

**MINUTES
REGULAR MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES**

DATE: Thursday, January 18, 2024
TIME: 7:00 p.m.
PLACE: 44405 Six Mile Road

CALL TO ORDER: Supervisor Abbo called the meeting to order at 7:00 p.m.

PRESENT: Mark Abbo, Supervisor
Cynthia Jankowski, Clerk
Jason Rhines, Treasurer
Scott Frush, Trustee
Mindy Herrmann, Trustee
Roger Lundberg, Trustee
Christopher Roosen, Trustee

PLEDGE OF ALLEGIANCE:

1. Agendas:

A. Regular Agenda and the Consent Agenda items

Motion by Trustee Lundberg to approve the regular agenda and approve the items listed under the consent agenda, with the additional comment for the December 14th Special Meeting minutes to identify when those agenda items were conducted, second by Clerk Jankowski.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

2. Appointments, Presentations, Resolutions & Announcements:

A. Resolution – Northville High School Boys’ Cross-Country Team

Motion by Trustee Herrmann to approve Resolution 2024-003 congratulating the Northville High School Boys Cross Country team on an outstanding season, second by Trustee Frush.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

B. Honor Resolution – Manager Todd Mutchler

Motion by Clerk Jankowski to honor and congratulate Todd Mutchler on his 36 years of public safety service, second by Trustee Herrmann.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

C. Appointments – Historical District Commission – Robin Schleh

Motion by Trustee Frush to reappoint Robin Schleh to the Historic District Commission with a new term to January 31, 2027, second by Trustee Herrmann.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

D. Appointment – Planning Commission – Milan Gandhi, Tim Zawodny

Motion by Trustee Herrmann to reappoint Milan Gandhi and Tim Zawodny to the Planning Commission with a new term to January 31, 2027, second by Clerk Jankowski.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

E. Appointment – BRA/EDC – James Petrie

Motion by Trustee Roosen to reappoint James Petrie to the Economic Development Corporation and Brownfield Redevelopment Authority with a new term to January 31, 2023, second by Clerk Jankowski.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

F. Landfill Working Committee Report

- Presented by Leslie Evans

3. Public Hearing:

A. Parks & Recreation – Master Plan Adoption

Motion by Trustee Herrmann to open and conduct the public hearing for the Parks and Recreation Master Plan Adoption at 7:32 p.m., second by Trustee Lundberg.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

Motion by Clerk Jankowski to close the public hearing at 7:50 p.m., second by Treasurer Rhines.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

B. MITC Public Hearing

Motion by Trustee Lundberg to open and conduct the public hearing for MITC at 7:51 p.m., second by Trustee Frush.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

Motion by Clerk Jankowski to close the public hearing at 7:54 p.m., second by Trustee Herrmann.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

4. Brief Public Comments:

- Two audience members advocated for a Cease Fire resolution to be included at the February Board Meeting.
- One audience member asked for additional explanation when discussing item 5.G. MDOT Permit – Camera Installation.

5. New Business:

A. MITC Public Hearing Decision

Motion by Trustee Lundberg to approve Resolution 2024-009 as presented during the public hearing, second by Trustee Frush.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

B. Parks & Recreation – Master Plan Adoption

Motion by Trustee Herrmann to introduce the attached resolution to adopt the 2024 Northville Community Parks & Recreation Master Plan as a guideline for improving parks and recreation facilities, programs, and services for residents of the Northville Community and set a public hearing to consider said resolution, second by Clerk Jankowski.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

C. Parks & Recreation – Vehicle Purchase/Asset Disposal

Motion by Trustee Herrmann and second by Treasurer Rhines to:

- Motion to approve the disposal of the 2008 Ford 250 with plow.
- Motion to approve the purchase of a 2024 Ford Maverick from Lunghamer Ford of Owosso, Michigan, in an amount not to exceed \$30,512.00.
- Motion to approve the purchase of a 2024 Ford F-350 with plow package from Lunghamer Ford of Owosso, Michigan, in an amount no to exceed \$60,036.00.
- Motion to approve the purchase of a 2024 Ford Explorer LXT from Lunghamer Ford of Owosso, Michigan, in an amount not to exceed \$39,827.00.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

D. Public Services – Essential Services Complex Construction Sign

Motion by Trustee Herrmann to approve the design of the Temporary Construction Sign for the future Essential Services Complex, contingent on Board comments, second by Clerk Jankowski.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

E. Public Services – Essential Services Complex Contract Amendment

Motion by Clerk Jankowski to authorize a contract amendment with Cunningham-Limp in the amount of \$1,061,000.00. This amendment will be for foundation construction of the proposed Essential Services Complex building, second by Trustee Herrmann.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

F. Public Services – Vehicle Purchase

Motion by Trustee Herrmann to approve the purchase of a 2024 Ford F-350 from Lunghamer Ford of Owosso, Michigan for \$58,465.00 using the MI-DEALS cooperative purchasing agreement, second by Clerk Jankowski.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

G. Public Safety – MDOT Permit – Camera Installation

Motion by Clerk Jankowski to approve this proposed resolution and the accompanying form provided by MDOT which requires a signature from the board which will authorize either the Township Manager Todd Mutchler or Director of Public Safety Scott Hilden to apply to MDOT for the necessary permit, second by Trustee Lundberg.

