	COMER	144514*#	The Carpet Workroom Inc.	Building Maintenance	811.000	265	280.00
12/17/2021	COMER	144520*#	DOWNRIVER REFRIGERATION SUPPLY CO	Building Maintenance	811.000	265	93.66
12/17/2021	COMER	144543*#	NYE UNIFORM COMPANY	Uniforms/QuarterMaster	758.000	265	765.00
12/17/2021	COMER	144552.00	RED WING SHOE STORE	Uniforms/QuarterMaster	758.000	265	203.99
12/17/2021	COMER	144565*#	RKA PETROLEUM COS. INC.	Gas, Vehicle Maintenance	741.000	265	196.75
12/17/2021	COMER	144568*#	Siteone Landscape Supply LLC	Building Maintenance	811.000	265	441.00
12/17/2021	COMER	144572*#	NORTHVILLE TOWNSHIP	Utilities	941.000	265	1,367.66
12/17/2021	COMER	144578*#	VERIZON WIRELESS	Telephone	851.000	265	81.26
12/17/2021	COMER	144583*#	GRAINGER INC.	Building Maintenance	811.000	265	399.56
12/24/2021	COMER	144588*#	Bearing Service Inc	Building Maintenance	811.000	265	59.41
12/24/2021	COMER	144595*#	COUGAR SALES & RENTAL INC	Building Maintenance	811.000	265	272.80
12/24/2021	COMER	144608*#	HOME DEPOT CREDIT SERVICES	Building Maintenance	811.000	265	303.81
12/24/2021	COMER	144616*#	NAPA Auto Parts	Building Maintenance	811.000	265	3.99
Echeck COMER 144616 Total for Fund 101 General Fund							
Total for Fund 101 General Fund							
12/24/2021	COMER	144627*#	RKA PETROLEUM COS. INC.	Gas, Vehicle Maintenance	741.000	265	257.05
12/31/2021	COMER	144647*#	Columbia Pipe & Supply Co	Building Maintenance	811.000	265	72.73
12/31/2021	COMER	144662*#	IB Electric Inc	Building Maintenance	811.000	265	240.00
12/31/2021	COMER	144668*#	LIBERTY PLUMBING SUPPLY COMPANY	Building Maintenance	811.000	265	307.62
12/31/2021	COMER	144680*#	O'GUINNS LAWN & LANDSCAPING	Grounds maintenance	811.800	265	2,024.00
12/31/2021	COMER	144685*#	PLYMOUTH RUBBER & TRANSMISSION	Building Maintenance	811.000	265	15.14
01/07/2022	COMER	144721*#	Azteca Systems Inc	Data processing	812.000	265	5,000.00
01/07/2022	COMER	144744*#	GUARDIAN ALARM	CONTRACTUAL SERVICES	829.000	265	391.58
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	Insurance	716.000	265	2,292.87
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	265	17.09
01/07/2022	COMER	144761*#	NORTHVILLE LOCKSMITH	Building Maintenance	811.000	265	64.00
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	265	45.54
01/07/2022	COMER	144793*#	GRAINGER INC.	Building Maintenance	811.000	265	82.22
Echeck COMER 144793 Total for Fund 101 General Fund							
Total for Fund 101 General Fund							
12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	Insurance	716.000	265	54.30
							16,920.08
							27,976.22
							27,976.22

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12/17/2021	COMER	1607-A*	Corporate Payment Systems	Building Maintenance	811.000	265	80.00
12/20/2021	COMER	1608-E**	DELTA DENTAL PLAN	Insurance	716.000	265	17.30
12/29/2021	COMER	1609-E**	DELTA DENTAL PLAN	Insurance	716.000	265	16.24
01/07/2022	COMER	1610-E**	MERS E-CHECK	Pension	716.000	265	1,833.89
01/05/2022	COMER	1611-E**	DELTA DENTAL PLAN	Insurance	716.000	265	27.45
Total For Dept: 265							22,316.61
Dept: 270 HUMAN RESOURCES							
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	Insurance	716.000	270	1,434.46
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	270	24.72
01/07/2022	COMER	144,765.00	PROFESSIONAL DEVELOPMENT ACADEMY	Literature Dues and Seminars	958.000	270	1,995.00
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	270	123.01
01/07/2022	COMER	144,788.00	ULLIANCE INC	Professional Services	827.000	270	4,875.00
Total For Dept: 270							8,452.19
Dept: 371 Building Department							
12/10/2021	COMER	144,424.00	H. Edward Bartram	Planning/Building Consultants	817.000	371	969.00
12/10/2021	COMER	144430*#	CDW GOVERNMENT INC	Data processing	812.000	371	161.54
12/10/2021	COMER	144,460.00	TOM MORRISON	Planning/Building Consultants	817.000	371	1,425.00
12/10/2021	COMER	144493*#	US SIGNAL	Data processing	812.000	371	0.34
12/10/2021	COMER	144,495.00	WILLIAM C WEIDENDORF	Planning/Building Consultants	817.000	371	840.00
12/17/2021	COMER	144,513.00	Carlisle Wortman Associates Inc	Planning/Building Consultants	817.000	371	5,477.50
12/17/2021	COMER	144531*#	Inacomp TSG	Data processing	812.000	371	7.11
12/17/2021	COMER	144565*#	RKA PETROLEUM COS. INC.	Gas, Vehicle Maintenance	741.000	371	59.03
12/24/2021	COMER	144,590.00	H. Edward Bartram	Planning/Building Consultants	817.000	371	1,178.00
12/24/2021	COMER	144,613.00	TOM MORRISON	Planning/Building Consultants	817.000	371	1,875.00
12/24/2021	COMER	144627*#	RKA PETROLEUM COS. INC.	Gas, Vehicle Maintenance	741.000	371	77.11
12/24/2021	COMER	144,633.00	WILLIAM C WEIDENDORF	Planning/Building Consultants	817.000	371	1,344.00
01/07/2022	COMER	144,723.00	H. Edward Bartram	Planning/Building Consultants	817.000	371	684.00
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	Insurance	716.000	371	3,090.42
01/07/2022	COMER	144,758.00	TOM MORRISON	Planning/Building Consultants	817.000	371	937.50
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	371	20.91
01/07/2022	COMER	144782*#	SolarWinds	Data processing	812.000	371	14.41
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	371	64.21
01/07/2022	COMER	144,792.00	WILLIAM C WEIDENDORF	Planning/Building Consultants	817.000	371	840.00
12/13/2021	COMER	1605-E**	DELTA DENTAL PLAN	Insurance	716.000	371	54.30
12/17/2021	COMER	1607-A**	Corporate Payment Systems	Data processing	812.000	371	9.91
12/20/2021	COMER	1608-E**	DELTA DENTAL PLAN	Insurance	716.000	371	17.30
12/29/2021	COMER	1609-E**	DELTA DENTAL PLAN	Insurance	716.000	371	16.24
01/07/2022	COMER	1610-E**	MERS E-CHECK	Pension	718.000	371	1,141.33
01/05/2022	COMER	1611-E**	DELTA DENTAL PLAN	Insurance	716.000	371	27.45
Total For Dept: 371							20,331.61
Dept: 701 Planning Department							
12/10/2021	COMER	144,421.00	Associated Newspapers of Michigan	PRINTING AND PUBLISHING	900.000	701	23.25
12/17/2021	COMER	144504#	Associated Newspapers of Michigan	PRINTING AND PUBLISHING	900.000	701	34.44
12/17/2021	COMER	144526**	G D ROBERTS COMPANY LLC	Professional Services	827.000	701	300.00
01/07/2022	COMER	144720#	Associated Newspapers of Michigan	PRINTING AND PUBLISHING	900.000	701	25.94
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	Insurance	716.000	701	1,655.96

