

Northville Community Center
Northville Senior Advisory Council Regular Meeting
Northville Community Center, 303 W. Main St., Northville, MI 48167
January 25, 2024 at 1:00 p.m.

1. Call Meeting to Order:

Chair Jan Purtell called the meeting to order at 1:00 pm.

2. Roll Call:

Present:

Jan Purtell - Chairperson (Township)
Jan Valade - Vice Chairperson (City)
Dorothy J. Schmidt - Secretary (Township)
Kim Campbell-Voytal (School Board Representative and City Representative)
Cynthia L. Jankowski - Board of Trustees Liaison (Township-Council Liaison)
Laura Genitti - (City-Council Liaison)
Robert Lipmyer - Representative (Township)
Joe Corriveau - Representative (City)

Staff:

Derek O. Smith - Director Parks and Recreation
Greg Morris - Assistant Director Parks and Recreation
Bridgette C. Renwick - Recreation Superintendent
Debbie Guilanelli-Smith - Senior Services Supervisor
Julie Wheeler - Recreation Specialist Seniors

Citizens:

Jim Nield

3. Adoption of the Agenda:

- a. Agenda Adoption for January 25, 2024 meeting was reviewed as amended per notation of Kim Campbell-Voytal's new dual role representing both the City of Northville and Northville Public Schools liaison
 - i. MOTION by Jan Valade to adopt the agenda as amended. Motion supported by Robert Lipmyer. No discussion. MOTION passed by voice vote approval.

4. Approval of Meeting Minutes:

- a. Regular Meeting Minutes for November 16, 2023 were reviewed; Debbie Giulianelli-Smith stated the NSAC minutes posted to the City and Township websites are up-to-date and minutes and agendas will be posted monthly going forward with Commission members' list also updated.
 - i. MOTION made by Robert Lipmyer to accept the November 16, 2023 minutes as submitted; supported by Kim-Campbell Voytal. MOTION was passed by voice vote approval.

5. Announcements/Citizen Comments:

- a. Melissa Stuart has gone on to other endeavors as School Board Representative and Kim Campbell-Voytal will now serve as both the City of Northville Representative as well as School Board Representative.
- b. Jan Purtell introduced Laura Genitti as the new City Council Liaison, a life-long Northville resident and business owner of Genitti's Hole-in-the-wall restaurant

6. Monthly Reports:

- a. Supervisor's Report: Debbie Giulianelli-Smith reported
 - i. Debbie Giulianelli -Smith introduced Julie Wheeler as the new Program Specialist for Senior Services who will be involved with the planning of programs and events including preparations of the upcoming Open House.
 - ii. Greg Morris added that due to the progress being made in service and resources, an increased support staff has been implemented; current sharing of the building with Northville Youth Services for office space; assessing the logistics of the building; planning for an improved accessibility of staff to visitors as they utilize the center; two full-time staff are now available during the increased office hours; NSAC has been receiving many great compliments regarding the renovations.
 - iii. 2024 NSAC Goals and Objectives were distributed for review and will be further discussed and voted on at the February 2024 meeting; improved notification to Allen Terrace residents of Senior Services events and offerings was proposed as a 2024 goal.
 - iv. This month there have been a few cancellations of events due to the severe weather; policies and procedures for communicating closures are being reviewed by staff.
 - v. "NCC Lunch Crew," a new program, has been scheduled for the third Tuesday of the month which will provide a catered lunch for \$6.00 to registered seniors with plans to expand to a weekly event; "NCC Lunch Crew" is designed to be a sharing of a meal in a congregate setting in order to increase socialization for seniors; no volunteers are needed; no walk-ins can be accommodated at this time; Notifications will be communicated in the *Inspire*.
- b. Transportation Report: - Bridget Renwick reported
 - i. Transportation Services Report for November-December 2023 were distributed and reviewed; Transportation numbers for January had a slight dip due to weather conditions; all buses are functional and on the road with two buses going out 5 days a week from 8:00 am-4:30

- pm; \$21,000 has been invested in the buses; two large buses may be traded for smaller buses
- ii. It was suggested that meeting with other communities regarding transportation services might be beneficial, i.e. Plymouth has its own bus system; sharing services with neighboring communities and SMART buses may not be feasible or cost effective; In-house management or purchasing smaller accessible vans with better gas mileage may have better long-term viability compared to SMART Buses or contracting buses out.
- c. Ridership Report: Bridget Renwick reported.
 - i. Ridership Report through January, 2024 was distributed and discussed; a key will be added for abbreviations to Ridership reports presented to the Commission
 - ii. Non-residents may be picked up if in town and returned to a town site. I.e Living and Learning Center riders.
 - d. Participation Report: Bridget Renwick reported
 - i. Participation Report through January, 2024 was distributed and discussed;
 - ii. Routine reports will continue to be broken down into specifics for Commission reporting; Jankowski requested that a key be added to the report for interpretation of abbreviations as these reports are communicated to Township and City officials.

