

**Northville Senior Advisory Commission**  
**Regular Meeting**  
**Northville Community Center**  
**303 W. Main St., Northville, MI 48167**  
**Thursday, September 21, 2023 at 1:00 pm**

**1. Call Meeting to Order:**

Chair Purtell called the meeting to order at 1:01 pm

**2. Roll Call:**

Present: Jan Purtell -Chairperson (Township)  
Jan Valade -Vice-Chairperson (City)  
Dorothy Schmidt - Secretary (Township)  
Kim Campbell-Voytal (City) Representative  
Marilyn Price - City Council Liaison  
Robert Lipmyer - (Township) Representative  
Joe Corriveau - (City) Representative  
Melissa Stuart - Northville Public Schools Board Liaison

Staff: Derek Smith - Director of Parks and Recreation  
Greg Morris - Assistant Director Parks and Recreation  
Bridget Renwick - Recreation Superintendent

Absent: Cynthia Jankowski - Township Board of Trustees Liaison (Excused)

Citizens: George Bonemer

**3. Adoption of the Agenda:**

- a. Agenda Adoption for September 21, 2023 meeting was reviewed.
  - i. **MOTION: Kim Campbell-Voytal to adopt the agenda as provided; supported by Jan Valade. No discussion.**
  - ii. **Motion passed by voice vote approval.**

**4. Approval of Meeting Minutes:**

- a. Regular Meeting Minutes for August 17, 2023 were reviewed.
  - i. **MOTION: Robert Lipmeyer to adopt the minutes as submitted; supported by Kim Campbell-Voytal. No discussion.**
  - ii. **Motion passed by voice vote approval.**

**5. Announcements/ Citizens Comments:**

- a. Guest George Bonemer introduced himself and stated he was glad to restart driving on October 2, 2023 for seniors and disadvantaged citizens.
- b. Greg Morris introduced himself as the new Assistant Director Parks and Recreation Director and NSAC members introduced themselves to Morris.
- c. Derek Smith announced that the leadership team is developing new strategies to enhance the Parks and Recreation Department. CAPRA (Accreditation of Parks and Recreation Agency) was explained. A goal for national accreditation for Northville Parks and Recreation was discussed. The strategic planning process is underway with a 3-4 year plan to completion. The Northville Senior Advisory Commission will be involved in this process.

**6. Monthly Reports**

- a. Supervisor's Report – Bridget Renwick reported
  - i. Transportation Report: Monthly Transportation Report was distributed and discussed; everything looks normal; All transportation services are cleared for safety and as soon as buses are available with scheduled start date October 2, 2023; program will continue as before with four drivers

available starting with one bus and progressing as more buses are repaired; driver training is updated and completed through SMART; former riders are being contacted and new members are being signed up; transportation program will be brought back to all previous destinations as soon as possible and expansion may be considered in the future

1. Ridership Report: Reports were distributed and discussed for June-August, 2023
  2. Destination Report: Reports were distributed and discussed for June-August.
- b. Participation Reports: Participation Reports were distributed and discussed for June-August; Drop in classes are holding steady; Fitness Coordinator position is currently vacant and will be posted and position will be expanded to include adults; Classes are set to run monthly until December; no senior programs will be reduced at this time

## **7. Recent/Upcoming Events and Programs**

- a. September/October Schedule:
- i. 09/12: Author Talk with Dennis Merlo "The Loneliest Lions Fan..." was well attended
  - ii. 9/5 & 10/3: Techy Tuesdays, 10:30am, will continue on the first Tuesday of each month
  - iii. 10/10: MI Seniors Move: Funeral Planning, 1:00-2:30pm
  - iv. 10/11: Bingo sponsored by Oakmont, 1:00 pm
  - v. 10/11: Cookies and Karaoke will continue, but no future date has been set
  - vi. 10/16: Coffee with a Cop, 10:30 am (third Monday of each month) was canceled this month, but will continue with Officer Domzalski and Support Dog Max on safety topics
  - vii. 10/17-10/21: mParks Mackinac Island trip for Northville residents partnering with Livonia; capacity is full with 54 people traveling on a chartered bus; this trip is very popular and will continue next year
  - viii. 10/17: Elder Law with Gary Allen: New Laws Affecting Your Estate Plan, 1:30pm
  - ix. 10/18: Next Chapter Book Club "Mika in Real Life" by Emiko Jean, 11:00am
  - x. 10/25: Myth Crackers Common Animal Myths, 4:30-5:30pm, co-sponsored by Howell Nature Center and Friends of Maybury
  - xi. 10/31: MMAP Medicare Open Enrollment, 10am-2pm, register for scheduled appointments
  - xii. 11/9: Thanksgiving Lunch, 11:30am-1pm, will be combined with a Veterans Day celebration titled "Thankful for Our Veterans"; volunteers may be needed for serving; family members who have memorial banners flying downtown may be invited through the Northville Chamber of Commerce; Northville Community Center (NCC) will be closed on Friday, November 10 for Veteran's Day
  - xiii. 11/13 -12/12: Christmas Trees will be set up the week of November 13 and remain up for a month until December 12; the trees will be sponsored and decorated by local community groups
  - xiv. 11/23: NCC will be closed on Thanksgiving Day
  - xv. 12/7: Winter Celebration Lunch, 11:30am-1pm; Tree lighting will be set up in time for the Winter Celebration
  - xvi. NCC will be closed after the Winter Celebration for one month for renovations