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01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	701	12.36
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	701	148.69
12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	Insurance	716.000	701	27.15
12/20/2021	COMER	1608-E*#	DELTA DENTAL PLAN	Insurance	716.000	701	8.65
12/29/2021	COMER	1609-E*#	DELTA DENTAL PLAN	Insurance	716.000	701	8.12
01/07/2022	COMER	1610-E*#	MERS E-CHECK	Pension	718.000	701	1,376.34
01/05/2022	COMER	1611-E*#	DELTA DENTAL PLAN	Insurance	716.000	701	13.72
Total For Dept: 701							3,634.62
Total For Fund: 101							161,847.33
Fund: 207 Public Safety							
Dept: 000 General							
12/17/2021	COMER	144,551.00	R.A.D. Systems	PREPAID EXPENSE	050.000	000	75.00
01/07/2022	COMER	144,712.00	19TH DISTRICT COURT	35TH DIST COURT BONDS - CITY	259.208	000	350.00
01/07/2022	COMER	144,713.00	35TH DISTRICT COURT	35TH DIST COURT BONDS - CITY	259.207	000	250.00
01/07/2022	COMER	144,714.00	The AccumMed Group	FIRE RESCUE- ALS- ADVANCED LIFE SUPPORT	652.000	000	2,737.99
01/07/2022	COMER	144,767.00	Dale Beltz	FIRE RESCUE- ALS- ADVANCED LIFE SUPPORT	652.000	000	102.35
12/17/2021	COMER	1607-A*#	Corporate Payment Systems	PREPAID EXPENSE	050.000	0	3,295.00
01/07/2022	COMER	1610-E*#	MERS E-CHECK	MERS Pension Fund	231.001	0	30,781.89
Total For Dept: 000							37,592.23
Dept: 300 Police Department							
12/10/2021	COMER	144415*#	ACTION MAT AND TOWEL RENTAL	Building Maintenance	811.000	300	905.79
12/10/2021	COMER	144,416.00	All Traffic Solutions	Small tools & equipment	740.002	300	1,035.00
12/10/2021	COMER	144417*#	Amazon Capital Services Inc	PRINTING AND PUBLISHING	900.000	300	76.95
Check COMER 144417 Total for Fund 207 Public Safety							572.15
							649.10
12/10/2021	COMER	144,420.00	Ascension Michigan Employer Solutions - Occupational Health	Employee Programs	959.000	300	718.00
12/10/2021	COMER	144,423.00	BENNETT & DEMOPOULOS PLLC	Legal Fees	826.000	300	6,422.00
12/10/2021	COMER	144,425.00	BOB JEANNOTTE PONTIAC GMC INC	Gas Vehicle Maintenance	741.000	300	80.58
12/10/2021	COMER	144,429.00	CANFIELD EQUIPMENT SERVICE INC	Vehicle Equipment	977.001	300	16,149.98
12/10/2021	COMER	144430*#	CDW GOVERNMENT INC	Data processing	812.000	300	773.94
12/10/2021	COMER	144437*#	EPIC GRAPHICS LLC	PRINTING AND PUBLISHING	900.000	300	1,329.34
12/10/2021	COMER	144,450.00	JACK DEMMER FORD	Gas Vehicle Maintenance	741.000	300	696.25
12/10/2021	COMER	144,455.00	Harold J. Love & Associates	Employee Programs	959.000	300	2,250.00
12/10/2021	COMER	144,456.00	Marquis Food Service Inc	Prisoner Boarding	804.000	300	115.50
12/10/2021	COMER	144,462.00	Michigan Linen Service	Prisoner Boarding	804.000	300	80.00
12/10/2021	COMER	144,463.00	NYE UNIFORM COMPANY	Uniforms/QuarterMaster	758.000	300	491.50
12/10/2021	COMER	144,464*#	OCMED CONNECT LLC	Employee Programs	959.000	300	840.00
12/10/2021	COMER	144467*#	OFFICE DEPOT	Operating/Office Supplies	740.000	300	466.63
12/10/2021	COMER	144478*#	RITTER GIS	Data processing	812.000	300	362.40
12/10/2021	COMER	144480#	RKA PETROLEUM COS. INC.	Gas Vehicle Maintenance	741.000	300	1,970.35
12/10/2021	COMER	144,481.00	KRISTEN ROMAC	Training	957.000	300	264.74
12/10/2021	COMER	144483*#	ROSE PEST SOLUTIONS	Building Maintenance	811.000	300	55.00
12/10/2021	COMER	144,485.00	The Shoe Shine Guys	Uniforms/QuarterMaster	758.000	300	60.00
12/10/2021	COMER	144,487.00	STATE OF MICHIGAN	Gas Vehicle Maintenance	741.000	300	143.00

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
12/10/2021	COMER	144,490.00	STREICHER'S INC	Small tools & equipment	740.002	300	2,320.00
12/10/2021	COMER	144493*#	US SIGNAL	Data processing	812.000	300	1.63
12/10/2021	COMER	144,498.00	WINDER POLICE EQUIPMENT	Gas Vehicle Maintenance	741.000	300	255.82
12/17/2021	COMER	144503*#	Amazon Capital Services Inc	Operating/Office Supplies	740.000	300	137.30
12/17/2021	COMER	144,508.00	BELLE TIRE	Gas Vehicle Maintenance	741.000	300	559.96
12/17/2021	COMER	144,511.00	CAMPING WORLD	Gas Vehicle Maintenance	741.000	300	8,877.28
12/17/2021	COMER	144,515.00	CDW GOVERNMENT INC	Data processing	812.000	300	5,236.98
12/17/2021	COMER	144516*#	CONSUMERS ENERGY	Utilities	941.000	300	2,077.69
12/17/2021	COMER	144517*#	DIAMOND CAR WASH & DETAIL LLC	Gas Vehicle Maintenance	741.000	300	246.00
12/17/2021	COMER	144520*#	DOWNRIVER REFRIGERATION SUPPLY CO	Building Maintenance	811.000	300	187.18
12/17/2021	COMER	144522#	EPIC GRAPHICS LLC	PRINTING AND PUBLISHING	900.000	300	1,482.95
12/17/2021	COMER	144529*#	Health Equity	Professional Services	827.000	300	10.80
12/17/2021	COMER	144,530.00	HOWE AUTO BODY INC	Gas Vehicle Maintenance	741.000	300	6,464.56
12/17/2021	COMER	144531*#	Inacomp TSG	Data processing	812.000	300	34.07
12/17/2021	COMER	144534*#	KONICA MINOLTA	Equipment Maintenance	813.000	300	548.02
12/17/2021	COMER	144,538.00	MOBILE COMMUNICATION SERVICES	Small tools & equipment	740.002	300	196.36
12/17/2021	COMER	144,540.00	NOCTURNAL TINTING LLC	Gas Vehicle Maintenance	741.000	300	400.00
12/17/2021	COMER	144541*#	NORTHVILLE EXPRESS LUBE LLC	Gas Vehicle Maintenance	741.000	300	2,441.36
12/17/2021	COMER	144543*#	NYE UNIFORM COMPANY	Uniforms/QuarterMaster	758.000	300	303.50
12/17/2021	COMER	144546#	Perfect Cleaners of Detroit Inc	Uniforms/QuarterMaster	758.000	300	848.35
12/17/2021	COMER	144548#	PRIORITY ONE EMERGENCY	Uniforms/QuarterMaster	758.000	300	185.98
12/17/2021	COMER	144566*#	R.W. Mead & Sons Inc	Building Maintenance	811.000	300	408.00
12/17/2021	COMER	144,567.00	Todd Seipenko	Tuition Reimbursement	960.000	300	1,092.00
12/17/2021	COMER	144568*#	Siteone Landscape Supply LLC	Building Maintenance	811.000	300	1,76.40
12/17/2021	COMER	144572*#	NORTHVILLE TOWNSHIP	Utilities	941.000	300	1,591.28
12/17/2021	COMER	144,573.00	Unisource Printing Services Inc.	PRINTING AND PUBLISHING	900.000	300	148.15
12/17/2021	COMER	144575*#	Varipro Benefit Administrators	Professional Services	827.000	300	102.85
12/17/2021	COMER	144578*#	VERIZON WIRELESS	Telephone	851.000	300	1,111.99
12/17/2021	COMER	144,581.00	WINDER POLICE EQUIPMENT	Gas Vehicle Maintenance	741.000	300	755.00
12/24/2021	COMER	144601*#	DTE ENERGY	Utilities	941.000	300	3,962.22
12/24/2021	COMER	144608*#	HOME DEPOT CREDIT SERVICES	Building Maintenance	811.000	300	115.82
12/24/2021	COMER	144,611.00	KONICA MINOLTA	Equipment Maintenance	812.000	300	3,732.26
12/24/2021	COMER	144,615.00	MOTOROLA	DOJ FORFEITURES EXP - FEDERAL	957.003	300	11,030.00
12/31/2021	COMER	144637#	Amazon Capital Services Inc	Operating/Office Supplies	740.000	300	370.32
12/31/2021	COMER	144639*#	AT&T	Telephone	851.000	300	1,688.06
12/31/2021	COMER	144,640.00	BELLE TIRE	Gas Vehicle Maintenance	741.000	300	454.98
12/31/2021	COMER	144,649.00	COMCAST CABLE	Cable Wi-Fi & TV	837.000	300	335.51
12/31/2021	COMER	144,652.00	Daigle Law Group LLC	Training	957.000	300	1,590.00
12/31/2021	COMER	144,657.00	ENGRAVING CONNECTION	PRINTING AND PUBLISHING	900.000	300	22.64
12/31/2021	COMER	144658*#	EPIC GRAPHICS LLC	PRINTING AND PUBLISHING	900.000	300	43.00
12/31/2021	COMER	144,659.00	FIRING LINE	Small tools & equipment	740.002	300	2,379.00
12/31/2021	COMER	144,663.00	IDEMIA IDENTITY & SECURITY USA	Operating/Office Supplies	740.000	300	13,717.00
12/31/2021	COMER	144,670.00	Marquis Food Service Inc	Prisoner Boarding	804.000	300	94.00
12/31/2021	COMER	144,672.00	MICHIGAN HUMANE SOCIETY	Dog expenses	827.000	300	300.00
12/31/2021	COMER	144,673.00	Michigan Linen Service	Prisoner Boarding	804.000	300	80.00
12/31/2021	COMER	144,674.00	MOTOROLA	State Computer Services	740.002	300	592.30
12/31/2021	COMER	144,676.00	NORTHVILLE LOCKSMITH	Building Maintenance	811.000	300	68.00
12/31/2021	COMER	144,677.00	NYE UNIFORM COMPANY	Uniforms/QuarterMaster	758.000	300	1,744.50
12/31/2021	COMER	144679*#	OFFICE DEPOT	Operating/Office Supplies	740.000	300	134.26

