



# Northville Township Fire Department

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## Knox HomeBox Residential Emergency Access Ordering Guide

The Northville Township Fire Department utilizes the **Knox HomeBox Residential Rapid Entry System** to provide quick and efficient access to residential homes, condominiums and apartments in the Township. The HomeBox allows the fire department to gain emergency access to your home without damaging your property. This device is great for anyone that lives alone, those with a history of medical issues and those that utilize a medical alert system. When the department arrives at your home during an emergency, our firefighter/paramedics will utilize our master key to gain access to your key box, retrieve your keys, and provide the necessary emergency services. The price of the Knox HomeBox is \$187.00 including ground shipping, plus added Michigan Sales Tax.

### To order, please follow the directions below:

- 1) Visit [www.knoxbox.com](http://www.knoxbox.com) or call 1-855-GET-KNOX (1-855-438-5669).
- 2) Select **"Buy"** on the top ribbon.
- 3) Select **"Michigan"** from the pop-up drop down list.
- 4) Enter **"Northville"** in the in the Local Fire Department/Agency field.
- 5) Select **"Northville Twp Fire Department"** and click on Search.
- 6) Two options will be present. Click **"Select"** on the second option, where it denotes "Residential Use Only – HomeBoxes.
- 7) Click on the **"Residential KnoxBoxes"** image.
- 8) Scroll down and click **"View"** in the center of the screen.
- 9) Fill out the remaining information with the following:
  - 1) Mount Type
    - i. **Backplate** (to be installed flat to the wall of your home)
    - ii. **Standard door** (primary entry door)
    - iii. **Security door** (screen/storm door)
  - 2) Color
    - i. **Antique White or Linen**
  - 3) Door Hanger
    - i. **Yes** (if you select Standard Door or Security Door please select Yes)
    - ii. **No**
- 10) Fill out the remaining fields including name, address, phone, residence type and product usage and click on **"Submit."**
- 11) Verify that you have selected **"Northville Twp. Fire Department"** and check the box.
- 12) Select **"Add to Cart."**
- 13) Register with Knox to complete your transaction.
- 14) Once you have paid for your Knox Box it will be shipped to your location.
- 15) Once you have received, hang the box over the front door to your home.
- 16) Make sure to have all of the necessary keys on-hand for the fire department to secure.
- 17) Contact the fire department to schedule an appointment to have your keys secured.

If you have any questions, please contact us at (248) 348-5807 or via email at [thughes@twp.northville.mi.us](mailto:thughes@twp.northville.mi.us).