

**Northville Senior Advisory Commission  
Annual Meeting  
Northville Community Center  
303 W. Main St., Northville, MI 48167  
Thursday, October 19, 2023 at 2:00 pm**

**1. Call Meeting to Order:**

Chair Purtell called the meeting to order at 2:25 pm

**2. Roll Call:**

Present: Jan Purtell - Chairperson (Township)  
Jan Valade - Vice-Chairperson (City)  
Dorothy Schmidt - Secretary (Township)  
Kim Campbell-Voytal - (City) Representative  
Cynthia Jankowski - Board of Trustees Liaison (Township)  
Marilyn Price - City Council Liaison  
Robert Lipmyer - Representative (Township)  
Joe Corriveau - Representative (City)

Staff: Derek Smith - Director of Parks and Recreation  
Greg Morris - Assistant Director Parks and Recreation

Absent: Melissa Stuart - Northville Public Schools Board Liaison

Excused: Bridget Renwick - Recreation Superintendent

**3. Adoption of the Agenda:**

- a. Agenda Adoption for October 19, 2023 meeting was reviewed.
  - i. **MOTION:** Motion by Kim Campbell-Voytal to adopt the agenda as provided; supported by Marilyn Price; No discussion; **MOTION** passed by voice vote approval.

**4. Approval of Meeting Minutes:**

- a. Regular Meeting Minutes for October 20, 2022, were reviewed.
  - i. **MOTION** by Kim Campbell-Voytal to approve the minutes as submitted; supported by Cynthia Jankowski. No discussion; **MOTION** passed by voice vote approval.

**5. By-Laws Review:**

- a. By-laws were discussed at the last meeting; No changes of the By-laws are proposed at this time.
  - i. **MOTION** by Marilyn Price to approve the By-laws without change as revised and approved at the Annual Meeting 2022; supported by Kim Campbell-Voytal. Discussion included: Attendance policies were revised last year to align with the Township and the City policies; five members will remain on the Commission for a quorum as **under section 4.4** under Quorum; recommend Budget Review to be tabled until the November 16, 2023 meeting so that it follows the Approval of the Budget by the Park Commission at their November 14, 2023 meeting; an Organizational Chart will also be reviewed at the November meeting.
  - ii. **MOTION** Amendment by Marilyn Price was made to table the Budget Review until the November 16, Regular Meeting; supported by Kim Campbell-Voytal.

1. **MOTION** passed as amended by voice vote approval.

**6. Senior Services Goals and Objectives:**

- a. At the September 2023 meeting it was decided that the Goals and Objectives review process would be tabled until the February 2024 Regular Meeting following the start of the new Senior Services Supervisor and allowing time for the review of data from the current Parks and Recreation Survey.

**7. Commissioners Term Renewals and Election of Slate of Officers:**

- a. Commissioners Term Renewal and Slate of Officers had been made available to the commission at last month's regular meeting for review before the annual meeting;
  - i. Commissioner Term Renewals: Jan Purtell (Township) and Kim Campbell-Voytal (City); both Commissioners have been approved by the designated municipalities so no vote is needed by the Commission; Both members have agreed to another three-year term ending in October 2026.
- b. Slate of Officers Term Election:
  - i. Slate of Officers have agreed to continue for a one-year term.
    - 1. Jan Purtell; Chairperson
    - 2. Jan Valade - Vice Chairperson
    - 3. Dorothy Schmidt – Secretary
- c. **MOTION:** Motion by Bob Lipmeyer to approve the Slate of Officers as presented; supported by Cynthia Jankowski. No discussion.
  - i. **MOTION** passed by voice vote approval. No discussion.

**8. Adjournment**

- a. **MOTION:** Motion to adjourn made by Jan Valade; supported by Cynthia Jankowski. **Motion carried by voice vote.** No discussion.
- b. Meeting was adjourned at 2:37 pm.
- c. **Next meeting:** Thursday, October 17, 2024

**Submitted by:**

Dorothy Schmidt, Secretary