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12/31/2021	COMER	144680*#	O'GUINNS LAWN & LANDSCAPING	Grounds maintenance	811.800	300	875.00	
12/31/2021	COMER	144,682.00	OSCAR W LARSON CO	Building Maintenance	811.000	300	312.39	
12/31/2021	COMER	144,697.00	RKA PETROLEUM COS. INC.	Gas Vehicle Maintenance	741.000	300	2,567.89	
12/31/2021	COMER	144,699.00	R. W. Mead & Sons Inc	Boiler repair	811.000	300	856.03	
12/31/2021	COMER	144,700.00	The Shoe Shine Guys	Uniforms/QuarterMaster	758.000	300	95.00	
12/31/2021	COMER	144,702.00	SIRCHIE FINGER PRINT LABS	Small tools & equipment	740.002	300	1,949.07	
12/31/2021	COMER	144,705.00	WATCHGUARD VIDEO INC	Data processing	812.000	300	265.00	
12/31/2021	COMER	144,707.00	WEBER JANITORIAL SUPPLIES	Operating/Office Supplies	740.000	300	73.70	
12/31/2021	COMER	144,708.00	THOMSON REUTERS	Data processing	812.000	300	899.00	
12/31/2021	COMER	144,709.00	WINDER POLICE EQUIPMENT	Gas Vehicle Maintenance	741.000	300	454.91	
01/07/2022	COMER	144,716.00	Amazon Capital Services Inc	Operating/Office Supplies	740.000	300	261.54	
01/07/2022	COMER	144,722.00	BENNETT & DEMOPOULOS PLLC	Legal Fees	826.000	300	6,526.00	
01/07/2022	COMER	144,725.00	BRAVO COMPANY USA INC	Small tools & equipment	740.002	300	2,140.00	
01/07/2022	COMER	144,728.00	CELLEBRITE USA INC	Data processing	812.000	300	8,600.00	
01/07/2022	COMER	144730*#	Clear Rate Communications Inc	Telephone	851.000	300	348.45	
01/07/2022	COMER	144,731.00	CMP DISTRIBUTORS INC.	Small tools & equipment	740.002	300	2,741.80	
01/07/2022	COMER	144,733.00	MIEGAN CROMIE	Tuition Reimbursement	960.000	300	1,447.00	
01/07/2022	COMER	144,738.00	EMPCO INC	Employee Programs	959.000	300	2,448.00	
01/07/2022	COMER	144,739.00	LAURA SAMKOWIAK	Tuition Reimbursement	960.000	300	320.42	
01/07/2022	COMER	144,740.00	FASTSIGNS	Vehicle Equipment	977.001	300	834.76	
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	Insurance	716.000	300	54,585.04	
01/07/2022	COMER	144,748.00	WENDY HILLMAN - PC	Operating/Office Supplies	740.000	300	25.36	
01/07/2022	COMER	144,751.00	ROBERT MCFADDEN	Training	957.000	300	196.00	
01/07/2022	COMER	144,753.00	MICHIGAN ASSOC. OF CHIEFS OF POLICE	Literature Dues and Seminars	958.000	300	280.00	
01/07/2022	COMER	144,754.00	Michigan Linen Service	Prisoner Boarding	804.000	300	80.00	
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	300	430.68	
01/07/2022	COMER	144,762.00	NYE UNIFORM COMPANY	Uniforms/QuarterMaster	758.000	300	1,018.50	
01/07/2022	COMER	144,763.00	OFFICE DEPOT	Operating/Office Supplies	740.000	300	187.74	
01/07/2022	COMER	144,764.00	Joshua Pike	Tuition Reimbursement	960.000	300	2,060.00	
01/07/2022	COMER	144,781.00	Christopher Rowley	Tuition Reimbursement	960.000	300	2,264.75	
01/07/2022	COMER	144782*#	SolarWinds	Data processing	812.000	300	69.04	
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	300	1,516.21	
01/07/2022	COMER	144,786.00	Tom Holzer Ford Inc	Gas Vehicle Maintenance	741.000	300	1,505.39	
01/07/2022	COMER	144,790.00	SHAWN URBAND	Training	957.000	300	196.00	
01/07/2022	COMER	144793*#	GRAINGER INC.	Building Maintenance	811.000	300	146.97	
Bcheck COMER 144793 Total for Fund 207 Public Safety							740.002	174.37
								321.34
12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	Insurance	716.000	300	1,229.86	
12/17/2021	COMER	1607-A*#	Corporate Payment Systems	Operating/Office Supplies	740.000	300	22.37	
				Small tools & equipment	740.002	300	8.46	
				Uniforms/QuarterMaster	758.000	300	204.00	
				Data processing	812.000	300	51.02	
				Training	957.000	300	1,591.32	
				Literature Dues and Seminars	958.000	300	25.00	
Bcheck COMER 1607(A) Total for Fund 207 Public Safety								1,902.17

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12/20/2021	COMER	1608-E**	DELTA DENTAL PLAN	Insurance	716.000	300	398.04
12/29/2021	COMER	1609-E**	DELTA DENTAL PLAN	Insurance	716.000	300	373.55
01/07/2022	COMER	1610-E**	MERS E-CHECK	Pension	718.000	300	85,310.24
01/05/2022	COMER	1611-E**	DELTA DENTAL PLAN	Insurance	716.000	300	631.34
Total For Dept: 300							305,111.64
Dept: 336 Fire Department							
12/10/2021	COMER	144,418.00	Amistee Air Duct Cleaning	Building Maintenance	811.000	336	6,105.00
12/10/2021	COMER	144,426.00	BOUND TREE MEDICAL LLC	EMT SUPPLIES	740.001	336	263.56
12/10/2021	COMER	144430**	CDW GOVERNMENT INC	Data processing	812.000	336	438.09
12/10/2021	COMER	144434**	DTE ENERGY	Utilities	941.000	336	2,885.39
12/10/2021	COMER	144,439.00	FONTANESI AND KANN CO	Building Improvements	976.001	336	2,834.00
12/10/2021	COMER	144,467.00	PRIORITY ONE EMERGENCY	Uniforms/QuarterMaster	758.000	336	1,017.33
12/10/2021	COMER	144478**	RITTER GIS	Data processing	812.000	336	241.60
12/10/2021	COMER	144480#	RKA PETROLEUM COS. INC.	Gas Vehicle Maintenance	741.000	336	157.83
12/10/2021	COMER	144483**	ROSE PEST SOLUTIONS	Building Maintenance	811.000	336	48.00
12/10/2021	COMER	144,491.00	STRYKER MEDICAL SALES	EMT SUPPLIES	740.001	336	635.48
12/10/2021	COMER	144493**	US SIGNAL	Data processing	812.000	336	0.92
12/10/2021	COMER	144,494.00	WEBER JANITORIAL SUPPLIES	Building Maintenance	811.000	336	595.25
12/17/2021	COMER	144,502.00	AIRGAS USA LLC	EMT SUPPLIES	740.001	336	125.87
12/17/2021	COMER	144503**	Amazon Capital Services Inc	Operating/Office Supplies	740.000	336	71.98
12/17/2021	COMER	144,510.00	BOUND TREE MEDICAL LLC	EMT SUPPLIES	740.001	336	428.73
12/17/2021	COMER	144516**	CONSUMERS ENERGY	Utilities	941.000	336	2,383.31
12/17/2021	COMER	144517**	DIAMOND CAR WASH & DETAIL LLC	Gas Vehicle Maintenance	741.000	336	5.00
12/17/2021	COMER	144522#	EPIC GRAPHICS LLC	PRINTING AND PUBLISHING	900.000	336	1,061.00
12/17/2021	COMER	144529**	Health Equity	Professional Services	827.000	336	54.00
12/17/2021	COMER	144531**	Inacomp TSG	Data processing	812.000	336	19.28
12/17/2021	COMER	144534**	KONICA MINOLTA	Equipment Maintenance	813.000	336	59.27
12/17/2021	COMER	144542**	NORTHVILLE LOCKSMITH	Building Maintenance	811.000	336	147.50
12/17/2021	COMER	144546#	Perfect Cleaners of Detroit Inc	Uniforms/QuarterMaster	758.000	336	48.05
12/17/2021	COMER	144548#	PRIORITY ONE EMERGENCY	Uniforms/QuarterMaster	758.000	336	1,451.82
12/17/2021	COMER	144566**	R.W. Mead & Sons Inc	Building Maintenance	811.000	336	408.00
12/17/2021	COMER	144568**	Siteone Landscape Supply LLC	Building Maintenance	811.000	336	88.20
12/17/2021	COMER	144,569.00	STATE OF MICHIGAN	Literature Dues and Seminars	958.000	336	1,237.83
12/17/2021	COMER	144572**	NORTHVILLE TOWNSHIP	Utilities	941.000	336	882.46
12/17/2021	COMER	144575**	Varipro Benefit Administrators	Professional Services	827.000	336	72.10
12/17/2021	COMER	144578**	VERIZON WIRELESS	Telephone	851.000	336	263.10
12/24/2021	COMER	144584**	AIRGAS USA LLC	EMT SUPPLIES	740.001	336	53.42
12/24/2021	COMER	144,586.00	Ascension Michigan Employer Solutions - Occupational Health	Professional Services	827.000	336	368.00
12/24/2021	COMER	144,598.00	DETROIT SHIELDS	Uniforms/QuarterMaster	758.000	336	35.00
12/24/2021	COMER	144608**	HOME DEPOT CREDIT SERVICES	Operating/Office Supplies	740.000	336	96.00
Check COMER: 144608 Total for Fund 207 Public Safety							33.00
							129.00
12/24/2021	COMER	144616**	NAPA Auto Parts	Gas Vehicle Maintenance	741.000	336	93.07
12/24/2021	COMER	144,621.00	R&R FIRE TRUCK REPAIR INC	Gas Vehicle Maintenance	741.000	336	327.48
12/24/2021	COMER	144627**	RKA PETROLEUM COS. INC.	Gas Vehicle Maintenance	741.000	336	3,440.95
12/24/2021	COMER	144,628.00	SAFEWARE INC	EMT SUPPLIES	740.001	336	813.50

