

Northville Parks and Recreation Commission
Meeting Minutes
January 25, 2023
Northville Township Hall, 44405 Six Mile Road
Time: 6:00 p.m.

1. **Call to Order:** 6:05 p.m.
2. **Roll Call:** Brian Turnbull Scott Frush
 James Mazurek Barbara Moroski-Browne
Staff: Mark Wollenweber, Debra Bilbrey-Honsowetz
3. **Citizens Comments** – No citizens in attendance, agenda item closed.
4. **Adoption of Agenda and Consent Agenda:** The Parks and Recreation Commission will approve the Consent Agenda by one motion. If discussion on an item is requested, that item will be moved to the main agenda.

Consent Agenda

- A. Approval of September 28, 2022 and November 16, 2022 Meeting Minutes
Motion by Moroski-Browne, support by Frush to adopt the Agenda and Consent Agenda as presented.
Motion passed by voice vote.
5. **New Members:** Jim Mazurek, Board Member, Northville Public Schools
6. **Department Reports**
 - A. Departmental Report
 - Interim Director Bilbrey-Honsowetz reported that programs and events are doing very well.
 - Pajamas and Pancakes event held at the Community Center hosted 180 participants and was well received and enjoyed by all who attended.
 - The Ski and Snowboard Club is underway and has sent 2-3 busses to Mt. Brighton each week with about 100 students participating.
 - The Youth Basketball program has kicked off with 389 participants. A new coordinator was hired, Michael Juden, as the previous coordinator moved to Florida.
 - Archery: This summer the program will be expanded through a partnership with Maybury. Offering classes outside allows this expansion, and will allow participants to hone skills to move on to higher levels.
 - NCC and Senior Services events at Thanksgiving and the holidays had great energy and were very well attended. Valentine's Day Tea is February 14.
 - Fitness punch cards are back; they had been highly requested. Numerous new fitness classes are being offered.
 - Bilbrey-Honsowetz encouraged Commission members to stop by the Community Center to experience the great energy there.

B. P & R Update

- Open activities are going really well, significant numbers for volleyball, badminton, and pickleball.
- Playground at Fish Hatchery Park was finally installed. Delay was due to supply chain and labor issues.
- Parks crews are installing LED lights in the Community Center
- Design workshop for Unity Skate Park was held 1/24. Attended by approximately 20 students. Spohn Ranch conducted a site visit and will provide an online survey that will be pushed out on Social Media for additional community input.
- Pickleball is trending. Participants want more, it is definitely becoming more popular.
- Shannon Coker is back from family leave, the Department has now been fully staffed for one month. Policy development will be a focus.
- Senior Transportation needs drivers, this is impacting the program. Other surrounding communities are dealing with the same problem. The program did receive a \$10,000 donation from Trinity Health, Livonia which is a great partnership.
- Boiler issues at the Community Center resulted in 2 boilers be replaced at a cost of \$14,000.
- The Department is partnering with the Northville Library to have a book walk at Millennium Park in May.

7. Old Business

A. Fish Hatchery Parking Lot

Bilbrey-Honsowetz reported that the main concern is washout. Fishbeck has been hired to provide concept plans. Information should be given soon to a subcommittee to discuss paving/no paving options.

Commissioner Mazurek shared the Northville Schools redid the bus area due to storm water wash out. Costs were higher than expected due to changes in personnel at the County level.

Bilbrey-Honsowetz stated that Bob Belair, Public Services Director is engaged in the project as well.

8. New Business

A. Northville Soccer Association Agreement

- Bilbrey-Honsowetz shared that an agreement has been reached with minor changes.
- In lieu of a rate increase, NSA will pay \$3,950 for the repair of goals and nets, participate in evaluation and inventory of goals and nets, and report damage to equipment within 7 days.
- NSA agreed that Nate Reilly and Parks & Rec crew do a great job maintaining fields and equipment.
- The Department is building a rapport with NSA.
- The Township has money for capital improvements and has asked NSA for their input.

Commissioner Mazurek asked if P & R is using competitive rates. Suggested doing some analysis to possibly raise rates.

Bilbrey-Honsowetz stated that a consideration for financial analysis has been considered. In the interim, the agreement for NSA to pay \$3,950 was reached.

Bilbrey-Honsowetz proposed a motion to approve the NSA agreement.

Motion was made by Turnbull to approve the NSA Agreement as amended. Support by Frush. Motion passed by voice vote.

Mazurek thanked Bilbrey-Honsowetz for her efforts to work cooperatively with NSA.

Moroski-Browne commented that it is important to hold NSA accountable to be in compliance with details of the agreement. Specifically a list of players and parents. A letter reinforcing deadlines will be attached to the NSA agreement per Bilbrey-Honsowetz.

9. Other Business

- A. Commissioner Frush reported that the City is working on the MITC area at 5 mile & Napier. Collaboration with Toll Brothers for Ranch and 2 Story Condos.
- B. Commissioner Mazurek commented on Northville Public Schools
 - Feb. 4th event, Parent's Camp at the High School. Mental Health issues will be the main focus.
 - Three new school board members elected
 - New Bond proposal in May, it is a no increase bond, focus will be infrastructure, heating and cooling systems, STEM/STEAM investments, playground investments.
- C. Commissioner Moroski-Browne reported on a property owner's request for a land "swap" with Cabbage Town Park property. The City needs to insure that the request is equitable.

10. Adjournment:

MOTION by Mazurek, support by Turnbull, to adjourn the meeting at 6:58 p.m.

Motion passed by voice vote