7. Recent/ Upcoming Events and Programs: Reported by Giulianelli-Smith and Wheeler

- January 29, 2024, NCC Open House: 10:00 am; No charge; Informative handouts were suggested.
- January 31, 2024, Travel Show: 11:00 am; No charge
- February 5, 2024, Downsizing Seminar: 11:00 am, part 1 of a 3-part series to include a seminar In March on how to prepare your house for sale; No charge.
- February 1, 2024, Bingo: Thursday 1:00 pm - 2:00 pm. No charge.
- February 8, 2024, AARP Tax Appointments; appointments start and will continue every Thursday thru April 11, 2024
- February 9, 2024, Friday Flicks: 1:00 pm, \$1.00 charge, Turnout has been consistent with 10-12 people.
- February 12, 2024, Tech Talk: A.I. & Cybersecurity, 10:30 am; No charge. Debbie Giulianelli-Smith's husband will host.
- February 13, 2024, Social Security 101: 11:00 am; No charge, Various topics on investing with Andrew Denis.
- February 13, 2024, MI Seniors Moves: 1:00 pm; No charge
- February 14, 2024, Valentines' Luncheon: 11:30 am; \$15.00 charge per person (cost of the caterer); registration is currently low; No sponsorship

has been provided for this event; Communication strategies to reach potential new sponsors, waiting on a commitment for no cost entertainment; NSAC will be advised if volunteers are needed

- February 20, 2024, NC Lunch Crew: 11:30 am. Lunch followed by Karaoke at 1:00. Sign up required for lunch; \$6.00 charge per person; Sign up closes February 13, 2024

8. Old Business:

- a. 2024 NASC Goals and Objectives that were tabled at the November 16, 2023 meeting, were presented for Commission members to review; 2023-24 senior services budget was not presented for review; further review and discussion to continue until next meeting.

MOTION was made by Campbell-Voytal to table consideration for the 2024 Goals and Objectives as well as the 2024 budget review until the February 15, 2024 meeting. Motion seconded by Valade.

MOTION passed by voice vote approval.

9. New Business:

- a. Jan Valade suggested a tour of Allen Terrace senior housing be set up for NSAC at a date to be determined with Housing Director, Jolyn Gismonde
- b. Derek Smith reported that a new Parks and Recreation vision statement will include new software, marketing and branding strategies; an overview of upcoming department changes will be implemented including bus changes; Strategic Planning is in the infancy stages beginning with a two-day staff in-service took place last week with all employees; a SWOT analysis was completed; a strategic plan will be in place before 2025 to prepare for the Township millage renewal vote.

10. Reports:

- a. City Liaison Report - Laura Genitti reported
 - i. Northville Downs demolition most likely to begin in March
 - ii. City Council will review the roundabout plans on Seven Mile and Center at the next meeting with the roundabout slated to be the first and largest roundabout in Wayne County
 - iii. Plans for the Ford Field gateway and ADA entrance way ramp will be finalized
- b. Township Liaison Report - Cynthia Jankowski reported
 - i. January board website reviews and upcoming events were announced at the City Council meeting.
 - ii. Parks and Recreation 200 page Master Plan was approved by the City and Township Councils; Link is on the Township website for the grant application and City is also applying for grant approval.

- iii. Township sent out 12,684 applications for absentee ballots; Poll Worker volunteers are needed; part-time paid positions are posted on the Township website
- iv. Northville Township was voted No. 1 of the Best places to Work in 2023 as the first municipality in Free Press history
- d. School Board Report - reported by Kim Campbell-Voytal.
 - i. The second Annual Inclusion Week is planned across the district March 4-8, 2024 in order to unite teachers and students in a celebration of diversity and creativity through art, music and human relations across the district
 - ii. The Northville Education Foundation is sponsoring the ninth annual Parent Camp to be held Saturday, February 3, 2024 from 8:30 am-2:30 pm at Northville High School; Speakers and resources will address topics of interest to parents seeking to support their children's social, emotional and academic success; the community is encouraged to attend this free event
 - iii. Progress is continuing on the 2023 bond projects; the turf replacement on the softball and baseball fields will start this summer after spring sports have ended; Meads Mill Middle school renovations are in the early phases of design; three elementary schools will have their playgrounds updated this summer with the remaining three planned for next year
 - iv. The Board of Education is exploring an opportunity to partner with Michigan Medicine, Regional Alliance for Healthy Schools, to locate health clinics in Northville High School and at Hillside Middle School; discussions and feasibility studies are underway.
- e. Chairperson and Commissioner Comments:

**Next regular NSAC Meeting is Thursday, February 15, 2024 at 1:00 p.m.
at the Northville Community Center**

11. Adjournment:

- a. **MOTION** to adjourn the meeting was made by Cynthia Jankowski; supported by Jan Valade. **MOTION** carried by voice vote approval.
- b. Meeting was adjourned at 2:23 pm.

Submitted by:
Dory Schmidt, Secretary