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12/24/2021	COMER	144,629.00	STRYKER MEDICAL SALES	Equipment Maintenance	813.000	336	1,566.50
12/31/2021	COMER	144,636.00	ADVANCED CARDIOVASCULAR HEALTH	Professional Services	827.000	336	73.00
12/31/2021	COMER	144637#	Amazon Capital Services Inc	Equipment Maint	813.000	336	75.99
12/31/2021	COMER	144,638.00	APOILLO FIRE EQUIPMENT CO.	Small Tools and Equip	740.002	336	2,940.00
12/31/2021	COMER	144639*#	AT&T	Telephone	851.000	336	1,142.60
12/31/2021	COMER	144,642.00	BOUND TREE MEDICAL LLC	EMT SUPPLIES	740.001	336	1,112.38
12/31/2021	COMER	144,644.00	CDW GOVERNMENT INC	Data processing	812.000	336	760.93
12/31/2021	COMER	144647*#	Columbia Pipe & Supply Co	Building Maintenance	811.000	336	433.86
12/31/2021	COMER	144,648.00	COMCAST CABLE	Cable Wi-Fi & TV	832.000	336	285.27
12/31/2021	COMER	144650*#	Conserva Electric Supply Inc.	Building Maintenance	811.000	336	806.32
12/31/2021	COMER	144,651.00	Cornerstone Painting Inc.	Building Improvements	976.001	336	2,300.00
12/31/2021	COMER	144,654.00	DOWNRIVER REFRIGERATION SUPPLY CO	Building Maintenance	811.000	336	367.59
12/31/2021	COMER	144,660.00	JASON HENDRIAN	Tuition Reimbursement	960.000	336	1,186.25
12/31/2021	COMER	144,664.00	J & B MEDICAL SUPPLY INC.	EMT SUPPLIES	740.001	336	90.50
12/31/2021	COMER	144,666.00	K/E Electric Supply Corp	Building Maintenance	811.000	336	162.33
12/31/2021	COMER	144,678.00	MICHAEL OBERMILLER	Tuition Reimbursement	960.000	336	877.50
12/31/2021	COMER	144679*#	OFFICE DEPOT	Operating/Office Supplies	740.000	336	47.96
12/31/2021	COMER	144680*#	O'GUINNS LAWN & LANDSCAPING	Grounds maintenance	811.800	336	890.00
12/31/2021	COMER	144,687.00	PRIORITY ONE EMERGENCY	Uniforms/QuarterMaster	758.000	336	883.87
12/31/2021	COMER	144,701.00	Shrader Tire & Oil Inc	Gas Vehicle Maintenance	741.000	336	4,320.15
12/31/2021	COMER	144,710.00	WITMER PUBLIC SAFETY GROUP INC	Small tools & equipment	740.002	336	662.52
12/31/2021	COMER	144711*#	GRAINGER INC.	Building Maintenance	811.000	336	269.93
01/07/2022	COMER	144,715.00	ACROSS THE STREET PRODUCTIONS	Training	957.000	336	3,100.00
01/07/2022	COMER	144,724.00	BOUND TREE MEDICAL LLC	EMT SUPPLIES	740.001	336	398.95
01/07/2022	COMER	144730*#	Clear Rate Communications Inc	Telephone	851.000	336	115.04
01/07/2022	COMER	144,732.00	Cornerstone Painting Inc.	Building Maintenance	976.001	336	3,200.00
01/07/2022	COMER	144,736.00	Dinges Fire Company	Training	957.000	336	2,775.00
01/07/2022	COMER	144737*#	DTE ENERGY	Utilities	941.000	336	2,621.26
01/07/2022	COMER	144744*#	GUARDIAN ALARM	Building Maintenance	811.000	336	489.48
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	Insurance	716.000	336	42,195.81
01/07/2022	COMER	144753*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	336	344.12
01/07/2022	COMER	144782*#	SolarWinds	Data processing	812.000	336	39.08
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	336	895.78
01/07/2022	COMER	144,784.00	STRYKER MEDICAL SALES	Equipment Maintenance	813.000	336	4,498.20
01/07/2022	COMER	144,785.00	Target Solutions Learning LLC	Data processing	812.000	336	1,136.46
01/07/2022	COMER	144,787.00	Tyler Technologies Inc	Data processing	812.000	336	2,275.35
01/07/2022	COMER	144793*#	GRAINGER INC.	Building Maint	811.000	336	2.05
12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	Insurance	716.000	336	841.63
12/17/2021	COMER	1607-A*#	Corporate Payment Systems	Data processing	812.000	336	30.03
Bheck COMER 1607(A) Total for Fund 207 Public Safety							1,520.50
							1,550.53
12/20/2021	COMER	1608-E*#	DELTA DENTAL PLAN	Insurance	716.000	336	268.22
12/29/2021	COMER	1609-E*#	DELTA DENTAL PLAN	Insurance	716.000	336	251.74
01/07/2022	COMER	1610-E*#	MERS E-CHECK	Pension	718.000	336	76,036.42
01/05/2022	COMER	1611-E*#	DELTA DENTAL PLAN	Insurance	716.000	336	425.46
Total For Dept: 336							194,006.40

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Fund: 208 PARKS, RECREATION & SENIOR SERVICES FUND							
Dept: 000 General							
12/10/2021	COMER	144,473.00	Prasha Kaparathi	Rental Revenue -External NCC	659.100	000	150.00
12/10/2021	COMER	144,474.00	Kristen Cupp	Dog Park User Fees	675.040	000	10.00
12/17/2021	COMER	144,563.00	Jim Ellison	Adult Volleyball	651.180	000	48.00
12/17/2021	COMER	144,564.00	Whitney Wasielewski	Adult Volleyball	651.180	000	48.00
01/07/2022	COMER	1610-E*#	MERS E-CHECK	MERS Pension Fund	231.001	000	35.80
Total For Dept: 000							
Dept: 753 Administration							
12/10/2021	COMER	144430*#	CDW GOVERNMENT INC	Data processing	812.000	753	344.54
12/10/2021	COMER	144464*#	OFFICE DEPOT	Operating/Office Supplies	740.000	753	164.72
12/10/2021	COMER	144478*#	RITTER GIS	Data processing	812.000	753	151.00
12/10/2021	COMER	144493*#	US SIGNAL	Data processing	812.000	753	0.72
12/17/2021	COMER	144529*#	Health Equity	Professional Services	827.000	753	2.70
12/17/2021	COMER	144531*#	Incomp TSG	Data processing	812.000	753	15.16
12/17/2021	COMER	144575*#	Variopro Benefit Administrators	Professional Services	827.000	753	18.30
12/24/2021	COMER	144619#	OFFICE DEPOT	Operating/Office Supplies	740.000	753	10.19
12/31/2021	COMER	144639*#	AT&T	Telephone	851.000	753	745.92
12/31/2021	COMER	144704#	VERIZON WIRELESS	Telephone	851.000	753	99.80
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	753	8.55
01/07/2022	COMER	144,760.00	NORTHVILLE CHAMBER OF COMMERCE	Literature Dues and Seminars	958.000	753	170.00
01/07/2022	COMER	144782*#	SolarWinds	Insurance	812.000	753	30.73
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	753	28.93
12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	Insurance	716.000	753	27.15
12/17/2021	COMER	1607-A*#	Corporate Payment Systems	Data processing	812.000	753	37.44
12/20/2021	COMER	1608-E*#	DELTA DENTAL PLAN	Insurance	716.000	753	8.65
12/29/2021	COMER	1609-E*#	DELTA DENTAL PLAN	Insurance	716.000	753	8.12
01/05/2022	COMER	1611-E*#	DELTA DENTAL PLAN	Insurance	716.000	753	13.72
Total For Dept: 753							
Dept: 754 Recreation							
12/10/2021	COMER	144,431.00	Douglas J. DeGrazia	Youth Basketball	962.002	754	390.00
12/10/2021	COMER	144,435.00	Keith Dutkiewicz	Youth Basketball	962.002	754	390.00
12/10/2021	COMER	144,444.00	Keith Hickmon	Youth Basketball	962.002	754	390.00
12/10/2021	COMER	144,452.00	Susan L. Jostes	Youth Volleyball	962.011	754	551.25
12/10/2021	COMER	144,492.00	Dale T Titus	Youth Basketball	962.002	754	240.00
12/17/2021	COMER	144,500.00	ANN ARBOR SPORT FENCING CLUB	Other Program Activities	962.100	754	480.00
12/17/2021	COMER	144503*#	Amazon Capital Services Inc	Other Program Activities	962.100	754	464.97
12/17/2021	COMER	144,532.00	Susan L. Jostes	Adult Volleyball	962.010	754	125.00
12/17/2021	COMER	144,533.00	Jump-A-Rama Inc	Other Program Activities	962.100	754	1,995.21
12/17/2021	COMER	144,535.00	Jennifer Kowalczyk	Other Program Activities	962.100	754	447.56
12/17/2021	COMER	144,571.00	TGA of Southeast Michigan	Other Program Activities	962.100	754	1,823.40
12/24/2021	COMER	144,585.00	Amazon Capital Services Inc	Other Program Activities	962.100	754	149.99
12/24/2021	COMER	144,589.00	Devlin D. Bell	Youth Basketball	962.002	754	120.00
12/24/2021	COMER	144,596.00	Douglas J. DeGrazia	Youth Basketball	962.002	754	300.00
12/24/2021	COMER	144,602.00	Keith Dutkiewicz	Youth Basketball	962.002	754	150.00