VOTE: **AYES:** Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
 NAYS: None

Motion Approved

H. Finance – 2024 Township Fee Schedule

Motion by Clerk Jankowski to approve the 2024 Township Fee Schedule, second by Trustee Herrmann.

VOTE: **AYES:** Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
 NAYS: None

Motion Approved

I. Finance – Budget Amendment #1 – Improvement Revolving Fund

Motion by Trustee Herrmann to approve the resolution to establish the improvement revolving fund and to approve Budget Amendment #2024-1: Transfer of \$1.5MM from the General Fund into the Improvement Revolving Fund, second by Trustee Lundberg.

VOTE: **AYES:** Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
 NAYS: None

Motion Approved

6. **Unfinished Business:** None

7. **Ordinances:** None

8. **Check Registry:**

A. In the amount of \$ 4,927,447.47 for the period of December 2, 2023 to January 5, 2024.

Motion by Treasurer Rhines to approve the check registry in the amount of \$4,927,447.47 for the period of December 2, 2023 to January 5, 2024, second by Trustee Frush.

VOTE: **AYES:** Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
 NAYS: None

Motion Approved

9. Board Communication & Reports:

A. Mark Abbo – reported that he had a meeting this week regarding the township’s AAA bond rating and that he is very confident that the township will be able to keep that rating. Northville Township and Northville City cohosted the CWW meeting last week with a good turnout and discussion. Supervisor Abbo also had a meeting regarding MITC; he hopes another purchase agreement may be presented to the Board at the February meeting. He spoke about the Wayne County Narcan Program and informed everyone that a site will be available within the township. Finally, the township is still working with the city to purchase land for the Farmer’s Market and plans will be forthcoming.

B. Cynthia Jankowski – congratulated Deputy Clerk Katie Anderson on her recertification as a Michigan Professional Municipal Clerk level three; she is one of 11 holding this certification level out of 1100 members. The Election Commission met and approved the list of election inspectors for the February election, but we are still looking for several inspectors to join our team. Clerk Jankowski reported that the Clerk’s Office has been hard at work sending 12, 584 absent voter applications and processing 2,008 absent voter ballots; these ballots will be delivered to the post office on Monday, weather pending. She informed the Board that NYN has services 1,513 program participants and 187 referrals for support last year alone. This group will be hosting the 9th Annual Parent camp on February 3rd for anyone interested. She also announced that Senior Services would be holding their open house on January 29th, a Valentine’s luncheon on February 14th and a St. Patrick’s Day luncheon on March 6th.

C. Jason Rhines – congratulated Deputy Clerk Anderson on her recent recertification. Treasurer Rhines reported that the Legacy Park Committee has given their full trust to Director Smith in regards to passive recreation and the development of Legacy Park. He also informed everyone that he bought new pickle ball paddles and looks forward to using them soon. Finally, he advised the Board that he needs to see concrete numbers before approving any other amendments or costs related to the ESC.

D. Scott Frush – reported that the Historic District Commission will meet next Thursday and the Parks & Recreation Commission will meet next Wednesday. Trustee Frush also congratulated the Finance/Budget Committee on the 4.2 million in interest stating that this interest allows the township to do so much more with our budget.

E. Mindy Herrmann – reminded the Board and audience about the four areas of pathway that are already set to be constructed and should be completed by spring of 2024. She reported that is it the Pathway Committee’s goal to continue these paths within the next few years with the help of future Wayne County projects; the township has put in for an additional pathways grant that could award the township \$50,000 to further this vision. Finally, the Planning Commission will meet on March 5th and the Parks & Recreation Commission will meet next Wednesday.

F. Roger Lundberg – reported that the Legacy Park Committee will continue to be engaged thru completion of the Legacy Park 5-year plan. Trustee Lundberg also

attended the MTA renewable energy webinar regarding PA 233/234. Finally, he brought forth a resolution for the U of M football team.

G. Christopher Roosen – reported that the Zoning Board of Appeals did not have a meeting, but he did attend the Landfill Working Group meeting and the Promotional Ceremony at the Fire Station. Finally, the Knights of Columbus will be hosting an introduction to pickle ball on Friday, January 26th.

H. Todd Mutchler – reported that three staff members graduated from the Certified Public Manager Program: Chief Brent Siegel, Brad Lear and Bridget Renwick. Manager Mutchler informed the Board that the coat rack in the lobby will be renovated into a display case to showcase our accumulated success within the township. Finally, he thanked the Board for the recognition and continued support.

10. Any other business for the Board of Trustees:

Motion by Trustee Lundberg to approve a resolution honoring the U of M football team, second by Treasurer Rhines.

VOTE: AYES: Abbo, Jankowski, Rhines, Frush, Herrmann, Lundberg, Roosen
NAYS: None

Motion Approved

11. ADJOURN:

Respectfully submitted:



Cynthia L. Jankowski, Clerk

Approved: 2/15/24