## **8. Old Business**

- a. Senior Services Supervisor position remains vacant and has been posted; Bridget Renwick is currently acting as interim senior services duties in addition to

- her Parks and Recreation position; Renwick's work was acknowledged
- b. Smith reported that a Recreation Specialist position is planned to be added to assist with the programming for Senior Services as general management, as programming, administrative work, building and transportation management are all currently required as part of the posted job description; Smith will be working with Morris to fill Senior Services Supervisor position as soon as possible

## 9. New Business

- a. New Assistant Director: NSAC welcomed Greg Morris to Parks and Recreation staff
- b. December Meeting: A proposal was offered to cancel the December meeting as has been past practice
  - i. **MOTION: Kim Campbell-Voytal to cancel the December 21 regular meeting; motion supported by Valade.**
  - ii. **Motion carried by voice vote approval.**
- c. October Regular and Annual Meeting: NSAC regular meeting will be held on October 19 at 1:00 with Annual Meeting to follow the Regular Meeting after a 10 minute break; Annual meeting includes Bylaws reviews, annual goals and objectives, term renewals and officer elections.
  - i. By-laws review: there were no proposed changes to the Bylaws;
  - ii. Goals and Objectives: After discussion it was agreed that the Goals and Objective review process will be delayed until the February 2024 meeting pending the start of the new Senior Services Supervisor and allowing time to review the data from the current Parks and Recreation survey that is due September 30 with over 21,000 surveys completed
- d. Commissioners Term Renewal & Slate of Officers: Current Goals and Objectives and Bylaws were made available to the committee at today's meeting for review before the annual meeting;
  - i. Commissioner term renewals for Jan Purtell (Township) and Kim Campbell-Voytal (City) has been approved by the designated municipalities and members have agreed to another three-year term
  - ii. Slate of Officers: The following slate of officers was presented and members have agreed to continue another one-year term if elected at the Annual meeting: Jan Purtell, Chairperson; Jan Valade, Vice-Chair; Dory Schmidt, Secretary

## 10. Reports

- a. City Liaison Report – Marilyn Price reported
  - i. The City Council approved the Preliminary Downs Development Agreement; the next step is to return the presentation to the Planning Commission for a final approval but no date has been set; project plans include Seven Mile Rd/Center Street roundabout; after the current buildings on the site are removed, the habitat is planned to be restored and the river day lighted; Ford Field Master Plan informal meeting is 6:30-8:30 pm tonight in the NCC; installation of the bollards for Main/Center street closures is scheduled
- b. Parks and Recreation Report - Derek Smith reported
  - i. Phase 1 of the trail plan for Legacy Park was approved including a Mountain bike trail and hiking trail; Skate Park is pouring concrete next Monday, having difficulty with water drains and the water table
- c. Northville Public Schools Board - Melissa Stuart reported
  - i. Victorian Festival and Victorian Parade is tomorrow; Homecoming Parade and football game is Friday, September 29; Homecoming Parade starts at 5:30 pm. with a tailgate hosted by Athletic Boosters and sponsored by Chick-Fil- A; City and Township are working with schools to add Safety and Security Resource Officers (SRO) to Hillside, Amerman and Cooke with the Township planning a permanent SRO at Meads Mill Middle School; Bond

Improvement Plans are being made to make the high school Stadium ADA accessible; new turf has been installed and sound equipment is being improved; NHS Drama Club is presenting "Alice in Wonderland" this weekend; "Clue" is the next upcoming play; enrollment in schools is down overall with a small incoming kindergarten class and a large graduating class

- d. Chairperson and Commissioner Comments:
  - i. "Senior Summit" invitation from Senator Baker for a luncheon meeting September 29, to be held at Novi Civic Center from 11:30 am-1:30 pm to discuss issues regarding seniors including financial empowerment, housing, local state employment, security, voting rights, information for dementia patients and caregivers
- e. Next meeting:
  - i. Regular Meeting followed by Annual Meeting scheduled October 19, 2023 at 1:00-3:00 p.m. at the Northville Community Center.

#### 11. Adjournment

- a. **MOTION: Motion to adjourn made by Melissa Stewart; supported by Jan Valade**
- b. **Motion carried by voice vote.**
- c. Meeting was adjourned at 2:30 pm

#### Submitted by:

Dorothy Schmidt, Secretary

This notice is posted in compliance with PA267 of 1976 as amended (open Meeting Act), MCLA 41.72a (2) (3) of the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the Charter Township of Northville Senior Advisory Commission by writing or calling: Northville Parks & Recreation, 303 West Main Street, Northville, MI 48167, (248) 305-2852, or recreation@twp.northville.mi.us.