1,886.34

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12/24/2021	COMER	144,605.00	Brock E. Goff	Youth Basketball	962.002	754	90.00
12/24/2021	COMER	144,607.00	Keith Hickmon	Youth Basketball	962.002	754	90.00
12/24/2021	COMER	144,609.00	Rylyn Jostes	Youth Volleyball	962.011	754	41.25
12/24/2021	COMER	144,610.00	Susan L. Jostes	Youth Volleyball	962.011	754	393.75
12/24/2021	COMER	144,617.00	NEEDLES 'N' PINS	Adult Softball	962.003	754	750.00
12/24/2021	COMER	144,630.00	Dale T Titus	Youth Basketball	962.002	754	210.00
12/31/2021	COMER	144,684.00	PKS KARATE-NORTHVILLE LLC	Other Program Activities	962.100	754	350.63
01/07/2022	COMER	144,729.00	Chris Cakes of Michigan	Other Program Activities	962.100	754	200.00
01/07/2022	COMER	144745**	HEALTH ALLIANCE PLAN	Insurance	716.000	754	1,655.96
01/07/2022	COMER	144759**	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	754	12.36
01/07/2022	COMER	144783**	STANDARD INSURANCE	Insurance	716.000	754	63.03
12/13/2021	COMER	1605-E**	DELTA DENTAL PLAN	Insurance	716.000	754	54.30
12/17/2021	COMER	1607-A**	Corporate Payment Systems	Other Program Activities	962.100	754	703.30
12/20/2021	COMER	1608-E**	DELTA DENTAL PLAN	Insurance	716.000	754	17.30
12/29/2021	COMER	1609-E**	DELTA DENTAL PLAN	Insurance	716.000	754	16.24
01/05/2022	COMER	1611-E**	DELTA DENTAL PLAN	Insurance	716.000	754	27.45
Total For Dept: 754							12,692.95
Dept: 770 Parks Maintenance							
12/10/2021	COMER	144417**	Amazon Capital Services Inc	Operating/Office Supplies	740.000	770	366.73
12/10/2021	COMER	144434**	DTE ENERGY	Utilities	941.000	770	603.91
12/10/2021	COMER	144,442.00	GROUND PENETRATING RADAR SYSTEMS	Professional Services	827.000	770	1,500.00
12/10/2021	COMER	144468#	REDFORD LOCK COMPANY INC	Operating/Office Supplies	740.000	770	237.00
12/10/2021	COMER	144486**	Siteone Landscape Supply LLC	Gas Vehicle Maintenance	741.000	770	411.68
12/17/2021	COMER	144,512.00	CANTON TOWNSHIP	Gas Vehicle Maintenance	741.000	770	1,326.02
12/17/2021	COMER	144516**	CONSUMERS ENERGY	Utilities	941.000	770	258.50
12/17/2021	COMER	144539#	NAPA Auto Parts	Gas Vehicle Maintenance	741.000	770	21.07
12/17/2021	COMER	144565**	RKA PETROLEUM COS. INC.	Gas Vehicle Maintenance	741.000	770	688.63
12/17/2021	COMER	144,577.00	VERIZON WIRELESS	Telephone	851.000	770	50.04

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
12/24/2021	COMER	144608*#	HOME DEPOT CREDIT SERVICES	Operating/Office Supplies	740.000	770	266.54
				Small tools & equipment	740.002	770	258.00
							524.54
Echeck COMER 144608 Total for Fund 208 PARKS, RECREATION & SENIOR SERVICES FUND							
12/24/2021	COMER	144627*#	RKA PETROLEUM COS. INC.	Gas Vehicle Maintenance	741.000	770	899.66
12/24/2021	COMER	144.632.00	NORTHVILLE TOWNSHIP	Utilities	941.000	770	1,275.18
12/31/2021	COMER	144646#	CITY OF NORTHVILLE	Utilities	941.000	770	71.19
12/31/2021	COMER	144.655.00	DTE ENERGY	Utilities	941.000	770	127.35
12/31/2021	COMER	144.675.00	NAPA Auto Parts	Gas Vehicle Maintenance	741.000	770	19.99
12/31/2021	COMER	144704#	VERIZON WIRELESS	Telephone	851.000	770	104.59
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	Insurance	716.000	770	1,820.32
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	770	13.28
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	770	70.87
12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	Insurance	716.000	770	54.30
12/17/2021	COMER	1607-A*#	Corporate Payment Systems	Operating/Office Supplies	740.000	770	84.99
12/20/2021	COMER	1608-E*#	DELTA DENTAL PLAN	Insurance	716.000	770	17.30
12/29/2021	COMER	1609-E*#	DELTA DENTAL PLAN	Insurance	716.000	770	16.24
01/05/2022	COMER	1611-E*#	DELTA DENTAL PLAN	Insurance	716.000	770	27.45
							10,590.83
Total For Dept: 770							
Dept: 771 Senior Services							
12/10/2021	COMER	144.427.00	Ann Brauchler	Health & Wellness	962.551	771	230.00
12/10/2021	COMER	144.428.00	Melisa Burnham	Senior Events/Programs	962.550	771	66.27
12/10/2021	COMER	144.454.00	MARIE LAMANES	Health & Wellness	962.551	771	709.54
12/10/2021	COMER	144.457.00	Michigan Assoc. of Senior Centers	Training	957.000	771	185.00
12/10/2021	COMER	144.466.00	TOULLA TSANGARIS PALAZETI	Health & Wellness	962.551	771	120.00
12/10/2021	COMER	144.482.00	Sarah Romero	Health & Wellness	962.551	771	107.50
12/10/2021	COMER	144.484.00	Seize the Day Yoga LLC	Health & Wellness	962.551	771	448.00
12/17/2021	COMER	144.521.00	Kelly Killkenny Dragon	Health & Wellness	962.551	771	75.00
12/17/2021	COMER	144539#	NAPA Auto Parts	Senior Transportation	962.557	771	86.64
12/24/2021	COMER	144.592.00	Choice Catering	Senior Events/Programs	962.550	771	787.50
12/24/2021	COMER	144619#	OFFICE DEPOT	Operating/Office Supplies	740.000	771	82.23
12/24/2021	COMER	144.631.00	Trinity Coach LLC	Senior Events/Programs	962.550	771	700.00
12/31/2021	COMER	144.643.00	Melisa Burnham	Senior Events/Programs	962.550	771	50.43
12/31/2021	COMER	144704#	VERIZON WIRELESS	Senior Transportation	962.557	771	3.36
01/07/2022	COMER	144745*#	HEALTH ALLIANCE PLAN	Insurance	716.000	771	636.91
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	771	4.73
01/07/2022	COMER	144783*#	STANDARD INSURANCE	Insurance	716.000	771	18.97
12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	Insurance	716.000	771	27.15
12/17/2021	COMER	1607-A*#	Corporate Payment Systems	Training	957.000	771	95.55
				Senior Events/Programs	962.550	771	8.47
							104.02
Echeck COMER 1607(A) Total for Fund 208 PARKS, RECREATION & SENIOR SERVICES FUND							

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12/20/2021	COMER	1608-E*#	DELTA DENTAL PLAN	Insurance	716.000	771	8.65
12/29/2021	COMER	1609-E*#	DELTA DENTAL PLAN	Insurance	716.000	771	8.12
01/05/2022	COMER	1611-E*#	DELTA DENTAL PLAN	Insurance	716.000	771	13.72
Total For Dept: 771							4,473.74
Dept: 772 Community Center							
12/10/2021	COMER	144434*#	DTE ENERGY	Utilities	941.000	772	3,715.56
12/10/2021	COMER	144,453.00	KONICA MINOLTA	Equipment Maintenance	813.000	772	66.67
12/10/2021	COMER	144468#	REDFORD LOCK COMPANY INC	Building Maintenance	811.000	772	116.90
12/10/2021	COMER	144483*#	ROSE PEST SOLUTIONS	Building Maintenance	811.000	772	48.00
12/10/2021	COMER	144486*#	Siteone Landscape Supply LLC	Grounds maintenance	811.800	772	441.00
12/17/2021	COMER	144516*#	CONSUMERS ENERGY	Utilities	941.000	772	1,911.69
12/17/2021	COMER	144566*#	R.W. Mead & Sons Inc	Building Maintenance	811.000	772	561.00
12/24/2021	COMER	144,594.00	COMCAST CABLE	Cable WI-FI & TV	832.000	772	98.58
12/24/2021	COMER	144,597.00	Detroit Chemical & Paper Supply Co	Operating/Office Supplies	740.000	772	219.38
12/24/2021	COMER	144,599.00	DOWNRIVER REFRIGERATION SUPPLY CO	Building Maintenance	811.000	772	637.59
12/24/2021	COMER	144,604.00	FONTANESI AND KANN CO	Building Maintenance	811.000	772	550.00
12/24/2021	COMER	144608*#	HOME DEPOT CREDIT SERVICES	Operating/Office Supplies	740.000	772	106.00
Bheck COMER 144608 Total for Fund 208 PARKS, RECREATION & SENIOR SERVICES FUND							86.55
							192.55
12/31/2021	COMER	144646#	CITY OF NORTHVILLE	Utilities	941.000	772	367.96
12/31/2021	COMER	144650*#	Conserva Electric Supply Inc.	Building Maintenance	811.000	772	16.00
12/31/2021	COMER	144,667.00	KONICA MINOLTA	Equipment Maintenance	813.000	772	60.54
12/31/2021	COMER	144,698.00	ROSE PEST SOLUTIONS	Building Maintenance	811.000	772	48.00
12/31/2021	COMER	144704#	VERIZON WIRELESS	Telephone	851.000	772	0.23
Total For Dept: 772							9,051.65
Dept: 773 Hillside							
12/24/2021	COMER	144608*#	HOME DEPOT CREDIT SERVICES	Operating/Office Supplies	740.000	773	381.40
12/24/2021	COMER	144,618.00	NORTHVILLE PUBLIC SCHOOLS	Facility Rental	942.000	773	13,315.00
12/31/2021	COMER	144704#	VERIZON WIRELESS	Telephone	851.000	773	0.48
Total For Dept: 773							13,696.88
Dept: 815 WV Baseball/Softball							
12/31/2021	COMER	144,669.00	Loch Le Monde Landscapes	Allocated expenditures	939.208	815	1,750.00
Total For Dept: 815							1,750.00
Dept: 816 Northville Soccer Association							
12/17/2021	COMER	144,501.00	Advanced Turf Solutions Inc	Allocated expenditures	939.208	816	3,031.96
Total For Dept: 816							3,031.96
Total For Fund: 208							57,466.15

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 217 Youth Assistance							
Dept: 168 Youth Assistance							
12/10/2021	COMER	144,443.00	Jessica Harris	Youth Assistance Programs	818.005	168	1,000.00
12/17/2021	COMER	144578*#	VERIZON WIRELESS	Telephone	851.000	168	30.48
12/24/2021	COMER	144,600.00	BRIDGET DRZEWICKI	Youth Assistance Programs	818.005	168	1,750.00
12/17/2021	COMER	1607-A*#	Corporate Payment Systems	Data processing	812.000	168	14.99
Total For Dept: 168							2,795.47
Total For Fund: 217							2,795.47
Fund: 225 Shared Services							
Dept: 751 Shared Services							
12/10/2021	COMER	144,422.00	Beacon Athletics LLC	PARK DEVELOPMENT	818.002	751	3,998.00
12/10/2021	COMER	144,461.00	MOTOR CITY FENCE	PARK DEVELOPMENT	818.002	751	13,163.00
12/10/2021	COMER	144,479.00	R.J. THOMAS MFG CO INC	PARK DEVELOPMENT	818.002	751	1,143.00
12/17/2021	COMER	144,545.00	Penchura LLC	Park Development - equipment	818.002	751	1,779.00
12/31/2021	COMER	144,665.00	JSS - MACOMB LLC	PARK DEVELOPMENT	818.002	751	30,816.45
01/07/2022	COMER	144,742.00	FRIENDS OF THAYER'S CORNER PARK	PARK DEVELOPMENT	818.002	751	18,000.00
Total For Dept: 751							68,899.45
Total For Fund: 225							68,899.45
Fund: 243 Seven Mile Brownfield Redevel Authority							
Dept: 906 Debt Service							
12/24/2021	COMER	144,587.00	BANK OF NEW YORK MELLON TRUST CO	Paying Agents Fees	994.000	906	375.00
Total For Dept: 906							375.00
Total For Fund: 243							375.00
Fund: 401 CAPITAL PROJECTS							
Dept: 000 General							
12/17/2021	COMER	144,518.00	DOEREN MAYHEW & CO PC	MITC Project	975.001	000	1,762.00
12/17/2021	COMER	144,525.00	Fleis & Vandenbrink	Seven Mile Demolition Project	975.000	000	12,716.86
12/17/2021	COMER	144526*#	G D ROBERTS COMPANY LLC	Seven Mile Demolition Project	975.000	000	360.00
Etheck COMER 144526 Total for Fund 401 CAPITAL PROJECTS							240.00
							600.00
12/17/2021	COMER	144,528.00	HARLESS & ASSOCIATES LLC	MITC Project	975.001	000	2,040.00
12/17/2021	COMER	144580*#	WILLIAMS WILLIAMS RATTNER &	Seven Mile Demolition Project	975.000	000	458.92
12/24/2021	COMER	144,612.00	MITCRA	MITC Project	975.001	000	118.76
12/31/2021	COMER	144,703.00	SME	Gun Range	975.003	000	1,197.50
01/07/2022	COMER	144,741.00	FISHBECK	Brownfield Plan Amendment - Seven Mile	975.000	000	4,879.00
01/07/2022	COMER	144,746.00	HARLESS & ASSOCIATES LLC	MITC Project	975.001	000	1,860.00
Total For Dept: 000							25,633.04
Total For Fund: 401							25,633.04
Fund: 418 Tree Fund							

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12/24/2021	COMER	144,622.00	Stassinis Livonia LLC	Tree Fund Contributions	665.260	000	8,100.00
Total For Dept: 000							8,100.00
Total For Fund: 418							8,100.00
Fund: 495 Seven Mile Construction Fund							
Dept: 901 Capital Outlay							
12/10/2021	COMER	144,488.00	STATE OF MICHIGAN	Professional Services	827.000	901	1,000.00
12/17/2021	COMER	144,509.00	BENDZINSKI & CO	Professional Services	827.000	901	38,800.00
12/17/2021	COMER	144,536.00	Miller Canfield Paddock & Stone	Professional Services	827.000	901	47,500.00
01/07/2022	COMER	144,735.00	DIGITALMUNI LLC	Professional Services	827.000	901	4,000.00
Total For Dept: 901							91,300.00
Total For Fund: 495							91,300.00
Fund: 592 Water and Sewer Fund							
Dept: 000 General							
12/10/2021	COMER	144,465.00	OHM ENGINEERING ADVISORS	Construction in Progress	160.005	000	14,693.25
12/10/2021	COMER	144,475.00	Reputation First Title Agency	Water & Sewer Receipts	643.000	000	400.00
12/10/2021	COMER	144,476.00	Primary Title Agency LLC	Water & Sewer Receipts	643.000	000	1,061.92
12/10/2021	COMER	144,477.00	TITLE ONE INC.	Water & Sewer Receipts	643.000	000	60.84
01/07/2022	COMER	1610-E*#	MERS E-CHECK	MERS Pension Fund	231.001	000	2,439.64
Total For Dept: 000							18,655.65
Dept: 536 Water & Sewer Department							
12/10/2021	COMER	144414*#	ACCUFORM	Building Maintenance	811.000	536	19.80
12/10/2021	COMER	144415*#	ACTION MAT AND TOWEL RENTAL	Building Maintenance	811.000	536	231.72
12/10/2021	COMER	144417*#	Amazon Capital Services Inc	Building Maintenance	811.000	536	5.23
12/10/2021	COMER	144430*#	CDW GOVERNMENT INC	Data processing	812.000	536	250.99
12/10/2021	COMER	144,433.00	DETROIT INDUSTRIAL TOOL	Water Serv. Intall. & Supplies	972.000	536	1,186.44
12/10/2021	COMER	144434*#	DTE ENERGY	Utilities	941.000	536	2,174.20
12/10/2021	COMER	144,436.00	EJ USA INC	Water Serv. Intall. & Supplies	972.000	536	900.60
12/10/2021	COMER	144437*#	EPIC GRAPHICS LLC	Building Maintenance	811.000	536	37.14
12/10/2021	COMER	144,440.00	Great Lakes Water Authority	Water Service	922.000	536	448,792.45
12/10/2021	COMER	144445*#	WENDY HILLMAN - PC	Operating/Office Supplies	740.000	536	80.00
Echeck COMER 144445 Total for Fund 592 Water and Sewer Fund							6.70
							86.70
12/10/2021	COMER	144,446.00	HOME DEPOT CREDIT SERVICES	Water Serv. Intall. & Supplies	972.000	536	370.87
Echeck COMER 144446 Total for Fund 592 Water and Sewer Fund							139.14
							510.01
12/10/2021	COMER	144447*#	H.V. BURTON COMPANY	Building Maintenance	811.000	536	342.80
12/10/2021	COMER	144,448.00	HydroCorp	Professional Services	827.000	536	7,701.00
12/10/2021	COMER	144449*#	IB Electric Inc	Building Maintenance	811.000	536	124.00
12/10/2021	COMER	144,451.00	JOE'S TRAILER MANUFACTURING	Equipment Maintenance	813.000	536	220.92
12/10/2021	COMER	144464*#	OFFICE DEPOT	Operating/Office Supplies	740.000	536	85.69

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12/10/2021	COMER	144478*#	BITTER GIS	Data processing	812.000	536	1,661.00
12/10/2021	COMER	144483*#	ROSE PEST SOLUTIONS	Building Maintenance	811.000	536	56.00
12/10/2021	COMER	144486*#	Siteone Landscape Supply LLC	Water Serv. Intall. & Supplies	972.000	536	263.81
12/10/2021	COMER	144493*#	US SIGNAL	Data processing	812.000	536	0.53
12/10/2021	COMER	144,496.00	WEINGARTZ	Water Serv. Intall. & Supplies	972.000	536	278.94
12/10/2021	COMER	144,497.00	WHITLOCK BUSINESS SYSTEMS INC	PRINTING AND PUBLISHING	900.000	536	1,331.00
12/17/2021	COMER	144503*#	Amazon Capital Services Inc	Building Maintenance	811.000	536	29.99
12/17/2021	COMER	144505*#	AT&T	Cable Wi-Fi & TV	832.000	536	39.77
12/17/2021	COMER	144,506.00	AT&T	Cable Wi-Fi & TV	832.000	536	156.54
12/17/2021	COMER	144,507.00	Robert Belair II	Literature Dues and Seminars	958.000	536	25.00
12/17/2021	COMER	144514*#	The Carpet Workroom Inc.	Building Maintenance	811.000	536	70.00
12/17/2021	COMER	144516*#	CONSUMERS ENERGY	Utilities	941.000	536	3,265.04
12/17/2021	COMER	144517*#	DIAMOND CAR WASH & DETAIL LLC	Gas Vehicle Maintenance	741.000	536	5.00
12/17/2021	COMER	144520*#	DOWNRIVER REFRIGERATION SUPPLY CO	Building Maintenance	811.000	536	23.41
12/17/2021	COMER	144,523.00	ETNA SUPPLY COMPANY	Meter Purchases/Supplies	936.000	536	545.00
12/17/2021	COMER	144529*#	Health Equity	Professional Services	827.000	536	10.80
12/17/2021	COMER	144531*#	Inacomp TSG	Data processing	812.000	536	11.05
12/17/2021	COMER	144534*#	KONICA MINOLTA	Equipment Maintenance	813.000	536	206.09
12/17/2021	COMER	144541*#	NORTHVILLE EXPRESS LUBE LLC	Gas Vehicle Maintenance	741.000	536	69.74
12/17/2021	COMER	144542*#	NORTHVILLE LOCKSMITH	Building Maintenance	811.000	536	47.50
12/17/2021	COMER	144565*#	RKA PETROLEUM COS. INC.	Gas Vehicle Maintenance	741.000	536	1,023.11
12/17/2021	COMER	144568*#	Siteone Landscape Supply LLC	Building Maintenance	811.000	536	176.40
				Gas Vehicle Maintenance	741.000	536	396.74
							573.14
Bheck COMER 144568 Total for Fund 592 Water and Sewer Fund							
12/17/2021	COMER	144572*#	NORTHVILLE TOWNSHIP	Utilities	941.000	536	1,791.16
12/17/2021	COMER	144,574.00	USA BLUEBOOK	Water Serv. Intall. & Supplies	972.000	536	382.13
12/17/2021	COMER	144575*#	Variopro Benefit Administrators	Professional Services	827.000	536	32.20
12/17/2021	COMER	144578*#	VERIZON WIRELESS	Telephone	851.000	536	684.99
12/17/2021	COMER	144,582.00	WTUA	Sewage Disposal	921.000	536	397,102.17
12/17/2021	COMER	144583*#	GRAINGER INC.	Building Maintenance	811.000	536	99.89
				Water Serv. Intall. & Supplies	972.000	536	329.33
							429.22
Bheck COMER 144583 Total for Fund 592 Water and Sewer Fund							
12/24/2021	COMER	144584*#	AIRGAS USA LLC	Water Serv. Intall. & Supplies	972.000	536	72.45
12/24/2021	COMER	144588*#	Bearing Service Inc	Building Maintenance	811.000	536	14.85
12/24/2021	COMER	144,593.00	CINTAS CORPORATION	Uniforms/QuarterMaster	758.000	536	2,164.14
12/24/2021	COMER	144595*#	COUGAR SALES & RENTAL INC	Building Maintenance	811.000	536	68.20
12/24/2021	COMER	144601*#	DTE ENERGY	Utilities	941.000	536	1,028.54
12/24/2021	COMER	144608*#	HOME DEPOT CREDIT SERVICES	Building Maintenance	811.000	536	75.95
12/24/2021	COMER	144616*#	NAPA Auto Parts	Building Maintenance	811.000	536	1.00
12/24/2021	COMER	144627*#	RKA PETROLEUM COS. INC.	Gas Vehicle Maintenance	741.000	536	1,502.58
12/24/2021	COMER	144,634.00	WHITLOCK BUSINESS SYSTEMS INC	PRINTING AND PUBLISHING	900.000	536	2,275.00
12/31/2021	COMER	144639*#	AT&T	Telephone	851.000	536	586.34
12/31/2021	COMER	144,641.00	BLACKWELL FORD INC	Gas Vehicle Maintenance	741.000	536	1,892.18
12/31/2021	COMER	144,645.00	CGS SAFETY TRAINING INC	Training	957.000	536	1,450.00
12/31/2021	COMER	144647*#	Columbia Pipe & Supply Co	Building Maintenance	811.000	536	18.18

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 702 Escrow Fund							
Dept: 000 General							
12/10/2021	COMER	144,469.00	Pulte Homes of Michigan	Landscape inspection fees	262.910	000	970.00
12/10/2021	COMER	144,470.00	Compo Builders Inc	88G16-00001 - PB16-0036	292.007	000	1,000.00
12/10/2021	COMER	144,471.00	Bosco Builidng Inc	BCO21-0026 - PB18-0464	292.007	000	2,800.00
12/10/2021	COMER	144,472.00	TOLL MI IV LIMITED PTNP Robert B Rawa	BCO18-0029 - PB17-0840	292.007	000	1,600.00
				BCO19-0006 - PB18-0109	292.007	000	6,100.00
				BI17-0062 - PB17-0067	292.007	000	500.00
							8,200.00
Check COMER 144472 Total for Fund 702 Escrow Fund							
12/17/2021	COMER	144,549.00	PROGRESSIVE AE	TERE21-0002 - PSLU21-0002	262.701	000	145.60
				TERE21-0005 - PSLU21-0003	262.701	000	495.00
							640.60
Check COMER 144549 Total for Fund 702 Escrow Fund							
12/17/2021	COMER	144,553.00	Ruddy Jamie Christen	BI21-0153 - PB21-0531	292.007	000	500.00
12/17/2021	COMER	144,555.00	ExpresSign Design	BI21-0249 - PSN21-0011	292.007	000	500.00
12/17/2021	COMER	144,556.00	JCS Construction Services LLC	BI21-0148 - PB21-0482	292.007	000	500.00
12/17/2021	COMER	144,557.00	M/I Homes of Michigan LLC	BNCB18-0063 - PB18-0483	263.901	000	1,500.00
				BNCB19-0012 - PB19-0065	263.901	000	1,500.00
				BNCB18-0078 - PB18-0570	263.901	000	1,500.00
				BNCB18-0076 - PB18-0537	263.901	000	1,500.00
				BNCB18-0074 - PB18-0530	263.901	000	1,500.00
				BNCB19-0005 - PB19-0012	263.901	000	1,500.00
				BNCB18-0073 - PB18-0528	263.901	000	1,500.00
				BNCB18-0059 - PB18-0476	263.901	000	1,500.00
				BCO19-0051 - PB19-0013	292.007	000	1,000.00
				BNCB19-0006 - PB19-0013	263.901	000	1,500.00
							14,500.00
Check COMER 144557 Total for Fund 702 Escrow Fund							
12/17/2021	COMER	144,558.00	M/I HOMES OF MICHIGAN LLC	BI17-0150 - PB17-0173	292.007	000	500.00
				BNCB17-0008 - PB17-0086	263.901	000	1,500.00
				BCO18-0002 - JNSF17-0042	292.007	000	5,400.00
				BNCB17-0043 - JNSF17-0042	263.901	000	1,500.00
							8,900.00
Check COMER 144558 Total for Fund 702 Escrow Fund							
12/17/2021	COMER	144,559.00	GP Construction Co.	BI20-0212 - PB20-0426	292.007	000	500.00
12/17/2021	COMER	144,560.00	TOLL MI IV LIMITED PTNP Robert B Rawa	BNCB19-0035 - PB19-0450	263.901	000	1,500.00
12/17/2021	COMER	144,561.00	MGE CARPENTRY	BI21-0319 - PB21-1133	292.007	000	500.00
12/17/2021	COMER	144,562.00	Restore-A-Deck LLC	BI21-0315 - PB21-1129	292.007	000	500.00
12/24/2021	COMER	144,623.00	Hansen Scott & Belkowies Rachel	BI21-0210 - PB21-0753	292.007	000	500.00
12/24/2021	COMER	144,624.00	GORDON ZACHARY-TRACY	BT18-0004 - PB18-0494	292.007	000	33,300.00
12/24/2021	COMER	144,625.00	Northville Township	PCR16-0005-1 - PCR16-0005	262.701	000	1.27
				PSICO17-0003-1 - PSICO17-0003	262.701	000	8.14
							9.41
Check COMER 144625 Total for Fund 702 Escrow Fund							
01/07/2022	COMER	144,768.00	Clarks Building LLC	BI21-0172 - PB21-0592	292.007	000	500.00

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01/07/2022	COMER	144,769.00	Khairredine Michael	B121-0189 - PB21-0665	292.007	000	500.00
01/07/2022	COMER	144,770.00	ROBERTSON MILL RIDGE LLC	B121-0278 - PB21-1002	292.007	000	500.00
01/07/2022	COMER	144,771.00	Mullins Keith - Lindsay	B120-0062 - PB20-0113	292.007	000	500.00
01/07/2022	COMER	144,772.00	CARL ZATSICK CARPENTRY	B121-0340 - PB21-1196	292.007	000	500.00
01/07/2022	COMER	144,773.00	JQM LLC	B121-0354 - PB21-1254	292.007	000	500.00
01/07/2022	COMER	144,774.00	Pulte Homes of Michigan	BNCB17-0021 - JNSF18-0020	263.901	000	1,500.00
01/07/2022	COMER	144,775.00	Kyle Builders Inc	B121-0305 - PB21-1119	292.007	000	500.00
01/07/2022	COMER	144,776.00	Arakelian Phillip - Tamara	B120-0213 - PB20-0429	292.007	000	500.00
01/07/2022	COMER	144,777.00	Kulla Construction Inc.	B120-0302 - PB20-0713	292.007	000	500.00
				B120-0303 - PB20-0714	292.007	000	500.00
				B120-0304 - PB20-0715	292.007	000	500.00
Bheck COMER 144777 Total for Fund 702 Escrow Fund							1,500.00
01/07/2022	COMER	144,778.00	Foundation Systems of Michigan Inc.	B121-0092 - PB21-0298	292.007	000	500.00
01/07/2022	COMER	144,779.00	KROLL CONSTRUCTION CO	B121-0221 - PB21-0814	292.007	000	500.00
01/07/2022	COMER	144,780.00	TOLL M I V LIMITED PTNP	BNCB17-0104 - JNSF17-0099	263.901	000	1,500.00
				BNCB18-0021 - PB18-0109	263.901	000	1,500.00
Bheck COMER 144780 Total for Fund 702 Escrow Fund							3,000.00
Total For Dept: 000							86,320.01
Total For Fund: 702							86,320.01
Fund: 703 Current Tax Fund							
12/24/2021	COMER	144,626.00	SAMOUELIAN ALAN	Miscellaneous Overpayments	690.000	000	1,108.69
12/31/2021	COMER	144,690.00	CARUSO VITO S.	Miscellaneous Overpayments	690.000	000	303.08
12/31/2021	COMER	144,691.00	PROPTAX AMERICA	Miscellaneous Overpayments	690.000	000	2,014.82
12/31/2021	COMER	144,692.00	DONALD J KISS DDSPLLC	Miscellaneous Overpayments	690.000	000	882.35
12/31/2021	COMER	144,693.00	SAMPLES ROBERT LAURA	Miscellaneous Overpayments	690.000	000	2,842.88
12/31/2021	COMER	144,694.00	AMROCK LLC-CHASE SIX	Miscellaneous Overpayments	690.000	000	17.03
12/31/2021	COMER	144,695.00	QUICKSILVA TITLE & ESCROW LLC	Miscellaneous Overpayments	690.000	000	104.72
12/31/2021	COMER	144,696.00	TIMEPAYMENT CORP	Miscellaneous Overpayments	690.000	000	41.87
Total For Dept: 000							7,315.44
Total For Fund: 703							7,315.44
Fund: 737 Other Post Employment Benefits Trust							
01/07/2022	COMER	144759*#	NATIONAL VISION ADMINISTRATORS	Retiree HC - AFSCME W&S	716.001	000	17.10
				Retiree HC - AFSCME Clerical	716.002	000	30.38
				Retiree HC - COAM	716.003	000	128.21
				Retiree HC - POAM Officer	716.004	000	69.30
				Retiree HC - POAM Dispatch	716.005	000	4.73
				Retiree HC - IAFF	716.006	000	20.91
				Retiree HC - Non-Union Mgmt	716.007	000	121.51
				Retiree HC - Non-Union Bldg & Maint	716.008	000	8.55

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
12/13/2021	COMER	1605-E*#	DELTA DENTAL PLAN	Retiree HC - AFSCME W&S	716.001	000	18.85
				Retiree HC - AFSCME Clerical	716.002	000	37.70
				Retiree HC - COAM	716.003	000	131.96
				Retiree HC - POAM Officer	716.004	000	84.83
				Retiree HC - POAM Dispatch	716.005	000	9.43
				Retiree HC - IAFF	716.006	000	18.85
				Retiree HC - Non-Union Mgmt	716.007	000	141.38
				Retiree HC - Non-Union Bldg & Maint	716.008	000	18.85
				Retiree HC - AFSCME W&S	716.001	000	19.03
				Retiree HC - AFSCME Clerical	716.002	000	38.05
				Retiree HC - COAM	716.003	000	123.66
				Retiree HC - POAM Officer	716.004	000	85.61
				Retiree HC - POAM Dispatch	716.005	000	9.51
				Retiree HC - IAFF	716.006	000	19.03
				Retiree HC - Non-Union Mgmt	716.007	000	142.69
				Retiree HC - Non-Union Bldg & Maint	716.008	000	19.03
				Retiree HC - AFSCME W&S	716.001	000	16.42
				Retiree HC - AFSCME Clerical	716.002	000	32.84
				Retiree HC - COAM	716.003	000	114.95
				Retiree HC - POAM Officer	716.004	000	73.90
				Retiree HC - POAM Dispatch	716.005	000	8.21
				Retiree HC - IAFF	716.006	000	16.42
				Retiree HC - Non-Union Mgmt	716.007	000	123.17
				Retiree HC - Non-Union Bldg & Maint	716.008	000	16.42
							<u>1,320.79</u>

Ⓜcheck COMER 1605(E) Total for Fund 737 Other Post Employment Benefits Trust

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 12/04/2021 - 01/07/2022

Check Date	Bank Account	Check #	Payee	Account	Dept	Amount
12/20/2021	COMER	1608-E*#	DELTA DENTAL PLAN	716.001	000	17.30
			Retiree HC - AFSCME W&S	716.002	000	34.61
			Retiree HC - AFSCME Clerical	716.003	000	121.13
			Retiree HC - COAM	716.004	000	77.87
			Retiree HC - POAM Officer	716.005	000	8.65
			Retiree HC - POAM Dispatch	716.006	000	17.30
			Retiree HC - IAFF	716.007	000	129.78
			Retiree HC - Non-Union Mgmt	716.008	000	17.30
			Retiree HC - Non-Union Bldg & Maint			423.94
Echeck COMER 1608(E) Total for Fund 737 Other Post Employment Benefits Trust						
12/29/2021	COMER	1609-E*#	DELTA DENTAL PLAN	716.001	000	16.24
			Retiree HC - AFSCME W&S	716.002	000	32.48
			Retiree HC - AFSCME Clerical	716.003	000	113.69
			Retiree HC - COAM	716.004	000	73.08
			Retiree HC - POAM Officer	716.005	000	8.12
			Retiree HC - POAM Dispatch	716.006	000	16.24
			Retiree HC - IAFF	716.007	000	121.81
			Retiree HC - Non-Union Mgmt	716.008	000	16.24
			Retiree HC - Non-Union Bldg & Maint			397.90
Echeck COMER 1609(E) Total for Fund 737 Other Post Employment Benefits Trust						
01/05/2022	COMER	1611-E*#	DELTA DENTAL PLAN	716.001	000	27.45
			Retiree HC - AFSCME W&S	716.002	000	54.90
			Retiree HC - AFSCME Clerical	716.003	000	192.14
			Retiree HC - COAM	716.004	000	123.52
			Retiree HC - POAM Officer	716.005	000	13.72
			Retiree HC - POAM Dispatch	716.006	000	27.45
			Retiree HC - IAFF	716.007	000	205.87
			Retiree HC - Non-Union Mgmt	716.008	000	27.45
			Retiree HC - Non-Union Bldg & Maint			672.50
Total For Dept: 000						
Total For Fund: 737						
Report Total:						
*#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND						
#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT						

Total For Dept: 000

Total For Fund: 737

Report Total:

*#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT